

**1. CALL TO ORDER**

Deputy Mayor Mazza called the meeting to order at 7:00 p.m.

- 2. **"Sunshine Law" Announcement-** Adequate notice of this public meeting has been provided by Annual Notice; published in the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk's Office.

**3. FLAG SALUTE**

**4. ROLL CALL**

	Present	Absent
Mr. Severino		X
Mr. Hirt	X	
Mr. Sroka	X	
Mr. Stothoff	X	
Mr. Mazza	X	

Also present J.P. Jost, Attorney, Robert Clerico, P.E., CFO Grace Brennan and Municipal Clerk Ella M. Ruta.

**5. APPROVAL OF PRIOR MEETING MINUTES**

- a. Budget Workshop and Regular Session Meeting Minutes of March 15, 2017

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						X
Mr. Hirt	X		X			
Mr. Sroka		X	X			
Mr. Stothoff			X			
Mr. Mazza			X			

Motion carried

**6. VISITORS**

- a. Kathy Hale – Mulhockaway Watershed 319 Grant. Ms. Hale distributed written information with pictures of detention basins in the Township to the Committee that would qualify for the Grant. She said it would provide funds for maintenance of detention basins, retrofits, buffer reparation, etc. The Township would need to submit a Letter of Commitment to the NJ Dept. of Environmental Protection.

Atty. Jost asked that the following motion be approved: To recommend that the Township partner with the New Jersey Water Supply Authority to apply for the 319 Grant to the NJDEP.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						X
Mr. Hirt			X			
Mr. Sroka		X	X			
Mr. Stothoff	X		X			
Mr. Mazza			X			

Motion carried

**7. REPORTS RECEIVED - Acknowledged**

- a. Road Dept.- Week Ending; 3/11/17; 3/19/17; 3/24/17
- b. Engineer’s Report
  - Exit 11/Frontage Road Bridge Reconstruction Project – Provided photographs of Road and will distribute to Committee Members.
  - Railroad Improvements – No new information.
  - Exit 13 – Changing Yield Sign to Stop Sign – Will follow up with State Representative.
  - Chip and Tar Project – Coordinating project with Mr. Hermann.
  - Frontage/Perryville Road Left Turn Signal – Spoke with Hunterdon County Representative – Permits had been issued. Also spoke with Pilot Traffic Engineer Joe Staiger regarding timing of lights and restriping of lane on opposite side of the road. Mr. Clerico said it would be beneficial if the left turn signal were installed prior to beginning work at Exit 11.
  - Mr. Mazza mentioned Perryville Estates/Caccavelli, Block 21.02, Lot 32, regarding issues at the Major Subdivision. Atty. Jost suggested that he, Mr. Clerico and one or two Committee Members meet and discuss the issues.

**8. CORRESPONDENCE / WRITTEN COMMUNICATIONS- none**

**9. PUBLIC COMMENTS**

Paul Pasquarella, Deputy Chief, Pattenburg Volunteer Rescue Squad – Asked about status of LOSAP Ordinance for Rescue Squad members. Squad sponsoring Egg Hunt on Saturday April 9, 2017 at Finn Road Park. Provided the Committee with proposals for storage of emergency vehicles during the approximate six-month Exit 11 Bridge Reconstruction Project.

**10. PUBLIC HEARING – 2<sup>nd</sup> Reading**

**ORDINANCE #2017 - 3**

**AN ORDINANCE FIXING AND DETERMINING MUNICIPAL CLASS POSITION TITLES AND SALARY RANGES FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF UNION, COUNTY OF HUNTERDON, NJ – 2017**

To open public hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						X
Mr. Hirt			X			
Mr. Sroka	X		X			
Mr. Stothoff		X	X			
Mr. Mazza			X			

Motion Carried by Unanimous Voice Call Vote

To close public hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						X

Mr. Hirt			X			
Mr. Sroka	X		X			
Mr. Stothoff		X	X			
Mr. Mazza			X			

Motion Carried by Unanimous Voice Call Vote

To adopt

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						X
Mr. Hirt			X			
Mr. Sroka	X		X			
Mr. Stothoff		X	X			
Mr. Mazza			X			

Motion Carried

**11. OLD BUSINESS - None**

**11. NEW ORDINANCE – 1<sup>st</sup> Reading**

**13. NEW BUSINESS**

a. The following resolution was introduced for adoption:

**RESOLUTION 2017 – 42**

**UNION TOWNSHIP, HUNTERDON COUNTY  
EMERGENCY TEMPORARY APPROPRIATIONS**

WHEREAS, an emergent condition has arisen in that the Township is expected to enter in contracts commitments or payments prior to the 2017 budget and no adequate provision has been made in the 2017 temporary budget for the aforesaid purposes, and

WHEREAS, N.J.S. 40a:4-20 provides for the creation of an emergency temporary appropriation for said purpose, and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2017 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$1,088,955.84

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, in the County of Hunterdon, State of New Jersey, that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations are and the same are hereby made in the amount of \$ as follows:

	SALARIES	OTHER EXPENSES
General Administration	\$4,000.00	\$7,500.00
Mayor & Township Committee	\$8,400.00	
Municipal Clerk	\$19,250.00	

MINUTES OF REGULAR MEETING April 5, 2017

Finance Administration	\$15,000.00	\$2,000.00
Audit Services		\$29,975.00
Computerized Data Processing		\$3,000.00
Revenue Admin. Tax Collection	\$4,500.00	\$-
Assessment of Taxes	\$6,500.00	
Legal Services	\$-	\$17,000.00
Engineering Services		\$10,000.00
Planning Board	\$5,200.00	\$-
Zoning Board of Adjustment	\$3,100.00	\$-
Unemployment Insurance		
Liability Insurance		\$34,000.00
Worker Compensation Insurance		\$13,000.00
Employee Group Insurance		\$43,500.00
Office of Emergency Management	\$2,500.00	\$-
911 Coordinator		
Aid to Volunteer Fire Companies		
Aid to Volunteer Fire Companies Adj.		\$-
Contribution to First Aid Org.		
Fire Hydrant Service		\$3,500.00
Streets & Roads	\$85,000.00	\$56,343.75
Solid Waste Collection	\$4,000.00	\$7,500.00
Buildings and Grounds OE		\$7,500.00
Public Health Services	\$-	
Environmental Health Services	\$-	\$-
Animal Control Services	\$1,750.00	\$1,000.00
Contribution to Social Services		\$1,000.00
Recreation Services & Programs		\$15,000.00
Maintenance of Parks		\$5,000.00
Electricity		\$2,500.00
Street Lighting		\$2,500.00
Telephone		\$1,500.00
Fuel Oil		\$500.00
Gasoline Diesel Fuel		\$5,000.00
Municipal Court		\$28,875.00
LOSAP		\$-
PUBLIC EMPLOYEES RET. SYS.		
Social Security		\$20,000.00
Total	\$159,200.00	\$317,693.75

Total Temporary Budget 2017 \$476,893.75

Capital Improvements	
Debt Service	
Principal on Bonds	\$75,000.00
Interest on Bonds	\$60,168.34
Total Debt Service	\$135,168.34

2. Said emergency temporary appropriations will be provided for in the 2017 budget.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
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Mr. Severino						X
Mr. Hirt	X		X			
Mr. Sroka		X	X			
Mr. Stothoff			X			
Mr. Mazza			X			

Motion carried

b. The following resolution was introduced for adoption:

**RESOLUTION #2017 – 43**

**Authorizing the Employment of Daniel Baker  
Part Time – Seasonal Employment  
For the Department of Roads and Facilities**

**WHEREAS**, the Township of Union is in need of a part-time seasonal employee for the Department of Roads and Facilities; and

**WHEREAS**, Daniel Baker is qualified and has been offered said position, and good cause appearing;

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey that Daniel Baker shall be hired as a part time seasonal employee for the Department of Roads and Facilities, effective April 15, 2017 to serve at the pleasure of the Township Committee, at \$14.00 per hour.

\_\_\_\_\_  
Grace M. Brennan, Personnel Administrator

\_\_\_\_\_  
Matthew Severino, Mayor

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						X
Mr. Hirt			X			
Mr. Sroka	X		X			
Mr. Stothoff		X	X			
Mr. Mazza			X			

Motion carried

a. **Motion to Approve** – 2017 Quarry License Application – Green Rock Recycling

Atty. Jost asked for a motion to grant the waiver and issue the license, as recommended in the April 4, 2017 letter from the Planning Board.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						X
Mr. Hirt	X		X			
Mr. Sroka		X	X			
Mr. Stothoff			X			
Mr. Mazza			X			

Motion carried

- b. **Discussion:** 2017 Municipal Budget – CFO Brennan said the outstanding issues are recycling costs and amounts to be provided to Fire Companies. Mrs. Brennan deferred the recycling matter to Mr. Sroka. After a very brief discussion the Committee had agreed to discontinue Electronics Recycling. Mr. Sroka proposed eliminating the recycling dumpsters. The dumpster for large household items would remain for residents’ use twice a month and a small dumpster would be available for municipal recyclables. Mr. Sroka mentioned the possibility of a shredding event/events. Mr. Mazza said he would like to have the Road Crew cut away the hill and back the recycling containers into the hill. Using the Grant money received every year a fence could be installed in the top parking lot so residents could drive to the side parking lot, dump their recyclables, make a u turn and leave. Mr. Mazza also said the gate could be closed at 4:00 p.m. when Mr. Hermann goes home.

Atty. Jost asked that the following motion be approved: To terminate electronic recycling effective when the dumpster is removed. Mrs. Brennan said she would call for the removal tomorrow morning. Secondly, commingled recycling will be discontinued, effective May 1, 2017. Thirdly, the dumpster for household bulky items for residents only will remain.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						X
Mr. Hirt		X	X			
Mr. Sroka	X		X			
Mr. Stothoff			X			
Mr. Mazza			X			

Motion carried

**14. REPORTS**

a. **Attorney’s Report**

- Public Safety Coordinator – Prepared and distributed a Draft Ordinance for the position. Asked the Committee to review.
- Wireless Telecommunication Fees – Prepared and distributed a Draft Ordinance for the Committee to review.
- Union Township Historical Society Funds and Artifacts – Mentioned note sent to Atty. Jay Thatcher regarding previous meeting discussion. Mrs. Brennan asked if Historical Society artifacts could be moved from the former Court Room, potentially allowing the Rescue Squad to utilize that space. Union Township Historical Society members should be contacted for input.
- Dog Park Project - Met with Joey Benco and his father, Messrs. Mazza and Hara. Apprised the Bencos it could be difficult because of Green Acres Regulations.
- Railroad Crossing – Researched files and found that the Township would be responsible for approach signs. Will copy Mr. Mazza with pertinent information.

b. **Committee Reports**

Mr. Sroka reported the following:

- Said the new fulltime employee started April 3, 2017. Part-time seasonal worker hired for DR&F.

Mr. Stothoff reported the following:

- Shared Services Court Agreement – Met with Atty. Jost and Mr. Mazza last week. A meeting will be scheduled with Clinton Township in June to renegotiate the terms of the contract.

- Exit 11 Bridge Reconstruction Project – Temporary station for Pattenburg Emergency Squad vehicles during the reconstruction. Letter to be sent to NJDOT requesting funding for a station during the reconstruction.
- Mailbox Employee Safety Issue – Will follow up with Hampton Postmistress.

Mr. Hirt reported the following:

- Potholes on Frontage Road – Contacted NJDOT Bloomsbury Site – Potholes filled the following day.
- Mr. Mazza mentioned overhanging wire on Route 579 between Gyuro’s Farm and the Alexandria Township Historical Building. Asked that Mr. Hirt contact JCP&L or Cable Company. Mr. Strauss offered assistance with the issue.

ITEM ADDED TO AGENDA ORDER

Public Safety Coordinator report – Mr. Mazza asked that Mr. Strauss contact the Township Clerk on Thursday or Friday noon prior to the upcoming Committee meeting and ask to be placed on the agenda.

Mr. Strauss gave an update on the Exit 11 Bridge Reconstruction Project. Had met with Pattenburg Fire Chief on March 20, 2017. A meeting to discuss Exit 11 issues with Local, County and State Officials is scheduled for April 27, 2017.

Mentioned an open insurance claim from the Hunterdon Development Center.

Received documents requested by Mr. Sroka. Copies will be provided to him tonight.

Mr. Mazza reported the following:

- Looking for additional pole for the Finn Rd. Park. Will coordinate obtaining the pole with Mr. Strauss.
- Finn Road Park Damage – Reported damage to State Police.
- Hunterdon County Municipal Roundtable – Attended last week’s meeting. Economic development discussed, as well as the Slap (Sheriff Labor Assistance Program) Program which provides workers to collect litter, etc. at no cost to the municipality. Thought the Township should take advantage of the Program.

**Mayor’s Report** – not present

**15. PUBLIC COMMENTS – None**

**16. PAYMENT OF BILLS**

The approved list of bills and all claims against the Township of Union as appearing in the Claims Register of this date paid and that all checks listed hereinafter issued in payment thereof.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						X
Mr. Hirt	X		X			
Mr. Sroka			X			
Mr. Stothoff		X	X			
Mr. Mazza			X			

Motion carried

**18. ADJOURNMENT**

There being no further business to come before the Township Committee at this time Mr. Stothoff made a motion to adjourn the meeting at 8:49 p.m. Mr. Sroka seconded the motion. Motion carried by unanimous favorable roll call vote.

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Transcribed by: Grace A. Kocher, Deputy Clerk

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Matt Severino, Mayor