

1. CALL TO ORDER

Mayor Mazza called the meeting to order at 7:00 p.m.

- 2. **"Sunshine Law" Announcement**-Adequate notice of this public meeting has been provided by the Annual Notice; posted on Union Township website, published in the Hunterdon County Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk's Office.

3. FLAG SALUTE

4. ROLL CALL

	Present	Absent
Mr. Severino	X	
Mr. Hirt	X	
Ms. McBride	X	
Mr. Bischoff	X	
Mr. Mazza	X	

Others present: J.P. Jost, Attorney, Robert Clerico, Engineer, Grace Brennan, CFO and Ella M. Ruta, Municipal Clerk

5. APPROVAL OF PRIOR MEETING MINUTES

- a. Regular and Executive Session Meeting Minutes of April 20, 2016

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Hirt			X			
Ms. McBride		X	X			
Mr. Bischoff			X			
Mr. Mazza			X			

Motion Carried

6. VISITORS

7. REPORTS RECEIVED

- a. Road Dept. - Week Ending; 4/01/16; 4/08/16

Mayor Mazza raised an issue about the Pattenburg Volunteer Truck (PVFC) in the Municipal Parking Lot. He asked if it could be considered for Auction at Gov.com. PVFC Treasurer Wisnosky asked if funds from auction could be used for purchase of mandatory air-pack replacement. Ms. McBride voiced her opinion about auctioning Fire Company surplus equipment and how the funds should be used. She asked for a better understanding of PVFC expenditures. Ms. McBride said the proposed Draft Fire Company Ordinance might provide insight into expenditures.

Ms. McBride also voiced concern about the Township Road Dept. picking up a dump load of garbage from the Raritan Headwaters Cleanup Day. She thought the Headwaters had paid for the disposal in previous years. Why had that changed? Ms. McBride will ask Mr. Hermann why the Road Department was involved.

8. CORRESPONDENCE / WRITTEN COMMUNICATIONS

Mr. Severino mentioned the following correspondence:

- Galloway Township had won an OPRA Case – Municipalities are not required to create new records that do not exist at the time of an OPRA request.

Mr. Bischoff mentioned the following correspondence:

- NJDOT declined the Township application for Municipal State Aid.

9. PUBLIC COMMENTS

- a. Don Van Fossen, President of PVFC, mentioned a Fundraising Golf Event on August 8, 2016. Sponsored by the Lions Club, funds to be distributed among several fire companies. Mayor Mazza asked Mr. Van Fossen to e-mail information to Ms. McBride to have the information posted on the Township Website and Facebook.

Mr. Clerico arrived at this time.

b. Engineer’s Report

- Interstate 78 Exit 15/Hunterdon County Route 513 – Attended May 4, 2016 Public Presentation at the Town of Clinton. Mr. Clerico explained the proposed improvements to the Committee.
- Storm Water Management Report – Annual Report filed with NJDEP.
- Route 579/Driftway – Met with Hunterdon County Representative regarding resident Andy Riehl’s concern about millings. Also, spoke with NJDEP Representative regarding rules and regulations pertaining to use of millings for driveways. Will report to Committee with information at the next meeting. Mayor Mazza said the Driveway Ordinance might need to be amended.
- Capital Improvement Project – Mr. Clerico indicated Project is still being reviewed. Perryville Road to be considered. Additional information will be provided. Suggested the Bond Ordinance be revisited for road improvements.

10. PUBLIC HEARING

**ORDINANCE #2016-1
ORDINANCE TO ESTABLISH 2016 CAP BANK**

To open Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt			X			
Ms. McBride		X	X			
Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion Carried by Unanimous Voice Call Vote

To close Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Hirt			X			
Ms. McBride			X			

Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion Carried by Unanimous Voice Call Vote

To adopt on the Second Reading

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Hirt			X			
Ms. McBride			X			
Mr. Bischoff		X	X			
Mr. Mazza			X			

Motion Carried

**ORDINANCE NO. 2016-2
AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF UNION,
HUNTERDON COUNTY, NEW JERSEY REGARDING
PROTECTIVE CUSTODY OF PERSONS ARRESTED FOR
DRIVING UNDER THE INFLUENCE**

To open Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Hirt			X			
Ms. McBride			X			
Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion Carried by Unanimous Voice Call Vote

To close Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Hirt			X			
Ms. McBride			X			
Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion Carried by Unanimous Voice Call Vote

To adopt on the Second Reading

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt			X			
Ms. McBride		X	X			
Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion Carried

**RESOLUTION #2016-49A
UNION TOWNSHIP, HUNTERDON COUNTY
Public Hearing / Adoption of the 2016 Municipal Budget**

To open Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Hirt		X	X			
Ms. McBride			X			
Mr. Bischoff			X			
Mr. Mazza			X			

Motion Carried by Unanimous Voice Call Vote

To close Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt			X			
Ms. McBride		X	X			
Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion Carried by Unanimous Voice Call Vote

To adopt on the Second Reading

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Hirt			X			
Ms. McBride			X			
Mr. Bischoff		X	X			
Mr. Mazza			X			

Motion Carried

CFO Brennan announced that the Township has an AA Bond Rating.

- 11. OLD BUSINESS - None
- 12. NEW ORDINANCE – 1st Reading
- 13. NEW BUSINESS

a. The following resolution was introduced for adoption:

**TOWNSHIP OF UNION
 COUNTY OF HUNTERDON
 STATE OF NEW JERSEY**

RESOLUTION 2016 - 62

AUTHORIZING UNION TOWNSHIP’S PARTICIPATION IN THE VICINAGE XIII MUNICIPAL GROUP FOR THE CONSOLIDATED METHODOLOGY TRIAL AMONG ALL OF THE SOMERSET, HUNTERDON AND WARREN COUNTY MUNICIPALITIES SEEKING DECLARATORY JUDGMENT FOR THEIR AFFORDABLE HOUSING OBLIGATIONS

WHEREAS, the Township of Union in the County of Hunterdon, State of New Jersey filed a declaratory judgment action on July 2, 2015 captioned *In re Township of Union, Hunterdon County*, Docket No. HNT-L-305-15, pursuant to the process set forth in the New Jersey Supreme Court’s March 10, 2015 decision in *In re Adoption of H.J.A.C. 5:96 & 5:97 by the New Jersey Council of Affordable Housing, 221 N.J. 1 (2015)*; and

WHEREAS, the Court has consolidated all of the declaratory judgment actions filed by municipalities in Somerset, Hunterdon and Warren County in order to conduct one trial to establish a vicinage-wide methodology

for the calculation of state, regional and municipal affordable housing obligations; and

WHEREAS, the Township now wishes to join the Vicinage XIII Municipal Group comprised of municipalities in Somerset, Hunterdon and Warren County for the purpose of collective cooperation in the strategy and development of municipal affordable housing obligations, discover, motions, briefs and trial practice that may be used in the planning process and in litigation; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, in the County of Hunterdon, State of New Jersey as follow:

1. The preamble to this Resolution is hereby incorporated as if more fully set forth herein.
2. The Township Committee finds that it is in the public interest and hereby authorizes the Township to enter into a municipal Shared Services Defense Agreement, a copy of which is on file in the Township Clerk’s Office or such other substantially similar agreement as reviewed and approved by the Township Attorney, that permits the Township to work cooperatively with other municipalities in Somerset, Hunterdon and Warren County in the strategy and development of municipal affordable housing obligations, discovery, motions, briefs and trial practice that may be used in the planning process and in litigation.
3. The Mayor, Township Clerk, Township Attorney and other appropriate officers, employees and professionals, are hereby authorized and directed to prepare and execute any and all documents, and undertake any and all acts necessary to effectuate the above-referenced Defense Agreement.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt			X			
Ms. McBride		X	X			
Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion carried

b. The following resolution was introduced for adoption:

RESOLUTION #2016-63

**UNION TOWNSHIP, HUNTERDON COUNTY
Part-Time Recycling Attendant: Daniel P. Kinsley**

WHEREAS, there is a need for a part-time recycling attendant; and

WHEREAS, Daniel P. Kinsley is qualified and has expressed an interest in same;

THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union to hire Daniel P. Kinsley as a part-time recycling attendant, effective 4/30/16 at an hourly rate of \$12.04 per hour.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			

Mr. Hirt			X			
Ms. McBride			X			
Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion Carried

14. REPORTS

a. Attorney’s Report

- Draft Fire Department Ordinance – Spoke with PVFC Atty. Whittlesey. Atty. Jost distributed a letter from Mr. Whittlesey to the Committee. Mr. Jost suggested that comments from Committee members be provided to his office as soon as possible. A meeting with PVFC was scheduled for May 19, 2016 at 7:00 p.m. Atty. Jost, Mayor Mazza, Marc Strauss and PVFC Representatives will attend. Mr. Hirt said he would be available if requested.
- Abandoned/Vacant Properties Ordinance – Received non-committal response from the State. Suggested the Ordinance be introduced at the next Committee Meeting.
- Solar Panels – Prepared and sent a Draft of the Amendment to the Ordinance to the Planning Board. There has been no response to the Draft as of this date.

b. Committee Reports

Mr. Hirt reported the following:

- Salt Shed – The Shed will be hand-painted in its entirety.
- Abandoned house at Main Street Pattenburg/Route 614 intersection – Will contact Hunterdon County Health Department regarding conditions at the property.

Mr. Severino reported the following:

- Dog Licensing Violations – Prepared letter to dog owners who have not complied with mandatory licensing, as required by the State of New Jersey.

Mr. Bischoff reported the following:

- Quote “Foreign aid might be defined as a transfer of money from poor people in rich countries to rich people in poor countries.” Douglas Casey, Classmate of Bill Clinton at Georgetown University
- Letter from Hunterdon County Prosecutor Anthony Kearns regarding the Drug Program.
- Quakertown Fire Company Annual Barbeque Fundraiser, May 7, 2016.
- Hunterdon Development Center (HDC) – The Committee is planning to work with the State Legislature and HDC to resolve false alarms at the Center. Ms. McBride prepared a letter regarding the issue. Mr. Bischoff will review the letter and send it to Freeholder Erik Peterson.

c. Mayor’s Report

- Attended meeting at North Hunterdon High School regarding the heroin epidemic in Hunterdon County.
- Distributed a letter from Clinton Fire Company Chief Walter Dorf requesting financial assistance for a service truck for Clinton Fire Company. Mayor Mazza said he spoke with Chief Dorf and asked for an official letter that would justify the use of the truck for Union Township. Ms. McBride shared a draft of a letter to Clinton

Fire Company regarding the matter. The Committee was receptive to the letter. It will be prepared for Mayor Mazza’s signature and sent to the Fire Chief.

- Recreation Committee – Concern about the Rec Committee making purchases without prior approval from CFO. Mrs. Brennan will send a letter to the Rec Committee informing them of the Township Policy that three quotes are required if a purchase exceeds \$1,000.00. She will also send letters to Vendors used by the Rec Committee about required approval prior to purchase.
- Maintenance Issue at the Perryville Road Property – Mayor Mazza asked Atty. Jost to take action.
- Moisture Remediation Problem in the Basement of Municipal Bldg. – The Committee will be checking conditions and if satisfactory Mr. Hirt will get quotes for cleaning and painting walls. Mr. Severino said work should not begin until after the Election.

15. PUBLIC COMMENTS – NONE

16. PAYMENTS OF BILLS

The approved list of bills and all claims against the Township of Union as appearing in the Claims Register of this date paid and that all checks listed hereinafter issued in payment thereof.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Ms. McBride			X			
Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion Carried

17. ADJOURNMENT

There being no further business to come before the Township Committee at this time Mr. Bischoff made a motion to adjourn the meeting at 8:26 p.m. Mr. Hirt seconded the motion. Motion carried by unanimous favorable roll call vote.

Transcribed by: Grace Kocher, Deputy Clerk

Frank Mazza, Mayor