

**1. CALL TO ORDER**

Mayor Severino called the meeting to order at 7:00 p.m.

- 2. **"Sunshine Law" Announcement-** Adequate notice of this public meeting has been provided by Annual Notice; published in the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk's Office.

**3. FLAG SALUTE**

**4. ROLL CALL**

	Present	Absent
Mr. Severino	X	
Mr. Hirt	X	
Mr. Sroka		X
Mr. Stothoff		X
Mr. Mazza	X	

Also present J.P. Jost, Attorney, Robert Clerico, P.E., CFO Grace Brennan and Municipal Clerk Ella M. Ruta.

**5. APPROVAL OF PRIOR MEETING MINUTES**

- a. Regular and Executive Session Meeting Minutes of June 21, 2017

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Mr. Sroka						X
Mr. Stothoff						X
Mr. Mazza		X	X			

Motion carried

**6. VISITORS**

- a. Robert Spies – Eagle Scout Project Proclamation - Mayor Severino presented Robert with the Proclamation and commended him for his achievement.

***PROCLAMATION  
RECOGNIZING ROBERT THOMAS SPIES JR.,  
FOR HIS EAGLE SCOUT PROJECT***

**WHEREAS**, the mission of the Boy Scouts of America is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law, and scouts achieve their ranking by fulfilling requirements in areas of leadership, service, and outdoor skills; and

**WHEREAS**, Robert Thomas Spies, Jr. has completed his Eagle Scout Project at Stadium 31, the Senior League Baseball Field for North Hunterdon Youth Baseball in Clinton, NJ, by coordinating all aspects of the

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refurbishing of the batting cages which includes the realignment of existing structures, construction of new frame work, the installation of new nets and re-surfacing of the batting area; and

**WHEREAS**, North Hunterdon Youth Baseball and Softball is a competitive baseball program designed for children ranging in age from 4 to 15; and

**WHEREAS**, the renovations and improvements at the complex will benefit the youth of today and future generations; and

**WHEREAS**, this project involved multiple opportunities for Robert to work with the Boy Scouts of America Troop 200, volunteers, and his family which strengthened friendships, developed Robert’s management and leadership skills, and focused everyone’s collective attention on this community project;

**NOW, THEREFORE**, I, Matt Severino, Mayor of the Township of Union, County of Hunterdon, State of New Jersey, on behalf of the residents of the Township of Union, join with Troop 200 in recognizing this bright and outstanding young man for his accomplishment.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of the Township of Union to be affixed on this 19th day of July 2017.

\_\_\_\_\_  
Mayor Matt Severino

b. Gasket Goons – Approval of 10<sup>th</sup> Annual Hot Rod Hustle Event/Jugtown Mountain Motor Club

A representative of Gasket Goons informed the Committee that Gasket Goons has changed its names to Jugtown Mountain Motor Club. The Club representative asked the Township’s approval to hold the August 13, 2017 event. Certification of Insurance naming the Township of Union harmless will be provided. Pattenburg Rescue Squad and Pattenburg Volunteer Fire Company will be on site. The State Police will provide coverage.

**Motion to Approve:** Mayor Severino asked for a motion to approve Jugtown Mountain Motor Club’s request.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt	X		X			
Mr. Sroka						X
Mr. Stothoff						X
Mr. Mazza		X	X			

Motion carried

c. Shirley Kilian – Temporary Balloon Port Approval

Ms. Kilian asked the Township to launch balloons from her neighbor’s property. The balloon operator will provide Certification of Insurance naming the Township harmless.

**Motion to Approve:** Mayor Severino asked for a motion to approve Ms. Kilian’s request.

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Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Mr. Sroka						X
Mr. Stothoff						X
Mr. Mazza	X		X			

Motion Carried

**7. REPORTS RECEIVED - Acknowledged**

- a. Road Dept.- Week Ending; 6/16/17; 6/23/17; 6/30/17; 7/07/17
- b. Municipal Court – June 2017
- c. Animal Control Officer – June 2017
- d. Public Safety Coordinator – not present at this time
- e. Engineer’s Report

- Exit 13 – Changing Yield Sign to Stop Sign – Will follow up tomorrow morning.
- Chip and Seal Project – Spoke with Asphalt Paving representative regarding the Project who said Micro-Pave contract has still not been awarded.
- MILN, LLC, Former Red Hills Quarry – Application received on June 29, 2017. Scheduled for approval at the July 27, 2017 Planning Board Meeting.
- Mulhockaway Watershed 319 Grant – No updates on the Grant.
- Perryville Road Railroad Crossing – NJDOT Representative indicated improvements scheduled for 2018. Norfolk and Southern Railroad will fund improvements in their right-of-way. Union Township would be responsible for additional improvements. Mayor Severino asked if the Committee wanted Mr. Clerico to begin preliminary work. All Members agreed to proceed.

Atty. Jost asked that the following motion be approved: To authorize Mr. Clerico to begin preliminary work on the portion associated with the railroad track.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Mr. Sroka						X
Mr. Stothoff						X
Mr. Mazza	X		X			

Motion Carried

- NJDOT Route 173 Pedestrian Project – Attended meeting at the Town of Clinton to discuss the Project. The Project has no impact on Union Township.
- Pilot Travel Centers LLC: Still waiting for As-Built Plans.
- NJ MS-4 Storm water Permit – The Township is obligated to inspect and evaluate all approved storm water facilities. Mr. Clerico is waiting for direction from the Committee.
- Municipal Storage Building – Met at the site with Mr. Hermann and the contractor. Mr. Clerico mentioned grading, fill and building location. Mayor Severino said the Committee should discuss the issue when all Members are present.
- Municipal Aid Grant – Mr. Clerico said the Committee should start discussing preliminary phase of utilizing the \$200,000.00 State Grant.

**8. CORRESPONDENCE / WRITTEN COMMUNICATIONS**

Mr. Mazza mentioned the following correspondence:

- PAIC Survey of Township Facilities and Playground – DR&F Foreman said the Township is in compliance.
- Hunterdon County Daytime Fire Department Resolution – Voiced his concern about the creation of a Countywide Fire Department. Said more information should be provided prior to the Committee taking any action.

Mr. Severino mentioned the following correspondence:

- Fallone Properties, Block 22, Lot 34 – Tax Appeal – Atty. Jost said the Appeal has been forwarded to the Special Counsel Firm that is representing the Township.

**9. PUBLIC COMMENTS**

Don Van Fossen, President and Officer Bob Wisnosky, Pattenburg Volunteer Fire Company (PVFC) – Voiced concerns about the proposed Hunterdon County Paid Fire Company and the potential impact on PVFC. Mr. Van Fossen announced that Milford Lions Club is holding a Golf Outing on August 13, 2017 - PVFC will be a beneficiary of the Outing.

Betty Lee McPherson, Race Street, Pittstown, NJ, Alexandria Township - Apprised the Committee of the confusion created because of Alexandria and Union Township both having Race Streets with a Pittstown, NJ address. Mr. Hirt offered to contact the 911 County Coordinator and arrange for installation of clarifying signage.

**10. PUBLIC HEARING –**

**ORDINANCE #2017 – 6**

**AN ORDINANCE ESTABLISHING A LENGTH OF SERVICE AWARDS PROGRAM (LOSAP) FOR MEMBERS OF THE PATTENBURG RESCUE SQUAD, INC. IN THE TOWNSHIP OF UNION, COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

**To open**

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X				
Mr. Sroka						X
Mr. Stothoff						X
Mr. Mazza	X					

Motion carried by Unanimous Voice Call Vote

**To close**

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X				
Mr. Sroka						X
Mr. Stothoff						X
Mr. Mazza	X		X			

Motion Carried by Unanimous Roll Call Vote

Atty. Jost thanked Messrs. Mason and Pasguarella for their assistance in preparing the Ordinance.

**To adopt**

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Mr. Sroka						X
Mr. Stothoff						X
Mr. Mazza	X		X			

Motion Carried

**ORDINANCE #2017- 7**

**AN ORDINANCE APPROPRIATING THE SUM OF \$110,000.00 CURRENTLY LOCATED WITHIN THE GENERAL CAPITAL FUND, CAPITAL IMPROVEMENTS ACCOUNT, OF THE TOWNSHIP OF UNION, HUNTERDON COUNTY, NEW JERSEY, FOR THE PURCHASE OF A GARAGE**

**To open**

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						
Mr. Hirt		X				
Mr. Sroka						X
Mr. Stothoff						X
Mr. Mazza	X					

Motion Carried by Unanimous Voice Call Vote

**To close**

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						
Mr. Hirt		X				
Mr. Sroka						X
Mr. Stothoff						X
Mr. Mazza	X					

Motion Carried by Unanimous Voice Call Vote

**To adopt**

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Mr. Sroka						X
Mr. Stothoff						X
Mr. Mazza	X		X			

Motion Carried

**11. OLD BUSINESS** – Proposed Property Maintenance Ordinance - **TABLED**

**12. NEW ORDINANCE** – **1<sup>ST</sup> Reading**

**13. NEW BUSINESS**

**CONSENT AGENDA:** All matters listed under the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate

discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.

a. RESOLUTION #2017-67: Amending 2017 Contract for Legal Services/Planning Bd. – Mark Anderson, Esq.

**RESOLUTION #2017- 67  
UNION TOWNSHIP, HUNTERDON COUNTY**

**AMENDING CONTRACT FOR LEGAL SERVICES/PLANNING BOARD 2017  
Woolson Sutphen Anderson/Mark S. Anderson, Esq.**

WHEREAS, the Township of Union has a need to acquire legal services for the Planning Board/Board of Adjustment as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44-A-20.5; and

WHEREAS, the maximum amount of the contract may exceed the threshold amount established pursuant to N.J.S.A.40A:11-3(b); and

WHEREAS, funds are available; and

WHEREAS, MARK S. ANDERSON, Esq. has submitted a proposal indicating the fee of \$150.00 per hour for his services. Charges directly to the Board shall not exceed the sum of \$30,000.00; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be available for public inspection;

WHEREAS, MARK S. ANDERSON, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that MARK S. ANDERSON, Esq. has not made any reportable contributions to a political candidate or committee in the Township of Union in the previous one year, and that the contract will prohibit MARK S. ANDERSON, Esq. from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Union, Hunterdon County, New Jersey, as follows:

1. The Mayor and Township Clerk are hereby authorized and directed to execute the attached agreement with Mark S. Anderson, Esq., for legal services/Planning Board for 2017.
2. This contract is awarded without competitive bidding as a “Professional Service” in accordance with 40A:11-5(1) (a) of the Local Public Contracts Law.
3. Approval of the attached contract is subject to availability and appropriation of sufficient funds as may be required in the 2017 temporary and permanent Municipal budgets.
4. A Notice of this action shall be printed once in the official newspaper.

Date: July 19, 2017

**CERTIFICATION AS TO AVAILABILITY OF FUNDS  
UNION TOWNSHIP, HUNTERDON COUNTY**

## MINUTES OF REGULAR MEETING July 19, 2017

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, Chief Financial Officer of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the 2017 Temporary/Adopted Budget to award a contract to Mark S. Anderson, Esq., under the line item "\_\_\_\_\_".

Date: \_\_\_\_\_

\_\_\_\_\_  
Grace M. Brennan, CFO

- b. **RESOLUTION #2017-68:** Amending 2017 Contract for Planning Services—Clarke-Caton-Hintz/Andrea Malcolm

**RESOLUTION #2017-68**  
**UNION TOWNSHIP, HUNTERDON COUNTY**

**AMENDING CONTRACT FOR PLANNING CONSULTANT SERVICES FOR 2017**  
**With The Firm of Clarke·Caton·Hintz**

WHEREAS, the Township of Union has a need to acquire planning services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44-A-20.5; and

WHEREAS, the maximum amount of the contract may exceed the threshold amount established pursuant to N.J.S.A.40A:11-3(b); and

WHEREAS, funds are available; and

WHEREAS, CLARKE CATON HINTZ has submitted a proposal indicating the fee of \$210 per hour and subject to a maximum of \$40,000.00 appropriated for services performed hereunder during the term of this contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection;

WHEREAS, CLARKE CATON HINTZ has completed and submitted a Business Entity Disclosure Certification which certifies that CLARKE CATON HINTZ has not made any reportable contributions to a political or candidate committee in the Township of Union in the previous one year, and that the contract will prohibit CLARKE CATON HINTZ from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Union, Hunterdon County, New Jersey, as follows:

1. The Mayor and Township Clerk are hereby authorized and directed to execute the attached agreement with the firm of Clarke·Caton·Hintz, for planning consulting services for **2017**.
2. This contract is awarded without competitive bidding as a "Professional Service" in accordance with 40A:11-5(1) (a) of the Local Public Contracts Law because all persons providing services for the Township are professional planner.
3. Approval of the attached contract is subject to availability and appropriation of sufficient funds as may be required in the **2017** temporary and permanent Municipal budgets.
4. A Notice of this action shall be printed once in the official newspaper.

Date: July 19, 2017

**CERTIFICATION AS TO AVAILABILITY OF FUNDS  
UNION TOWNSHIP, HUNTERDON COUNTY**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, Chief Financial Officer of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the 2017 Temporary/Adopted Budget to award a contract to Clarke-Caton-Hintz under the line item "\_\_\_\_\_".

Date: \_\_\_\_\_  
Grace M. Brennan, CFO

c. **RESOLUTION #2017-69:** Amending 2017 Contract for Geologist/Hydrogeologist –Eric DeRicco

**RESOLUTION #2017- 69  
UNION TOWNSHIP, HUNTERDON COUNTY**

**AUTHORIZING 2017 PROFESSIONAL SERVICE CONTRACT –GEOLOGIST/HYDROGEOLOGIST  
CONSULTANT**

Eric DeRicco, Cherry, Weber & Associates

**WHEREAS**, the Township of Union has a need to acquire hydrogeologic services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44-A-20.5; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, anticipated term of this contract is one year; and

**WHEREAS** Cherry, Weber & Associates has completed and submitted a Business Entity Disclosure Certification which certifies that Cherry, Weber & Associates has not made any reportable contributions to a political or candidate committee in the Township of Union in the previous one year, and that the contract will prohibit Cherry, Weber & Associates from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Township Chief Financial Officer has certified to the governing body the availability of funds for said contract in a line item entitled Planning Board, OE; and

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee authorizes the Mayor and the Clerk to enter into a contract with Cherry, Weber & Associates, for hydrogeologic consulting services for 2017 at the hourly rate of \$140.00 and not to exceed limit of \$25,000.00; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that a Notice of this action shall be printed once in the official newspaper of this municipality.

Date: July 19, 2017

**CERTIFICATION AS TO AVAILABILITY OF FUNDS  
UNION TOWNSHIP, HUNTERDON COUNTY**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, Chief Financial Officer of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the 2017 Temporary/Adopted Budget to award a contract Cherry, Weber & Associates, under the line item "\_\_\_\_\_".

Date: \_\_\_\_\_

\_\_\_\_\_  
Grace M. Brennan, CFO

- d. **RESOLUTION #2017-70:** Amending 20107 Contract for Alternate Engineer–Maser Consulting P.A./R. Roseberry

**RESOLUTION #2017-70  
UNION TOWNSHIP, HUNTERDON COUNTY  
AMENDING 2017 PROFESSIONAL SERVICE CONTRACT/ENGINEERING SERVICES  
Richard Roseberry / Maser Consulting P. A.**

WHEREAS, the Township of Union has a need to acquire engineering services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44-A-20.5; and

WHEREAS, the Chief Financial Officer has determined that the value of the services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the firm of Maser Consulting P.A., has completed and submitted a Business Entity Disclosure Certification which certified that Maser Consulting P.A. has not made any reportable contributions to a political or candidate committee in the Township of Union in the previous one year, and that the contract will prohibit Maser Consulting P.A. from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT AGREED by and between the Township of Union and Richard Roseberry from Maser Consulting P.A. as follows:

1. The Engineer shall be compensated at the hourly rate of \$145.00 per hour and shall not exceed the sum of \$20,000.00 for his engineering services rendered as needed or requested by the Township Committee, Planning Board/Board of Adjustment, or other Township agencies.
2. Alternate Engineering services may be performed for the Township by other principals and employees of the firm of Maser Consulting P.A. under the direct supervision of C. Richard Roseberry, P.E. is unavailable or when otherwise necessary and desirable.
3. This agreement shall cover the period from January 1, 2017, to December 31, 2017.
4. The Alternate Township Engineer agrees that no services are to be performed unless specific approval is granted by an appropriate Township official either verbally or in writing.

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5. An Affirmative Action Employee Information Report is attached and is part of this agreement. In addition, a copy of Exhibit A, Mandatory Affirmative Action Language, and business Disclosure Entity Certification and the Determination of Value are attached and also part of this agreement.

6. Maser Consulting P.A. will carry, at its expense, during the appointment period professional liability insurance.

7. If any provision or part thereof of this agreement is held to be void or unenforceable under any law and shall be deemed stricken all remaining provisions shall nevertheless continue to be valid and binding upon the parties. The parties agree that this agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision which comes as close as possible to expressing the intention of the stricken provision.

8. A notice of this action shall be printed once in the official newspaper.

Date: July 19, 2017

**CERTIFICATION AS TO AVAILABILITY OF FUNDS**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, Chief Financial Officer of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the 2017 Temporary/Adopted Budget to award a contract to Maser Consulting P.A. under the line item "Engineering".

Date: \_\_\_\_\_  
Grace M. Brennan, CFO

e. **RESOLUTION #2017-71:** Amending 2017 Contract for Environmental Consultant—Dr. Stephen Souza

**RESOLUTION #2017-71  
UNION TOWNSHIP; HUNTERDON COUNTY**

**AMENDING 2017 PROFESSIONAL SERVICE CONTRACT; ENVIRONMENTAL CONSULTING SERVICES; Stephen J. Souza, Ph. D.; Princeton Hydro, LLC**

**WHEREAS**, the Township of Union has a need for environmental consultant services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44-A-20.5; and

**WHEREAS**, the maximum amount of the contract may exceed the threshold amount established pursuant to N.J.S.A. 40A:11-3(b); and

**WHEREAS**, funds are available; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection;

**WHEREAS**, PRINCETON HYDRO LLC has completed and submitted a Business Entity Disclosure Certification which certifies that PRINCETON HYDRO LLC has not made any reportable contributions to a political or candidate committee in the Township of Union in the previous one year, and that the contract will prohibit PRINCETON HYDRO LLC from making any reportable contributions through the term of the contract; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Union, Hunterdon County, New Jersey, as follows:

1. The Mayor and Township Clerk are hereby authorized and directed to execute a professional services agreement with Princeton Hydro, LLC, (Stephen J. Souza, Ph. D.) for environmental consulting services at the rate of \$186.00 per hour and shall not exceed the sum of \$10,000.00;
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with 40A:11-5(1)(a) of the Local Public Contracts Law.
3. Approval of the attached Contract is subject to availability and appropriation of sufficient funds as may be required in the **2017** temporary/permanent Municipal budgets.
4. A notice of this action shall be printed once in the official newspaper.

Date: July 19, 2017

CERTIFICATION AS TO AVAILABILITY OF FUNDS

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, as Chief Financial Officer of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the **2017** Temporary/Adopted Budget to award a contract to Stephen J. Souza, Ph. D.; Princeton Hydro, LLC, as appropriated under the line item \_\_\_\_\_.

Date: \_\_\_\_\_

\_\_\_\_\_  
Grace M. Brennan, CFO

- f. **RESOLUTION #2017-72:** Amending 2017 Contract for Municipal Auditor–Suplee, Clooney & Company
- g. **RESOLUTION #2017-73:** Amending 2017 Contract for Bond Counsel–Anthony J. Pannella, Jr. Esq.

**RESOLUTION #2017-73  
UNION TOWNSHIP, HUNTERDON COUNTY**

**AMENDING 2017 AWARD OF CONTRACT OF PROFESSIONAL SERVICES FOR BOND COUNSEL  
Anthony J. Pannella, Jr., Esq., Esq.  
of the Firm Wilentz Goldman & Spitzer P.A.**

WHEREAS, there exists a need for specialized legal services in connection with the authorization and issuance of bonds or notes of the Township of Union (the "Township") in the Township of Union, County of Hunterdon, State of New Jersey, including the review of such procedures and the rendering of approving legal opinions acceptable to the financial community; and

WHEREAS, such special legal services can be provided only by a recognized Bond Counsel firm, and the law firm of WILENTZ GOLDMAN & SPITZER P.A., 90 Woodbridge Center Drive, Suite 900, Box 10, Woodbridge, New Jersey, 07095-0958, is so recognized by the financial community; and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires that notice with respect to contracts for Professional Services awarded without competitive bids must be publicly advertised;

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NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union as follows:

- 1. The law firm of Wilentz Goldman & Spitzer P.A., Woodbridge, New Jersey, is hereby retained to provide the specialized legal services necessary in connection with the authorization and the issuance of bonds or notes by the Township of Union in accordance with an Agreement at the hourly fee ranging from \$80.00 to \$220.00 per hour AND shall not exceed \$20,000.00;
- 2. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a), because it is for services performed by persons authorized by law to practice a recognized profession.
- 3. POLITICAL CONTRIBUTION DISCLOSURE. This contract has been awarded to professional based on the merits and abilities of professional to provide the goods and services as described herein. This contract was not awarded through a "fair and open" process pursuant to N.J.S.A. 19:44A-20.4 *et seq.* As such, the professional does hereby attest that professional, its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement commission pursuant to N.J.S.A.19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in the municipality if a member of that political party is serving in an elective public office of that municipality when the contract is awarded, or to any candidate committee of any person serving in an elective public office of that municipality when the contract is awarded.
- 4. A copy of this Resolution as well as the Contract shall be placed on file with the Clerk of the Township of Union.
- 5. A notice in accordance with the Local Public Contracts Law of New Jersey shall be published in the Hunterdon Democrat.

Date: July 19, 2017

CERTIFICATION AS TO AVAILABILITY OF FUNDS

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 *et seq.*, I, Grace M. Brennan, as Chief Financial Officer of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the 2017 Temporary/Adopted Budget to award a contract to Wilentz Goldman & Spitzer P.A., as appropriated under the line item "\_\_\_\_\_".

Date: \_\_\_\_\_

\_\_\_\_\_  
Grace M. Brennan, CFO

h. **RESOLUTION #2017-74:** Awarding Contract /2017 Maintenance & Road Repair Under NJ State Contract

TOWNSHIP OF UNION, HUNTERDON COUNTY  
NEW JERSEY

**RESOLUTION #2017-74**  
**ACCEPTING & AWARDED CONTRACT / 2017 MAINTENANCE & ROAD REPAIR PROGRAM**  
**UNDER NEW JERSEY STATE CONTRACT**

WHEREAS, the State of New Jersey adopted legislation which requires all municipalities who purchase goods and services under New Jersey State Contract to award said purchases by resolution and contract,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union that the following purchases of goods and services under New Jersey State Contract are hereby authorized:

**Maintenance & Road Repair** State Contract #A-83583  
 Asphalt Paving System **Asphaltic Oil & Aggregate Surface Treatment \$1.49/sq. yd.**  
 P.O. Box 530  
 Hammonton, NJ 08037

**Contract not to exceed amount - \$50,000.00**

- i. **RESOLUTION #2017-** : Extending Grace Period for 3<sup>rd</sup> Quarter Property Tax Payments

**RESOLUTION #2017-75**

**Extending Grace Period for 3<sup>rd</sup> Quarter Property Tax Payments**

WHEREAS, due to a delay by the State in determining the amount of aid provided to the Township of Union for this fiscal year, property tax bills are being mailed later than usual,

WHEREAS, New Jersey State Statute provides for a minimum of twenty-five(25)days between the date of mailing and the property tax bill due date,

NOW THEREFORE, on this 19<sup>th</sup> day of July by the Township Committee of the Township of Union, Hunterdon County, State of New Jersey hereby authorizes the extension of the grace period from August 10<sup>th</sup> to August 15, 2017. Interest calculated on payments received after August 15, 2017 will revert back to the date of August 1, 2017 pursuant to Statutory law.

- j. **Motion to Approve:** North Hunterdon Rotary Club 2017 Skylands Triathlon – September 10, 2017
- k. **Motion to Approve:** Pilgrimage (St. Peter & Paul Church) walking through the Township, August 11, 2017
- l. **Motion to Approve:** Special Permit for Social Affair – Catering Permit for Hot Rod Hustle Event

End of Consent Agenda

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Mr. Sroka						X
Mr. Stothoff						X
Mr. Mazza	X		X			

Motion carried

- m. **Motion to Approve:** Request to waive the Lot Line Adjustment Application Fee for Block 19, Lots 6 &6.01

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Mr. Sroka						X

Mr. Stothoff						X
Mr. Mazza	X		X			

Motion carried

- n. **Motion to Approve:** Request from the Planning Board to consider changes to the Land Use Code.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Mr. Sroka						X
Mr. Stothoff						X
Mr. Mazza	X		X			

Motion carried

**14. REPORTS**

**a. Attorney’s Report**

- Mentioned that since the LOSAP Ordinance had been adopted the Committee should take appropriate action to have the issue placed on the November 2017 Federal Election Ballot.

Atty. Jost asked that the following motion be approved:

To authorize the Clerk, the Municipal Attorney and/or the CFO to implement the procedure to place the matter on the November Ballot as a Referendum Question.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Mr. Sroka						X
Mr. Stothoff						X
Mr. Mazza	X		X			

Motion Carried

- Open Space Funds from the County (Milligan Farm) – Voucher received from Hunterdon County in the amount of \$75,000.00.
- Public Safety Coordinator Ordinance – Working on the Draft Ordinance. Met with Marc Strauss, Temporary Public Safety Coordinator for his review and/or comments. A draft copy will be sent to the Committee members for review and consideration.
- Two matters for Executive Session.

**b. Committee Report**

Mr. Hirt reported the following:

- Basement A/C - Repairs have been made. Technician suggested checking the system later in the year. There could be a problem related to the heating system. Mayor Severino said there is a problem with acid in the system.
- Mentioned tractor/trailer under the Bridge on Route 614.

Mr. Mazza reported the following:

- Fallone Properties, Block 22, Lot 34 – Executive Session Item

**Mayors Report:**

- Was contacted by a local paving contractor asking to store supplies/associated items on Township Property. Mayor asked him to submit a written request; however, none has been received.
- Will be meeting with owner of the Pattenburg House regarding noise issues.
- He and Mr. Mazza will be meeting with the new owners of the former Foster Wheeler Building next Tuesday morning.

**15. PUBLIC COMMENTS –**

- Mark Mason, Pattenburg Rescue Squad Captain, gave a report on the latest activity.
- Mentioned a problem at the Exit 11 Project.

**16. PAYMENT OF BILLS**

The approved list of bills and all claims against the Township of Union as appearing in the Claims Register of this date paid and that all checks listed hereinafter issued in payment thereof.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Mr. Sroka						X
Mr. Stothoff						X
Mr. Mazza	X		X			

Motion carried

**17. EXECUTIVE SESSION**

The following Resolution was introduced for adoption:

**RESOLUTION #2017-76  
Providing for a Meeting Not Open to the Public in Accordance with the  
Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12**

WHEREAS, the Township Committee of the Township of Union is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et. seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10-4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Union to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

## MINUTES OF REGULAR MEETING July 19, 2017

1. \_\_\_\_\_ Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
2. \_\_\_\_\_ Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
3. \_\_\_\_\_ Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
4. \_\_\_\_\_ Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
5. \_\_\_\_\_ Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
6. \_\_\_\_\_ Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigation of possible violations of the law.
7.   X   Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
8.   X   Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
9. \_\_\_\_\_ Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, assembled in public session on July 19, 2017, at 8:16 p.m. in the Union Township Municipal Building, 140 Perryville Road, Hampton, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

MINUTES OF REGULAR MEETING July 19, 2017

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Mr. Sroka						X
Mr. Stothoff						X
Mr. Mazza	X		X			

Motion Carried

The Committee returned to regular meeting session at 8:53 p.m.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt	X		X			
Mr. Sroka						X
Mr. Stothoff						X
Mr. Mazza		X	X			

Motion Carried

The following action was taken after returning to regular session

Atty. Jost asked that the following motion be approved:

To permit the seasonal employee of the DR&F's to borrow an appropriate Road Department vehicle, accompanied by the Foreman or his Supervisor for the purpose of taking his CDL Road Test.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt	X		X			
Mr. Sroka						X
Mr. Stothoff						X
Mr. Mazza		X	X			

Motion carried

**18. ADJOURNMENT**

There being no further business to come before the Township Committee at this time Mr. Hirt made a motion to adjourn the meeting at 8:54 p.m. Mr. Mazza seconded the motion. Motion carried by unanimous favorable roll call vote.

Transcribed by: Grace A. Kocher, Deputy Clerk

Matt Severino, Mayor