

**TOWNSHIP OF UNION  
COUNTY OF HUNTERDON**

**NOTICE OF INTRODUCTION OF ORDINANCE**

PLEASE TAKE NOTICE that the following Ordinance was adopted on first reading by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, at a meeting held on the 18 day of September, 2024. The Ordinance was then ordered to be published according to law. Notice is hereby given that said Ordinance will be considered for final passage at a public hearing to be held on the 16th day of October, 2024 at 7:00 p.m., or as soon thereafter as the matter may be reached, at the Union Township Municipal Building, 140 Perryville Rd., Jutland, NJ at which time all interested parties will be heard.

\_\_\_\_\_  
Ella M. Ruta, Municipal Clerk

**ORDINANCE #2024 - 14**

**AN ORDINANCE FIXING AND DETERMINING MUNICIPAL CLASS POSITION TITLES AND SALARY RANGES FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF UNION, COUNTY OF HUNTERDON, NJ – 2024**

BE IT ORDAINED, by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, the salary ranges per annum for the year 2024 for the following officers and employees shall be as follows:

Salaries are for a period of one year unless otherwise noted:

**ADMINISTRATIVE**

<u>POSITION</u>	<u>SALARY RANGE</u>
Mayor	\$ 4,000 - 5,000
Township Committee	4,000 - 4,800
Township Clerk	40,000 - 90,000
Registrar	0 - 10,000
Deputy Clerk/Deputy Registrar/Administrative Asst.	12,500 – 20,000
Tax Collector	15,000 - 30,000
Deputy Tax Collector	15.00 - \$75.00 p/h
Tax Assessor	25,000 - 40,000
Municipal Finance Officer (CFO)	25,000 - 60,000
Payroll Administrator	4,000 - 12,000
Personnel Administrator	9,000 - 20,000
Accounts Payable Clerk	3,000 - 10,000
Emergency Management Coordinator	2,000 - 10,000
9-1-1 Coordinator	0 - 5,000
Deputy Emg. Mgm. Coordinator	0 - 4,000
Clerical Assistant(s)	min. wage - 30./hr

**DEPARTMENT OF ROADS AND FACILITIES**

Foreman	50,000 – 95,000
Public Works Staff	35,000 – 65,000
Part time Public Works Staff	min. wage - 30.00 p/h

**LAND USE DEPARTMENT**

Zoning Officer	10,000 – 20,000
Deputy Zoning Officer	0 - 5,000
Planning Bd./Bd. of Adj. Secretary (Combined)	25,000 – 55,000

**MISCELLANEOUS**

Recycling Coordinator	5,000 – 12,000
Animal Registrar	2,000 – 10,000
Dog Census	0 - 3,000
Recycling Attendant/Dumpster Attendant	min. wage – 20.00/hr

**PUBLIC SAFETY**

Public Safety Coordinator	0 – 7,500
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**HEALTH INSURANCE**

**Union Township Employees**

Each Employee covered under the NJ State Health Benefits Program through the Township of Union shall contribute the State required amount.

**Union Township Elected Officials**

Each elected official of the Township of Union that is enrolled in the Benefits Program shall contribute the state required amount or more.

**MISCELLANEOUS –**

If the provisions of any part of this Ordinance shall be judged invalid by any Court of competent jurisdiction, such order or judgment shall not affect or invalidate the remainder of this Ordinance; the provisions of this Ordinance are hereby declared to be severable.

This Ordinance shall take effect according to statute until further Ordinance by this Township Committee.

\_\_\_\_\_  
David DeGiralamo, Mayor

Attest: \_\_\_\_\_  
Ella M. Ruta, RMC  
Municipal Clerk

First Reading: September 18,2024  
Publication/Full:  
Second Reading: October 16, 2024  
Publication/Title:

**ORDINANCE 2024 - 15**

**AN ORDINANCE APPROPRIATING THE SUM OF \$160,000 (\$37,500 FROM THE HUNTERDON COUNTY INFRASTRUCTURE GRANT AND \$122,500 CURRENTLY LOCATED WITHIN THE CAPITAL IMPROVEMENT FUND OF THE GENERAL CAPITAL FUND OF THE TOWNSHIP OF UNION, HUNTERDON COUNTY, STATE OF NEW JERSEY) FOR THE PURCHASE AND INSTALLATION OF A GENERATOR AT TOWN HALL**

WHEREAS, there is currently within the 2024 Capital Fund of the Township of Union, County of Hunterdon, State of New Jersey, an item entitled Capital Improvement Fund; and

WHEREAS, there is in this fund at least \$122,500, and

WHEREAS, the Township Committee of the Township of Union has deemed it necessary for the purchase and installation of a generator at 140 Perryville Road;

NOW, THEREFORE, BE IT RESOLVED AND ENACTED by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, that:

SECTION 1. The Township of Union is receiving a grant from The Hunterdon County Municipal Infrastructure Grant in the amount of \$37,500 to be used for the funding of the aforementioned project; therefore, is hereby appropriated from the Capital Improvement Fund of the 2024 General Capital Fund the sum \$122,500 as follows:

County Grant	\$ 37,500
Local Share:	<u>\$122,500</u>
Total	\$160,000

SECTION 2. Proceeds from any State or Federal grant(s), in addition to the amount referenced above, will be applied towards the cost of the ordinance.

SECTION 3. All Ordinances or parts of Ordinances, which are inconsistent with the terms of the Ordinance, be and the same are hereby repealed to the extent of their inconsistency.

SECTION 4. There is no debt incurred by this ordinance.

SECTION 5. This Ordinance shall take effect after proper passage and publication in accordance with law.

BY: \_\_\_\_\_  
David DeGiralamo, Mayor

ATTEST: \_\_\_\_\_  
Ella M. Ruta, RMC, Municipal Clerk

First Reading: October 16, 2024  
Publication/in Full:  
Second Reading:  
Publication/Title Only:

**RESOLUTION # 2024-  
TOWNSHIP OF UNION, HUNTERDON COUNTY  
RESOLUTION TO AUTHORIZE THE TAX COLLECTOR TO CANCEL  
PROPERTY TAXES FOR BLOCK 21 LOT 29.16 PURSUANT TO 100%  
DISABLED VETERAN EXEMPTION**

**WHEREAS**, pursuant to N.J.S.A. 54:4-3.00(a) the dwelling house and cartilage owned by a citizen or resident of New Jersey who is a veteran and has a total or 100% permanent disability as defined therein may be exempt from property tax; and

**WHEREAS**, John Sousa is a resident and citizen of New Jersey who served in active war time and was honorably discharged from the U.S. Armed Forces was declared by the U.S. Department of Veterans Affairs to be totally and one hundred percent permanently disabled; and

**WHEREAS**, John Sousa owns legal title to the entire dwelling house and cartilage on the property identified as Block 21, Lot 29.16 (25 Stonebridge Rd.), which is his/her principal place of residence; and

**WHEREAS**, John Sousa filed an application and the Tax Assessor approved the exemption effective September 18, 2024 based on the application and information provided; and

**WHEREAS**, Colleen Dolan, Tax Collector advises that the prorated amount of 2024 taxes in the amount of \$3,472.75 need to be cancelled; and

**WHEREAS**, payments totaling \$9,071.05 have been received by the Tax Collector for 2024 taxes; and

**WHEREAS**, the disabled veteran should be refunded \$471.86 which represents an overpayment of property taxes paid in 2024; and

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey that taxes in tax year 2024 for Block 21 Lot 29.16 be cancelled and a refund be given in the amount of \$471.86 and, the records of the Tax Collector be adjusted to reflect the exempt status of this property.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution is provided to the Tax Collector, Tax Assessor and Chief Financial Officer.

**TOWNSHIP OF UNION**

**COUNTY OF HUNTERDON**

**STATE OF NEW JERSEY**

**RESOLUTION #2024 –**

**Authorizing the Employment of Barbara Thomas**

**Full Time – Planning Board/Board of Adjustment Secretary, Deputy Clerk, Deputy Registrar and Administrative Assistant**

**WHEREAS**, the Township of Union is in need of a full-time Planning Board/Board of Adjustment Secretary, Deputy Clerk, Deputy Registrar, and Administrative Assistant, and

**WHEREAS**, Barbara Thomas, is qualified and has been offered said position, and good cause appearing;

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey that Barbara Thomas shall be hired as the full-time Planning Board/Board of Adjustment Secretary, Deputy Clerk, Deputy Registrar, and Administrative Assistant, effective October 17,2024 to serve at the pleasure of the Township Committee, at an annual salary of \$50,000.

\_\_\_\_\_  
Grace M. Brennan, Personnel Administrator

\_\_\_\_\_  
David DeGiralamo, Mayor

**CERTIFICATION**

I certify the foregoing to be a true copy of a Resolution adopted by the Township Committee of the Township of Union at a meeting held on October 16, 2024.

\_\_\_\_\_  
Ella M. Ruta, Municipal Clerk

**Resolution #2024-XXX**

**RESOLUTION OF THE TOWNSHIP OF UNION, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, ACCEPTING A DONATION OF A CCTV SYSTEM FOR FINN ROAD PARK FROM SAWYERS CONTROL SYSTEMS INC. OF HAMPTON, NEW JERSEY**

**WHEREAS**, the Township of Union's Recreation Department is in need of a video camera system for Finn Road Park; and

**WHEREAS**, the Department has received an offer from Tom Callahan, owner of Sawyers Control Systems Inc., located at 28 State Route 173 in Hampton, to donate to the Township the equipment for a CCTV system and install it at minimal cost to the Township; and

**WHEREAS**, pursuant to N.J.S.A. 40A:12-5 and N.J.S.A. 40A:5-29, municipalities may receive donations, bequests and legacies; and

**WHEREAS**, the donated equipment is valued at \$5,450; and

**WHEREAS**, the Township wishes to accept, and express gratitude for, the donation.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, that the Township Committee does hereby accept a donation of equipment for a CCTV system by Tom Callahan, owner of Sawyers Control Systems Inc., 28 State Route 173, Hampton, and expresses sincere gratitude to Mr. Callahan for his generous donation.

This resolution shall take effect immediately.

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Ella Ruta, Municipal Clerk

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David DeGiralamo, Mayor



28 State Route 173  
 Hampton, NJ 08827  
**phone** 908.730.7787  
**fax** 908.730.7766  
**web** sawyerscontrols.com

Control Systems Inc.

October 8, 2024

Mr. Eric Meisner  
 (908) 399-5871 Cell  
[uniontwprecchair@gmail.com](mailto:uniontwprecchair@gmail.com)

Finn Road Park  
 Rev 1

Dear Eric:

Sawyers Controls is pleased to present to you and Union Township the following revised proposals for the provision and installation of a camera system for Finn Road Park. We are basing this proposal on using an Open Eye Server coupled with various outdoor cameras that we reviewed with you earlier this month. We are planning on installing (3) Exterior 4MP cameras and (1) 8MP camera.

Sawyers would be responsible for installing the cabling for the cameras. We would need to wire Cat-6 cables to each of these locations. (We would use a wireless link to the Pavilion) We will install two (8) Channel PoE switches for powering the cameras. The NVR will be able to max out at (24) cameras and will have 8TB of storage (Should be good for 45 - 60 days). We would have (4) Camera Licenses that do have a monthly fee associated with the use. The Township would need to get Internet Service to remotely view the cameras live or to retrieve video off-site. The system can start-up without Internet Service. Please feel free to reach out with any questions or comments. This first portion of the proposal will utilize a donated camera system for the Park's use.

**Finn Road Park – CCTV System**

(1)	Open Eye MVX08 Network Video Recorder (8 TB Storage – 24 IP License capacity)	\$ 1,250
(1)	20" Local Display Monitor	\$ 200
(2)	Netgear PoE 8 Port Gigabit Switch @ 125	\$ 250
(3)	Open Eye 4MP Exterior Cameras (Parking, Pavilion, & Playground) @ 500	\$ 1,500
(1)	Open Eye 8MP Exterior Cameras (Telephone Pole)	\$ 750
(1)	EtherWAN Set of Wireless Highspeed Video Links (DPW Building to Pavilion)	\$ 1,000
(4)	Cat-6 Video Camera Network Cable Runs (White Cat-6) @ 125	\$ 500
<b>Equipment Sub-Total</b>		<b>\$ 5,450</b>

This equipment is being donated to the Township for use at Finn Road Park.

Cost to the Township \$ 0

Sincerely,

Tom Callahan

**TOWNSHIP OF UNION**

**COUNTY OF HUNTERDON**

**STATE OF NEW JERSEY**

**RESOLUTION #2024 –**

**Authorizing the Employment of Leigh Gronau**

**Part-Time Special Zoning Officer**

**WHEREAS**, the Township of Union needs to reappoint Leigh Gronau as a part-time special Zoning Officer to assist with litigation and outstanding municipal court matters,

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey that Leigh Gronau is appointed as part time Special Zoning Officer, effective October 16, 2024 to serve at the pleasure of the Township Committee, at \$35.00 per hour.

\_\_\_\_\_  
Grace M. Brennan, Personnel Administrator

\_\_\_\_\_  
David DeGiralamo, Mayor

**CERTIFICATION**

I certify the foregoing to be a true copy of a Resolution adopted by the Township Committee of the Township of Union at a meeting held on October 16, 2024.

\_\_\_\_\_  
Ella M. Ruta, Municipal Clerk