

**1. CALL TO ORDER**

Mayor Severino called the meeting to order at 7:00 p.m.

- 2. **"Sunshine Law" Announcement-** Adequate notice of this public meeting has been provided by Annual Notice; published in the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk's Office.

**3. FLAG SALUTE**

**4. ROLL CALL**

	Present	Absent
Mr. Severino	X	
Mr. Hirt	X	
Mr. Sroka	X	
Mr. Stothoff	X	
Mr. Mazza	X	

Also present J.P. Jost, Attorney, Robert Clerico, P.E., CFO Grace Brennan and Deputy Clerk Grace A. Kocher.

**5. APPROVAL OF PRIOR MEETING MINUTES**

- a. Regular Session Meeting Minutes of April 5, 2017

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino					X	
Mr. Hirt		X	X			
Mr. Sroka	X		X			
Mr. Stothoff			X			
Mr. Mazza			X			

Motion carried

Change in Order of Agenda: Mayor Severino said Public Comments would be heard and discussed pertaining to the Recycling Program.

Mayor Severino stated his opposition to closing the Program and offered ideas for a compromise. They include limiting access for recycling to concur with hours the Municipal Building is open; site to remain open on Saturday from 8:00 a.m. to 12:00 p.m. and having attendants clean up the property prior to leaving the site; locking the gate at the end of the day; eliminate electronics recycling; recommend that attendant Matt Boyden be given a master list of names and addresses of all residents for the bi-monthly debris drop off; allow no construction material and provide tarps to cover recycling dumpsters. Mr. Hirt said his concern was that non-residents might be using the site. He also said the number of dumpsters could be reduced to two. Mr. Hirt emphasized that cost was a factor. Mr. Mazza mentioned that trash haulers charge additional for recycling and agreed with the Mayor that the Township should continue the recycling program for residents with the conditions cited. Mr. Stothoff mentioned the cost of the Program and the issues associated with public contracts and the bid threshold. He also thought monitoring those who use the site was a good idea. He was inclined to maintain recycling for social reasons and not as inclined to continue trash disposal. Mr. Sroka reiterated some comments made at the April 5, 2017 meeting. He emphasized the work required by the Road Dept. to clean up the site and said their time could be better spent. Mr. Sroka said it is a redundant service since most trash haulers include curbside pickup of

recyclables. He was in favor of retaining the dumpsters for trash. Mayor Severino said that most residents appreciate the service. Mr. Stothoff asked Mrs. Brennan the cost of providing the service. She said \$34,000.00 has been allocated in this year's budget; that amount includes salaries and the cost of hauling the recyclables and trash from the site.

Mayor Severino asked for Comments from the Public:

Resident at 113 Perryville Road – Referenced the State Tonnage Grants that are given to the Municipalities and based upon recyclables collected. If the Program was discontinued the Township would lose the Grant monies and might be penalized by the State. Mr. Sroka understood that tonnage is based upon recyclables collected within the community, including those behind the building, so the numbers should not change. Mayor Severino said that credits are accrued by having an on-site Program. Atty. Jost said the State has adopted a Law to implement electronic recycling through manufacturers. Mr. Hirt mentioned that people also dump items, i.e., carpeting, children's toys, etc. at the facility.

James Byer, 731 County Road 625 – Stated issues of curbside pickup, including empty containers in the middle of the road. Thought the Center should remain.

Robert Everett, 24 Route 635 – Thought the efforts of the Committee regarding changes to the operation of the facility were satisfactory. Said the Center is necessary for residents.

Bob Wisnosky, 710 Deerfield Lane – Has property in Bethlehem as well as Union Township. Said Bethlehem Township has a compacting recycling unit that does not require labor.

Leslie Kulick, 68 Perryville Road – Pleaded with the Committee to keep the Recycling Program and the dumpsters. She said monitoring and requesting identification from those who use the site is a good idea.

Committeeman Mazza asked Public Safety Coordinator the fees for dumping at the Transfer Station on Petticoat Lane. Mr. Strauss said the fees were assessed by the vehicle.

Committeeman Sroka responded to concerns about noticing residents and stated that recycling was discussed at the Budget Hearings.

Lynn McCoobery – 80 Route 173 West – Voiced opinion about the limited discussion about recycling in previous Committee minutes.

James Byer, 731 County Road 625 – Praised Recycling Personnel.

Atty. Jost asked that the following motion be approved:

**To limit access to the Recycling Center to 7:30 a.m. to 4:00 p.m. Monday through Friday, as well as 8:00 a.m. until 12:00 p.m. on Saturday; Mr. Hermann to lock the gates when he leaves and unlock in the morning; Recycling Coordinator Peake, or in his absence an associate, to lock the gates on Saturday, attendants to clean the yard and surrounding area prior to leaving; electronics recycling shall be eliminated; Matt Boyden to be provided with a master list of residents eligible to use the Program; and tarps to be provided to cover all containers.**

Mr. Mazza made the motion. Mr. Stothoff referenced the \$17,500.00 threshold and asked that the Budget be monitored and modified so the threshold would not be exceeded. With that provision, Mr. Stothoff seconded the motion.

MINUTES OF REGULAR MEETING April 19, 2017

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt					X	
Mr. Sroka				X		
Mr. Stothoff		X	X			
Mr. Mazza	X		X			

Motion carried

Public Comment: Perryville Road resident – Suggested rotating containers. Mayor Severino will mention to Mr. Hermann.

Return to Agenda Order:

**6. VISITORS**

- a. Susan Holcombe-Pena – HC Planning Dept. – Farmland Status - Ms. Holcombe-Pena was not present.

**7. REPORTS RECEIVED - Acknowledged**

- a. Road Dept.- Week Ending; 3/31/17; 4/07/17
  - b. Municipal Court – March 2017
  - c. Engineer’s Report
- FW/Frontage Road Bridge Reconstruction Project – Received confirmation that work will begin next Wednesday - Should take three days (9:00 a.m. to 3:00 p.m. closure). NJ DOT Representative to contact someone at the Township tomorrow.
  - Exit 13 – Changing Yield Sign to Stop Sign – Gave status report.
  - MS-4 2016 Tier B Permit - Spoke with Mr. Mazza regarding Annual Report. Input required from UTEC.
  - Exit 12 Left Turn Signal – Met with NJDOT Contractors. Work to begin this week. Should be done within three weeks, which is within the May 20, 2017 shutdown for detour regarding Exit 11 Project. Pilot is funding that improvement.
  - Chip and Tar Project – Mr. Mazza asked that Mr. Clerico provide preliminary work so that the Project can be scheduled and completed while Schools are closed.
  - Exit 11/Frontage Road Project – Provided photographic report to Committee of conditions on the Road in advance of the detour going into effect. Mr. Stothoff asked that the information be sent to appropriate contact at DOT.
  - Mulhockaway Watershed 319 Grant – Spoke with Watershed Representative Kathy Hale. Gave status report. Applications will be submitted for three basins at Foster Wheeler and one basin at Country Acres Drive. Ms. Hale said the basin at Country Acres might have become a wetland. Skip Jonas, Country Acres Drive, had spoken with Ms. Hale who indicated it was a failed basin. Mr. Clerico said Ms. Hale would be assessing the physical conditions of the basin.

**8. CORRESPONDENCE / WRITTEN COMMUNICATIONS- None**

**9. PUBLIC COMMENTS** – Moved to beginning of meeting to discuss recycling.

**10. PUBLIC HEARING – 2<sup>nd</sup> Reading**

**11. OLD BUSINESS – None**

**12. NEW ORDINANCE – 1<sup>ST</sup> Reading**

**TOWNSHIP OF UNION  
COUNTY OF HUNTERDON**

**NOTICE OF INTRODUCTION OF ORDINANCE**

**PLEASE TAKE NOTICE** that the following Ordinance was adopted on first reading by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, at a meeting held on the 19<sup>th</sup> day of April, 2017. The Ordinance was then ordered to be published according to law. Notice is hereby given that the said Ordinance will be considered for final passage at a public hearing to be held on 17<sup>th</sup> day of May, 2017, at 7:00 p.m., or as soon thereafter as the matter may be reached, at the Union Township Municipal Building, 140 Perryville Road, Hampton, New Jersey, at which time all interested parties will be heard.

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Grace A. Kocher, Deputy Clerk

**ORDINANCE # 2017-4**

**CALENDAR YEAR 2017  
ORDINANCE TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A:4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et.seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said final budget appropriations to 2.0% or the cost of living adjustment of 3.5% over the previous years final appropriations; and,

WHEREAS, a municipality may, by ordinance, bank the difference between its final budget appropriations subject to the 0.50% cap and the 3.5% cost of living adjustment when said difference is not appropriated as part of the final budget; and,

WHEREAS, the Township Committee of the Township of Union, County of Hunterdon, hereby determines that this difference in the amount of \$68,918.40 that is not appropriated as part of the final budget shall be retained as an exception to the final appropriations in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Attest:

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Grace A. Kocher, Deputy Clerk

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Matt Severino, Mayor

First Reading: April 19, 2017

Publication: April 27, 2017

Public Hearing/Adoption: May 17, 2017  
 Published by May 25, 2017

**13. NEW BUSINESS**

a. The following resolution was introduced for adoption:

**RESOLUTION #2017-44**

**UNION TOWNSHIP, HUNTERDON COUNTY  
 Resolution Introducing by Title/Approving the 2017 Municipal Budget**

**WHEREAS**, the Township of Union is holding a meeting on April 19, 2017 for the purpose of introducing the 2017 Municipal Budget and conducting other matters

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Union, Hunterdon County, New Jersey, that the Township of Union hereby petitions the Director of the Division of Local Government Services that the 2017 Local Municipal Budget be introduced and approved on the April 19, 2017.

**2017 UNION TOWNSHIP BUDGET**

Surplus Anticipated General Revenues	\$ 500,000.00
Total Miscellaneous Revenue	773,985.76
Receipts from Delinquent Taxes	125,000.00
Amount to be Raised by Taxes	<u>1,893,462.01</u>
Total General Revenues	<u>\$3,292,447.77</u>
Operation Expenses: Salaries & Wages	\$ 594,421.00
Other Expenses	1,190,010.38
Deferred Charges & Other Appropriations	149,471.80
Capital Improvements	330,000.00
Debt Service	528,544.59
Judgments	0.00
Reserve for Uncollected Taxes	<u>500,000.00</u>
Total Municipal Budget	<u>\$3,292,447.77</u>

**PUBLIC HEARING MAY 17, 2017**

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt			X			
Mr. Sroka			X			
Mr. Stothoff		X	X			
Mr. Mazza	X		X			

Motion carried

b. The following resolution was introduced for adoption:

RESOLUTION #2017- 45

UNION TOWNSHIP, HUNTERDON COUNTY

PERSON-TO-PERSON and PLACE-TO-PLACE TRANSFER
from
TOTAL DYNAMIC HOSPITALITY LLC
to
HONEY BADGER ENTERTAINMENT, LLC

WHEREAS, an application has been filed for a person-to-person and place-to-place transfer of Plenary Retail Consumption License #1025-33-004-009, heretofore issued to Total Dynamic Hospitality, LLC. ("Pocket") with a mailing address of 3231 Belvidere Road, Harmony Township 08865; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant, Honey Badger Entertainment, LLC, has disclosed and the issuing authority reviewed the source of funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Union, does hereby approve, effective April 19, 2017, the transfer of the aforesaid Plenary Retail Consumption License to Honey Badger Entertainment, LLC and does hereby direct the Municipal Clerk to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to Honey Badger Entertainment, LLC. with a premise location of 512 County Road 614, Union Township, Hunterdon County effective April 19, 2017".

Comments from Attorney Jost regarding the above resolution:

Atty. Jost said he issued a memo on April 12, 2017 with his concerns. He apprised the Committee regarding the Map, licensed and unlicensed areas, music on the patio, the raised and lower seating areas, the gate to the patio, office on the second floor and the basement, ownership percentages, the matter of the Corporate Seal and source of funds Applicants were sworn by Atty. Jost. State Police signed off on source of funds. Applicants responded and clarified Mr. Jost's concerns to his satisfaction.

Table with 7 columns: Roll Call Vote, Moved, Seconded, Ayes, Nays, Abstain, Absent. Rows include Mr. Severino, Mr. Hirt, Mr. Sroka, Mr. Stothoff, Mr. Mazza.

Motion carried

- c. Motion to Approve: Request of Tim Strand for the Mayor to sign a letter to DOT; no objection to flying hot air balloons.

Atty. Jost asked for a motion to grant the request. He said applicant should submit insurance certification naming the Township as an additional insured and that the Township is not assuming any responsibility for the activity.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Mr. Sroka	X		X			
Mr. Stothoff			X			
Mr. Mazza			X			

Motion carried

- d. **Motion to Approve:** 2017 Application for Trailer Coach Park License. Discussion held regarding abandoned trailer at the Site. New Pattenburg House Business Owner said she spoke with Park owner Steve Heymann regarding the trailer and he indicated it would be removed. The matter was tabled until the May 3, 2017 meeting.

**14. REPORTS**

**a. Attorney’s Report**

- Clothing Bin Request - Local business owner seeking Zoning Permit for bin. Atty. Jost said site plan/variance might be required. Ordinance could be considered. Committee not in favor.
- Millings – Committee discussed at length. Mr. Clerico will issue memo regarding NJDEP Regulations.
- Public Safety Coordinator – Draft Ordinance for the position distributed at April 5, 2017 meeting. Mayor Severino asked the Ordinance be discussed after June since Mr. Strauss is running for Mayor of Clinton Township and there could be a conflict of interest.
- Wireless Telecommunication Fees – Draft Ordinance distributed at the April 5, 2017 meeting. Asked that Ordinance be discussed and possibly introduced at the May 3, 2017 meeting.
- Union Township Historical Society Funds and Artifacts – Coordinating resolution of related issues with Atty. Jay Thatcher and Historical Society members.

**b. Committee Reports**

Mr. Hirt reported the following:

- Mentioned complaints from residents on Springhouse Lane regarding noise from motorcyclists riding on adjacent property.
- Derelict property Main Street Pattenburg - No improvements. Atty. Jost will send a reminder to property owner.
- Rabid raccoon - Spoke with Animal Control Officer regarding her involvement with notification to proper agencies.

Mr. Mazza reported the following:

- Mentioned that Mr. Strauss was to have been listed on agenda.

Mr. Stothoff reported the following:

- Exit 11 Bridge Reconstruction Project – Meeting scheduled on Thursday April 27, 2017 with representatives associated with the Project. Public Safety Coordinator Mark Strauss said a pre-meeting will be held on Sunday April 23, 2017 with Pattenburg Fire Company Chief and Pattenburg Rescue Squad Chief, Assemblyman Peterson and representatives of other emergency service providers.

Mr. Sroka reported the following:

- Mentioned hiring of seasonal worker freeing DR&F employees from mowing at parks and municipal building. Mr. Sroka also asked Mr. Mazza to confirm he had advised Craig Hermann of the mowing to be handled by the seasonal worker. Mr. Mazza confirmed he had and mentioned a DR&F staff member (Kory) has been charged with overseeing the park maintenance.

**Mayors Report**

- Met with several Hunterdon County Fire Chiefs and Mayors regarding formation of a County fire-fighting force to augment volunteer fire companies. A \$1,500,000.00 budget is proposed. Concerned about possible inequity to municipalities, as well as friction between paid and volunteer personnel.

**15. PUBLIC COMMENTS**

- James Byer, 721 County Road 625, commented on County fire-fighting force and concern about the potential that Township fire-fighting equipment might be used in another town. Also, mentioned placing clothing bin in Municipal parking lot. Mayor Severino said Pattenburg Volunteer Fire Company has a bin there.

**16. PAYMENT OF BILLS**

The approved list of bills and all claims against the Township of Union as appearing in the Claims Register of this date paid and that all checks listed hereinafter issued in payment thereof.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt			X			
Mr. Sroka		X	X			
Mr. Stothoff	X		X			
Mr. Mazza			X			

Motion carried

**18. ADJOURNMENT**

There being no further business to come before the Township Committee at this time Mr. Stothoff made a motion to adjourn the meeting at 8:50 p.m. Mr. Mazza seconded the motion. Motion carried by unanimous favorable roll call vote.

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Transcribed by: Grace A. Kocher, Deputy Clerk

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Matt Severino, Mayor