

1. CALL TO ORDER

Mayor Mazza called the meeting to order at 7:00 p.m.

- 2. **"Sunshine Law" Announcement**-Adequate notice of this public meeting has been provided by the Annual Notice; posted on Union Township website, published in the Hunterdon County Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk's Office.

3. FLAG SALUTE

4. ROLL CALL

| | Present | Absent |
|--------------|---------|--------|
| Mr. Severino | X | |
| Mr. Hirt | X | |
| Ms. McBride | | X |
| Mr. Bischoff | | X |
| Mr. Mazza | X | |

Others present: J.P. Jost, Attorney, Robert Clerico, Engineer and Ella M. Ruta, Municipal Clerk

5. APPROVAL OF PRIOR MEETING MINUTES

- a. Minutes of Budget Workshop Meeting of March 2, 2016
- b. Regular Session Meeting Minutes of March 2, 2016

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | | X | | | X | |
| Mr. Hirt | X | | X | | | |
| Ms. McBride | | | | | | X |
| Mr. Bischoff | | | | | | X |
| Mr. Mazza | | | X | | | |

Motion Carried

6. VISITORS

7. REPORTS RECEIVED – acknowledged

- a. Road Dept.- Week Ending; 2/26/16; 3/04/16 – Mayor Mazza stated that all Township Trucks are registered as Retrofit exempt, per conversation with NJDEP Representative.
 - b. Zoning Officer – February 2016
 - c. Animal Control Officer – February 2016
 - d. Engineer’s Report
- Hunterdon County Route 614 Bridge Height Limit Sign - Spoke with County Traffic Engineer re placement of sign.
 - Perryville and Marudy Drive Potential Reconstruction Work – At request of the Committee, met with Don Potter, Advanced Paving Systems. Mr. Potter will provide a design. Mr. Clerico will prepare an estimate of associated costs based on that design.

- Chip and Seal Project – Mr. Hermann will provide the Committee with information about Roads to be prepared for Chipping and Sealing.
- Tax Map Questionnaire/Survey from Hunterdon County GIS Dept. re Shared Services - Clerk will send Survey to County requesting additional information.
- Charlestown Road Traffic Signal – Ongoing issue. Mr. Clerico will continue to follow up.
- Country Acres Project – Surface core issue at intersection of Country Acres and Old Farm Road. Mr. Potter, Advance Paving, said restoration work would be performed.
- Interstate 78 Exit 13 Stop Sign – have not had a chance to contact NJDOT.
- NJ State Storm Water Permit – Draft Standards for Tier B Municipalities – Mr. Clerico will review and report to Committee at a future meeting.
- Mayor Mazza referenced the swale at 211 Main Street – Resident indicated a problem with boulders in the swale located in a Township easement. Boulders contributing to water flow issue. Atty. Jost advised that the resident provide a written statement indicating there is no objection to the Township removing the obstruction. Mr. Severino asked Mayor Mazza to contact the resident. Mr. Mazza indicated he would do that tomorrow.

8. CORRESPONDENCE / WRITTEN COMMUNICATIONS

Mayor Mazza mentioned the Hunterdon County Visitors Guide. The Committee was not interested at this time.

9. PUBLIC COMMENTS - None

10. PUBLIC HEARING - None

11. OLD BUSINESS - None

12. NEW ORDINANCE – None

13. NEW BUSINESS

- a. The following resolution was introduced for adoption:

RESOLUTION #2016-46

RESOLUTION AUTHORIZING THE FILING OF A TREATMENT WORKS APPLICATION WITH THE STATE OF NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION (PILOT TRAVEL CENTER LLC – N.J.S.H. ROUTE 173 AND CHARLESTOWN ROAD)

WHEREAS, there is a need to apply for Treatment Works Approval from the State of New Jersey Department of Environmental Protection Division of Water Quality in connection with the Pilot Travel Center LLC – N.J.S.H. Route 173 and Charlestown Road in the Township of Union; and

WHEREAS, the Township of Union is required to consent to the filing of the Treatment Works Approval Permit Application.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, in the County of Hunterdon and State of New Jersey, that the appropriate municipal officials are hereby authorized to execute a Consent by the Governing Body for the Treatment Works Approval Permit Application filed in

connection with the Pilot Travel Center LLC – N.J.S.H. Route 173 and Charlestown Road in the Township of Union.

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | X | | X | | | |
| Mr. Hirt | | X | X | | | |
| Ms. McBride | | | | | | X |
| Mr. Bischoff | | | | | | X |
| Mr. Mazza | | | X | | | |

Motion carried, subject to Engineer’s Review.

b. The following resolution was introduced for adoption:

**RESOLUTION #2016-47
UNION TOWNSHIP, HUNTERDON COUNTY**

APPOINTMENT – DEPUTY EMERGENCY MANAGEMENT COORDINATOR

WHEREAS, the Township of Union is currently in need of an Deputy Emergency Management Coordinator; and
WHEREAS, Bruce Hirt is qualified for this position;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Union to **appoint Bruce Hirt to the position of Deputy Emergency Management Coordinator for a 1-year term beginning on January 1, 2016 and ending December 31, 2016.**

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | X | | X | | | |
| Mr. Hirt | | | | | X | |
| Ms. McBride | | | | | | X |
| Mr. Bischoff | | | | | | X |
| Mr. Mazza | | X | X | | | |

In order to have a quorum Atty. Jost asked Mayor Mazza to leave Mayor’s chair to vote. Motion carried.

c. **Motion to Approve:** – Request by Tim Strand for the Mayor to sign a letter to DOT; no objection for flying hot air balloons

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | X | | X | | | |
| Mr. Hirt | | X | X | | | |
| Ms. McBride | | | | | | X |
| Mr. Bischoff | | | | | | X |
| Mr. Mazza | | | X | | | |

Motion carried

d. **Motion to Approve:** 2016 Skylands Triathlon – September 18, 2016 - North Hunterdon Rotary Club

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | X | | X | | | |
| Mr. Hirt | | X | X | | | |

| | | | | | | |
|--------------|--|--|---|--|--|---|
| Ms. McBride | | | | | | X |
| Mr. Bischoff | | | | | | X |
| Mr. Mazza | | | X | | | |

Motion carried.

e. **Motion to Approve:** NJ State Firemen’s Association Membership Application for Matthew Wunder

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | X | | X | | | |
| Mr. Hirt | | X | X | | | |
| Ms. McBride | | | | | | X |
| Mr. Bischoff | | | | | | X |
| Mr. Mazza | | | X | | | |

Motion carried

14. REPORTS

a. **Attorney’s Report**

- Provided Draft Ordinance regarding Protective Custody for DWI arresties - Carried to next meeting.
- Abandoned/Vacant Properties Ordinance – Ongoing discussion with NJLM Counsel. Conference call scheduled for Friday March 18, 2016 regarding statutory resolution of the issue pertaining to State and/or Federal and Charter Banks.
- Union Hill Reconstruction – Atty. Jost, Mayor Mazza, Ms. McBride, DCA Representative Jack Templeton and Union Hill Construction Manager held meeting. Work is progressing. Mayor Mazza anticipated mid-April 2016 date for Certificates of Occupancy to be issued for the reconstructed units.
- Marc Strauss, Public Safety Coordinator – Mr. Strauss’s report will be discussed at a meeting when Mr. Bischoff and Ms. McBride are present.
- House on Route 614 in County Right-of-Way – Mr. Hirt mentioned the dilapidated condition of the house.

b. **Committee Reports**

Mr. Hirt reported the following:

- Eight Replacement Windows for Municipal Offices – Had three quotes; \$885.00, \$565.00 and \$780.00 per window, plus \$550.00 for inside bars for one window.

After a brief discussion the following motion was introduced for adoption:

Awarding the Contract to replace windows in Municipal Building to TCH Construction who was the lowest bidder, in the amount of \$5,070.00.

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | | X | X | | | |
| Mr. Hirt | X | | X | | | |
| Ms. McBride | | | | | | X |
| Mr. Bischoff | | | | | | X |
| Mr. Mazza | | | X | | | |

Motion carried

Mr. Severino reported the following:

- Stated the need for additional on as needed basis recycling attendant. He presented the name of James Williams and indicated Mr. Williams had qualifications for the position.

The following motion was introduced for adoption:

To hire James Williams as Recycling Attendant on as needed basis at the rate set forth in the Salary Resolution.

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | | X | X | | | |
| Mr. Hirt | X | | X | | | |
| Ms. McBride | | | | | | X |
| Mr. Bischoff | | | | | | X |
| Mr. Mazza | | | X | | | |

Motion carried

- Electronics Recycling – Met with representative from a new firm. Will provide a quote at the next meeting.

c. Mayor’s Report

- Mentioned improved signage installed by the County at Perryville Road/Route 625 intersection.
- Country Acres Drive - Mentioned a sinkhole by the storm inlet at the convergence of Old Farm Road and Country Acres Drive. Mr. Clerico advised Mayor Mazza to speak with Mr. Hermann about outsourcing maintenance of the inlets.

15. PUBLIC COMMENTS

16. PAYMENTS OF BILLS

The approved list of bills and all claims against the Township of Union as appearing in the Claims Register of this date paid and that all checks listed hereinafter issued in payment thereof.

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | | X | X | | | |
| Mr. Hirt | X | | X | | | |
| Ms. McBride | | | | | | X |
| Mr. Bischoff | | | | | | X |
| Mr. Mazza | | | X | | | |

Motion Carried

17. EXECUTIVE SESSION –

18. ADJOURNMENT

There being no further business to come before the Township Committee at this time Mr. Severino made a motion to adjourn the meeting at 8:11 p.m. Mr. Hirt seconded the motion. Motion carried by unanimous favorable roll call vote.

Transcribed by: Grace Kocher, Deputy Clerk

Frank Mazza, Mayor