

1. CALL TO ORDER

Mayor Severino called the meeting to order at 7:00 p.m.

- 2. **"Sunshine Law" Announcement-** Adequate notice of this public meeting has been provided by Annual Notice; published in the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk's Office.

3. FLAG SALUTE

4. ROLL CALL

	Present	Absent
Mr. Severino	X	
Mr. Hirt	X	
Mr. Sroka	X	
Mr. Stothoff	X	
Mr. Mazza	X	

Also present J.P. Jost, Attorney, Robert Clerico, P.E., CFO Grace Brennan and Municipal Clerk Ella M. Ruta.

5. APPROVAL OF PRIOR MEETING MINUTES

- a. Regular and Executive Session Meeting Minutes of July 19, 2017

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Mr. Sroka					X	
Mr. Stothoff					X	
Mr. Mazza	X		X			

Motion carried

6. VISITORS

- a. Debbie Hirt – 2017 Union Township Community Day - Updated the Committee on Entertainment, Vendors, Contributions pertaining to the Event which is scheduled for September 17, 2017. The inclement weather date is October 3, 2017. Ms. Hirt asked the Committee if they would consider contributing to the cost of fireworks. Mr. Sroka volunteered to post the Event on the Township Facebook Page.
- b. Kathryn Windsor – Verizon Wireless and SQF, LLC d/b/a/ Tilson Re: Nodes in the Right-of-Way – Ms. Windsor gave an overview of Tilson’s request to utilize the Township’s Public Right-of-Way for small network nodes. Ms. Windsor agreed to notify property owners where Tilson would be installing the nodes, as well as having the location of poles staked for the Committee to view.

7. REPORTS RECEIVED - Acknowledged

- a. Road Dept.- Week Ending; 7/14/17; 7/21/17
- b. Zoning Officer – June 2017
- c. Public Safety Coordinator – Not present

MINUTES OF REGULAR MEETING August 2, 2017

d. Engineer’s Report

- Chip and Seal Project – Spoke with Asphalt Paving System representative regarding the Project which is tentatively scheduled to begin the third week of August. The Micro-Surfacing Contract has been awarded to Asphalt Paving Systems. However, that work has not been scheduled.
- MILN, LLC, Former Red Hills Quarry – The Quarry License application was presented at the Planning Board’s meeting on July 27, 2017. Applicant gave an overview of future plans for the property. Revised Plans will be submitted to the Planning Board for the August 24, 2017 meeting. MILN will also submit their 2018 Quarry License Application.
- Exit 13 Sign – Yield to Stop – No Update.
- Mulhockaway Watershed 319 Grant – No updates on the Grant.
- Perryville Road Railroad Crossing – Gave a status report on preliminary work he has done since authorization was given by the Committee at their July 19, 2017 meeting.
- Municipal Storage Building – The location of the Building was discussed extensively.

Atty. Jost asked that the following motion be approved:

To authorize Mr. Clerico to proceed with soil testing for the proposed building site.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt			X			
Mr. Sroka			X			
Mr. Stothoff		X	X			
Mr. Mazza	X		X			

Motion Carried

- NJDOT Route 173 Pedestrian Project – Mentioned minutes of the meeting he attended at the Town of Clinton regarding the Project. Municipal Clerk forwarded a copy of the minutes to the Committee.
- Pilot Travel Centers LLC: As-Built Plans have been submitted. Mr. Clerico will be inspecting the property tomorrow. Contacted Pilot Traffic Engineer Staigar regarding signage.
- NJ MS-4 Storm water Permit – Emphasized the importance of knowing the location of storm water basins. UTEC will provide data on the basins.
- Municipal Aid Grant – Mr. Clerico distributed State Grant information. Said the Committee should decide if they want to apply for another grant. The deadline for filing is October. He said Frontage, Perryville and Van Syckel Roads could be considered for use of Grant monies. Mr. Clerico said he would like Committee authorization to apply.

Mr. Stothoff asked that the following motion be approved:

To authorize Mr. Clerico to proceed with the Grant application for Frontage and Perryville Roads.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt			X			
Mr. Sroka			X			
Mr. Stothoff	X		X			
Mr. Mazza		X	X			

Motion Carried

8. CORRESPONDENCE / WRITTEN COMMUNICATIONS

Mr. Mazza mentioned the following correspondence:

- Highlands letter regarding the Spruce Run Archery Center, Block 7, Lot 3 – Mayor Severino will contact Kerry Pflugh, NJDEP, to ascertain the status of the Center.

9. PUBLIC COMMENTS

Phyllis Pedersen, Country Acres Drive resident – Voiced concern about the conditions at 92 Country Acres Drive. Atty. Jost told Ms. Pedersen the Committee is aware of the problem and has contacted the bank that owns the property regarding this matter.

Amelia LaMonde, Rupell Road resident – Mentioned a fire at an abandoned house owned by the State. Mayor Severino said he spoke with Kerry Pflugh, NJDEP, about the house earlier and will contact her again.

Kory Swanson – Referenced 92 Country Acres Drive – Said a Sheriff Sale sign was posted for October 19, 2016.

10. PUBLIC HEARING – 2nd Reading

11. OLD BUSINESS – Proposed Property Maintenance Ordinance - TABLED

12. NEW ORDINANCE – 1ST Reading

13. NEW BUSINESS

CONSENT AGENDA: All matters listed under the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.

- a. **RESOLUTION #2017-77:** Driveway Escrow Refund – Block 29 Lot 5, 53 Cooks Cross Road

RESOLUTION 2017-77

Driveway Inspection Fee Escrow Balance Refund
Brian Strycky
53 Cooks Cross Road, Pittstown, NJ 08867
Block 29 Lot 5

WHEREAS, Brian Strycky, did a post driveway inspection escrow for Block 29 Lot 5, and

WHEREAS, the work and inspections are complete and all invoices have been paid, and

WHEREAS, there is a remaining balance of \$407.00 in the escrow account,

NOW, THEREFORE, BE IT RESOLVED that the balance of the escrow account, in the amount of \$407.00 be refunded to Brian Strycky

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

- b. **RESOLUTION #2017-78:** Excavation Bond Refund – Block 28 Lot 7, 721 Route 625

**Excavation Bond Refund
724 Route 625, Hampton, NJ 08827
Block 28 Lot 7**

WHEREAS, Merkouris Kouriatis, did a post an excavation bond for the demolition of a pool at block 28 Lot 7, and

WHEREAS, the work and inspections are complete and all invoices have been paid, and

WHEREAS, the certificate from the DCA has been received,

NOW, THEREFORE, BE IT RESOLVED that the excavation bond, in the amount of \$500.00 be refunded to Merkouris Kouriatis,

BE IT FURTHER RESOLOVED, that this resolution shall take effect immediately.

- c. **RESOLUTION #2017-79:** Refund of Excess Witnessing Fee – Block 23 Lot 2.02, 41 Ruppell Road

RESOLUTION 2017-79

**Refund of Excess Witnessing Fees
41 Ruppell Road, Clinton, NJ 08827
Block 23 Lot 2.02**

WHEREAS, Powerco Inc., did a post \$850.00 for witnessing fees, and

WHEREAS, the work and inspections are complete, and only required one day of witnessing fees,

WHEREAS, all invoices have been paid, and Princeton Hydro has recommended the return of the excess fees,

NOW, THEREFORE, BE IT RESOLVED that the excess fees in the amount of \$450.00 be refunded to Powerco Inc.,

BE IT FURTHER RESOLOVED, that this resolution shall take effect immediately.

- d. **RESOLUTION #2017-80:** Fireworks Approval – Hunterdon Developmental Center

RESOLUTION #2017-80

**UNION TOWNSHIP, HUNTERDON COUNTY
FIREWORKS APPROVAL – HUNTERDON DEVELOPMENTAL CENTER**

WHEREAS in order to provide entertainment at the Hunterdon County Developmental Center, located at 40 County Road 513, Clinton, New Jersey, permission has been requested to allow a fireworks display on Friday, September 21, 2017, at approximately 8:00 p.m.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union that permission is granted to allow a fireworks display at the Hunterdon County Developmental Center on Friday, September 21, 2017 at 8:00 p.m., subject to the following conditions:

1. The persons conducting the fireworks display and all other persons involved shall hold the Township of Union harmless from any liability in connection with said display.
 2. A Certificate of Liability Insurance listing the Township of Union, 140 Perryville Rd., Hampton, N. J. 08827, as a named insured shall be supplied to the Township Clerk prior to issuance of this consent.
 3. Compliance with all requirements of law and any requirements of the Township's Insurance Carrier.
- e. **RESOLUTION #2017-81**: Fireworks Approval – 2017 Township of Union Community Day

**RESOLUTION #2017-81
APPROVING FIREWORKS DISCHARGE
2017 Union Township Community Day**

WHEREAS, Union Township has scheduled a Community Day for Sunday, September 17, 2017; rain date, Sunday, October 8, 2017 to be held on the property of Hunterdon Hills Playhouse; and

WHEREAS, it is desired that the Township sponsor a fireworks display for the entertainment of the residents during Community Day;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Union, Hunterdon County, New Jersey, that the Township of Union Committee hereby grants permission for and agrees to sponsor a display for fireworks to be performed by Garden State Fireworks, Inc., P.O. Box 403, Carlton Road, Millington, New Jersey, 07946, on Sunday, September 17, 2017; rain date, Sunday, October 8, 2017, provided that Garden State Fireworks, Inc., provide the Township of Union and the Hunterdon Hills Playhouse with a Certificate of Insurance in a form acceptable to the Township Attorney.

BE IT FURTHER RESOLVED, that a true copy of this resolution shall be forwarded to the State of New Jersey, Department of Community Affairs, Division of Fire Safety, CN 809, Trenton, New Jersey 08625-0809.

- f. **RESOLUTION #2017-82**: Awarding Contract /2017 Maintenance & Road Repair (Microsurfacing) Under NJ State Contract

**RESOLUTION #2017-82
ACCEPTING & AWARDING CONTRACT / 2017 MAINTENANCE & ROAD REPAIR (MICRO
PAVING TYPE II AND MICRO SURFACING EMULSION) PROGRAM UNDER NEW JERSEY
STATE CONTRACT**

WHEREAS, the State of New Jersey adopted legislation which requires all municipalities who purchase goods and services under New Jersey State Contract to award said purchases by resolution and contract,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union that the following purchases of goods and services under New Jersey State Contract are hereby authorized:

Maintenance & Road Repair State Contract #T-2507-17-GNSV2-00181
Asphalt Paving System **Microsurfacing type II \$2.75/sq. yd.**
P.O. Box 530
Hammonton, NJ 08037

Contract not to exceed amount - \$70,000.00

g. **RESOLUTION #2017-83:** Authorizing LOSAP Ballot Question

**RESOLUTION 2017 – 83
Authorizing LOSAP Ballot Question**

WHEREAS, the Union Township Committee adopted the following ordinance on July 19, 2017

**ORDINANCE NO. 2017 – 6
AN ORDINANCE ESTABLISHING A LENGTH OF SERVICE
AWARDS PROGRAM (LOSAP) FOR MEMBERS
OF THE PATTENBURG RESCUE SQUAD, INC.
IN THE TOWNSHIP OF UNION, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY**

; and

WHEREAS, said ordinance provides that it shall not take effect unless and until it is approved by voters as a public question at the next general election;

NOW, THEREFORE, BE IT RESOLVED by the Union Township Committee of the Township of Union, in the County of Hunterdon, State of New Jersey, that the Municipal Clerk and/or Township Attorney shall cause the attached LOSAP referendum question to be placed on the Union Township November 7, 2017 general election ballot; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

h. **Motion to Approve:** Annual Maintenance Contract – Sound and Recording System

End of Consent Agenda

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt			X			
Mr. Sroka		X	X			
Mr. Stothoff			X			
Mr. Mazza	X		X			

Motion carried

i. **Discussion:** Request to Place Clothing Bins on the Township Property – Discussed at a prior meeting.

14. REPORTS

a. Attorney’s Report

- Land Use Code Amendments – Distributed another Draft of the proposed various amendments for Committee Members to review.
- Union Township Historical Society – Society artifacts and funds were discussed. Mr. Jost said the artifacts would be removed from the Municipal Building soon.
- Pattenburg House – Atty. Jost and Mayor Severino met with the new owner.

b. Committee Report

Mr. Stothoff reported the following:

- Clinton Township Court Agreement – Asked about scheduling a meeting to discuss Municipal Shared Court Services. Agreed to meet the week of August 14, 2017.

Mayors Report

15. PUBLIC COMMENTS –

16. PAYMENT OF BILLS

The approved list of bills and all claims against the Township of Union as appearing in the Claims Register of this date paid and that all checks listed hereinafter issued in payment thereof.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Mr. Sroka			X			
Mr. Stothoff			X			
Mr. Mazza	X		X			

Motion carried

17. ADJOURNMENT

There being no further business to come before the Township Committee at this time Mr. Sroka made a motion to adjourn the meeting at 9:05 p.m. Mr. Stothoff seconded the motion. Motion carried by unanimous favorable roll call vote.

Transcribed by: Grace A. Kocher, Deputy Clerk

Matt Severino, Mayor