

1. CALL TO ORDER

Mayor Severino called the meeting to order at 7:00 p.m.

- 2. **"Sunshine Law" Announcement-** Adequate notice of this public meeting has been provided by Annual Notice; published in the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk's Office.

3. FLAG SALUTE

4. ROLL CALL

	Present	Absent
Mr. Severino	X	
Mr. Hirt	X	
Mr. Sroka	X	
Mr. Stothoff	X	
Mr. Mazza	X	

Also present J.P. Jost, Attorney, Robert Clerico, P.E., CFO Grace Brennan and Municipal Clerk Ella M. Ruta.

5. APPROVAL OF PRIOR MEETING MINUTES

- a. Regular Session Meeting Minutes of May 3, 2017

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt	X		X			
Mr. Sroka		X	X			
Mr. Stothoff			X			
Mr. Mazza			X			

Motion carried

6. VISITORS

7. REPORTS RECEIVED - Acknowledged

- a. Road Dept.- Week Ending; 4/28/17; 5/05/17
 - b. Animal Control Officer – April 2017
 - c. Municipal Court – April 2017
 - d. Zoning Officer – March/April 2017
 - e. Public Safety Coordinator
 - f. Engineer’s Report
- Frontage Road Bridge Project – Work complete.
 - Exit 13 – Changing Yield Sign to Stop Sign – NJDOT waiting for traffic accident information prior to making a recommendation for the change.
 - Exit 12-Left Turn Signal – Work began last week. State turning work over to contractor who is installing the signal heads tomorrow. Striping and signal timing installation to be done on Friday.

- Municipal Chip/Seal Project – State contract for Chip/Seal Project awarded to Asphalt Paving Systems. The Micro/Seal contract has not been awarded. Morris County Coop price comparison is being reviewed.
- Liberty Stone & Aggregates/Formerly Red Hills Quarry – Application filed with Planning Board. Additional information will be filed, since the application was deficient. Mr. Stothoff asked Mr. Clerico what information Quarry Owner Bruce Feld was seeking when he asked to be on the May 3, 2017. Mr. Clerico said Mr. Feld wanted to ask the Committee for approval to begin quarrying. Mr. Clerico apprised Quarry Partner Michael Schlafner of the Procedure they should follow.
- Pilot Travel Centers, LLC: - No new information regarding As-Built Plans.
- Mr. Stothoff asked for an update on the Caccavelli/Perryville Estates Subdivision, Block 21.2, Lot 32. Atty. Jost said a work session should be scheduled to discuss unresolved issues. Mr. Stothoff emphasized the importance of resolving the outstanding issues and checking to see if there are other developments with similar issues.

8. CORRESPONDENCE / WRITTEN COMMUNICATIONS

Mr. Severino mentioned the following correspondence:

- Lauren Brown, Horse Trail Association – Question about maintaining Horse Jumps at Finn Road. Mr. Mazza addressed the issue.

9. PUBLIC COMMENTS – None

10. PUBLIC HEARING – 2nd Reading

**ORDINANCE # 2017-4
CALENDAR YEAR 2017
ORDINANCE TO ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45.14)**

To open Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt			X			
Mr. Sroka			X			
Mr. Stothoff		X	X			
Mr. Mazza	X		X			

Motion carried by unanimous voice call vote.

To close Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt			X			
Mr. Sroka		X	X			
Mr. Stothoff			X			
Mr. Mazza	X		X			

Motion carried by unanimous voice call vote.

To Adopt

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt			X			
Mr. Sroka			X			
Mr. Stothoff		X	X			
Mr. Mazza	X		X			

Motion Carried

**RESOLUTION #2017-44A
UNION TOWNSHIP, HUNTERDON COUNTY
Public Hearing / Adoption of the 2017 Municipal Budget**

To open public hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt			X			
Mr. Sroka		X	X			
Mr. Stothoff	X		X			
Mr. Mazza			X			

Motion carried by unanimous roll call vote.

To close public hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Mr. Sroka			X			
Mr. Stothoff	X		X			
Mr. Mazza			X			

Motion carried by unanimous roll call vote.

To adopt

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Mr. Sroka			X			
Mr. Stothoff	X		X			
Mr. Mazza			X			

Motion Carried

11. OLD BUSINESS

a. Motion to Approve – 2017 Application for Trailer Coach Park License

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Mr. Sroka	X		X			
Mr. Stothoff			X			
Mr. Mazza			X			

Motion Carried

12. NEW ORDINANCE – 1ST Reading

TOWNSHIP OF UNION
COUNTY OF HUNTERDON

NOTICE OF INTRODUCTION OF ORDINANCE

PLEASE TAKE NOTICE that the following Ordinance was adopted on first reading by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, at a meeting held on the 17th day of May, 2017. The Ordinance was then ordered to be published according to law. Notice is hereby given that said Ordinance will be considered for final passage at a public hearing to be held on June 7, 2017, at 7:00 pm or as soon thereafter as the matter may be reached, at the Union Township Municipal Building, 140 Perryville Road, Jutland, N.J. at which time all interested parties will be heard.

Ella M. Ruta, Municipal Clerk

ORDINANCE #2017-5

AN ORDINANCE APPROPRIATING THE SUM OF \$120,000.00 CURRENTLY LOCATED WITHIN THE GENERAL CAPITAL FUND, CAPITAL IMPROVEMENT ACCOUNT, OF THE TOWNSHIP OF UNION, HUNTERDON COUNTY, NEW JERSEY, FOR IMPROVEMENTS KNOWN AS ROAD IMPROVEMENTS

WHEREAS, there is \$100,000.00 in Capital Improvement Fund, and

WHEREAS, the Township Committee of the Township of Union has deemed there is a need to improve various roads, and

NOW, THEREFORE, BE IT RESOLVED AND ENACTED by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, that:

SECTION 1. There is hereby appropriated from the Capital Improvement Fund, for the purpose of improving various road improvements, the sum of \$120,000.00;

SECTION 2. All Ordinances or parts of Ordinances which are inconsistent with the terms of the Ordinance be and the same are hereby repealed to the extent of their inconsistency;

SECTION 3. There is no debt incurred by this ordinance.

MINUTES OF REGULAR MEETING - May 17, 2017

SECTION 4. This Ordinance shall take effect after proper passage and publication in accordance with law.

BY: _____
Matthew Severino, Mayor

Attest:

Ella M. Ruta, Municipal Clerk

First Reading: May 17, 2017
 Publication/in Full May 25, 2017
 Second Reading: June 7, 2017
 Publication/Title Only: June 15, 2017

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Mr. Sroka	X		X			
Mr. Stothoff			X			
Mr. Mazza			X			

Motion carried

13. NEW BUSINESS

a. The following resolution was introduced for adoption:

**RESOLUTION #2017-49
 TOWNSHIP OF UNION, HUNTERDON COUNTY
 RESOLUTION TO REFUND REDEMPTION TO LIENHOLDER**

WHEREAS, Tax Sale Certificate #2013-001 was issued to U.S Bank Cust/Emp VI, and subsequently assigned to Empire TF6 Jersey Holdings LLC, in the amount of \$19,249.85 on October 11, 2013; and

WHEREAS, the lien was redeemed on April 28, 2017, in the amount of \$164,885.76 in accordance with provisions of NJSA54:5-60 et seq.; and

NOW, THEREFORE, BE IT RESOLVED, on this 17th day of May, 2017, by the Township Committee of the Township of Union, Hunterdon County, State of New Jersey, as follows:

1. The Treasurer issue a check in the amount of \$164,885.76 payable to Empire TF6 Jersey Holdings LLC, 57 West 38th St, 9th Floor, New York, NY 10018
2. That this resolution shall take effect immediately upon adoption.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt			X			
Mr. Sroka			X			
Mr. Stothoff	X		X			
Mr. Mazza		X	X			

Motion carried

b. The following resolution was introduced for adoption:

**RESOLUTION #2017-50
TOWNSHIP OF UNION, HUNTERDON COUNTY
RESOLUTION TO REFUND REDEMPTION TO LIENHOLDER**

WHEREAS, Tax Sale Certificate #2013-004 was issued to U.S Bank Cust/Emp VI, in the amount of \$10,836.02 on October 11, 2013; and

WHEREAS, the lien was redeemed on April 28, 2017, in the amount of \$57,019.37 in accordance with provisions of NJSA54:5-60 et seq.; and

NOW, THEREFORE, BE IT RESOLVED, on this 17th day of May, 2017, by the Township Committee of the Township of Union, Hunterdon County, State of New Jersey, as follows:

3. The Treasurer issue a check in the amount of \$57,019.37 payable to US Bank Cust/Emp VI, 50 South 16th Street, Philadelphia, PA 191202
4. That this resolution shall take effect immediately upon adoption.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Mr. Sroka			X			
Mr. Stothoff	X		X			
Mr. Mazza			X			

Motion carried

14. REPORTS

a. **Attorney’s Report**

- Pattenburg Rescue Squad LOSAP Benefits – Spoke with the County Clerk regarding placement as a referendum question on the November General Election Ballot. The Clerk informed him that the Township would need to provide a Resolution to her Office by August 18, 2017.

Atty. Jost asked that the following motion be approved:

To authorize the Township Attorney to prepare the Ordinance to provide LOSAP benefits to the Pattenburg Rescue Squad for the Township Committee to review.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Mr. Sroka	X		X			
Mr. Stothoff			X			
Mr. Mazza			X			

Motion Carried

- Abandoned Houses/Overgrown Grass/Vegetation – Mr. Jost said there are numerous such properties in the Township. He thought the Committee should consider a property maintenance ordinance. Mr. Jost will forward a proposed ordinance to the Committee to discuss at the next meeting.
- Land Use Code Amendments - The Planning Board will be recommending changes/amendments to some sections of the Code.
- Union Township Historical Society Funds and Artifacts – Coordinating resolution of outstanding issues with Atty. Jay Thatcher and Historical Society members. Brass plaque honoring members was discussed. Mr. Mazza will contact Atty. Thatcher for an update.

Added to Agenda Order

NJ State Police Trooper Walsh reported the following:

- Distributed Police Reports for March and April 2017 to Atty. Jost.
- Mentioned area break-ins and continuation/frequency of scams. Mr. Sroka will post information about telephone scams on Facebook.
- Exit 11 Closing - Asked if the State Police could assist in alleviation of any related-traffic problems.
- Mentioned vandalism at Finn Road Park. Mayor Severino asked about authority for rabid wildlife control. Trooper Walsh explained the procedure.

b. Committee Reports

Mr. Hirt reported the following:

- Toilet at Municipal Garage – Called Schaible’s Plumbing to replace the broken toilet.

Mr. Mazza reported the following:

- Public Safety Coordinator Marc Strauss Report – Mr. Mazza was asked to read the report since Mr. Strauss was unable to attend tonight’s meeting.
- Railroad Tracks’ Road Improvements – Asked Mr. Clerico for an update. Mr. Clerico will contact Railroad Representative and provide an update.
- Mentioned Girl Scout Nora O’Rourke’s request to install plastic dispensers for dog waste at Township Parks. Ms. O’Rourke asked the Committee for official approval of the Plan she provided.

Atty. Jost asked that the following motion be approved: Atty. Jost asked for a motion to allow Ms. O’Rourke to proceed with the installation of five or six plastic bag dispensers at Township Parks, as outlined in her proposal to the Township Committee.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt	X		X			
Mr. Sroka		X	X			
Mr. Stothoff			X			
Mr. Mazza			X			

Motion Carried

- Pole Barn – Asked if Committee Members had evaluated the necessity for additional storage of equipment.

Mr. Sroka reported the following

- Spoke with DR&F employee, also with Mr. Hermann regarding seasonal employee. Committee agreed that seasonal employee will be working more hours, if necessary.

15. PUBLIC COMMENTS - None

16. PAYMENT OF BILLS

The approved list of bills and all claims against the Township of Union as appearing in the Claims Register of this date paid and that all checks listed hereinafter issued in payment thereof.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt			X			
Mr. Sroka		X	X			
Mr. Stothoff	X		X			
Mr. Mazza			X			

Motion carried

CFO/Personnel Administrator asked the Committee if they would be willing to pay for the Retirement Luncheon being held for George Pflugfelder on Tuesday May 30, 2017. The Committee was in agreement.

Mrs. Brennan also asked for direction on Fire Department and EMS contributions.

Mrs. Brennan also asked the Committee if employees could exchange July 3, 2017 in lieu of a scheduled Paid Holiday. The Committee said an employee could make that decision.

18. ADJOURNMENT

There being no further business to come before the Township Committee at this time Mr. Mazza made a motion to adjourn the meeting at 8:07 p.m. Mr. Stothoff seconded the motion. Motion carried by unanimous favorable roll call vote.

Transcribed by: Grace A. Kocher, Deputy Clerk

Matt Severino, Mayor