

1. CALL TO ORDER

Mayor DeGiralamo called the meeting to order at 7:00 p.m.

- 2. **"Sunshine Law" Announcement** - Adequate notice of this public meeting has been published in the Hunterdon Democrat and Courier News, posted on the municipal bulletin board and the Township website in accordance with the Open Public Meeting Act, Chapter 231, P.L. 1975. This notice has also been filed in the Municipal Clerk's office.

3. FLAG SALUTE

4. ROLL CALL

	Present	Absent
Mr. Mazza	x	
Mr. Hirt	x	
Mr. Stiger		x
Mr. Lordi	x	
Dr. DeGiralamo	x	

Also present Trishka Waterbury Cecil, Esq., Robert Clerico, Engineer, Grace Brennan, CFO and Ella M. Ruta, Municipal Clerk.

5. APPROVAL OF PRIOR MEETING MINUTES

- a. Regular Meeting Minutes of Regular Meeting on April 20, 2022

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza			x			
Mr. Hirt	x		x			
Mr. Stiger						x
Mr. Lordi		x	x			
Dr. DeGiralamo			x			

Motion carried

6. VISITORS

State Trooper Lombardi, the new liaison to the Township from Perryville Barracks, introduced himself and said that it would be either Trooper Walsh or himself attending meetings.

7. REPORTS RECEIVED – acknowledged

- a. Road Dept.- Week Ending; 4/14/22; 4/22/22; 5/06/22; 5/13/22
- b. Zoning Officer – April 2022
- c. Animal Control Officer – April 2022
- d. Public Safety Director – distributed a written report to the Committee members and the Clerk.

Stated that there was a tragic fire on Sunday, May 1st at the Union Hill Development. Thanked all emergency services who responded to the fire.

Gave a brief overview of his written report.

Updated the Committee on a communication with Attorney Kearns who is representing the PVFC.

MINUTES OF REGULAR MEETING May 18, 2022

Mr. Strauss said that he recently conducted an audit of PVFC's audio files and fire responding logs citing recent violations by the Pattenburg Volunteer Fire Company.

Discussion ensued among Committee members, members of the PVFC and Public Safety Director regarding his report and non-compliance by the PVFC.

Mr. Strauss said he was asked by the Mayor to look into PEOSHA regulations pertaining to Volunteer Fire Companies/Departments. Portions of regulations were quoted by Mr. Strauss in relation to PVFC. Position of Firefighter 1 was discussed. Mayor said that he has not yet received clarification of what the position of Firefighter 1 entails.

Atty. Waterbury Cecil offered advice on the subject; however, she said it would have to be discussed in Executive Session.

Mr. Lordi said that recommendations received from the NJDFS Chief and Public Service Director Strauss, two experts on the subject, are sufficient to determine whether PVFC is in compliance. Mayor DeGiralamo agreed, but is gathering facts before making a judgment or a decision.

Fire Chief Narbonne voiced his disagreement with findings by NJDFS and Public Safety Director Strauss. Mr. Lordi stated that it is his assumption from the Chief's statements that the PVFC's perception is misguided as to what the Committee is trying to do. He said he is sensing a lack of trust and that is discouraging.

Fire Chief Narbonne said that unfortunately it is true and the fact that he is not trusting this Committee with their intentions and is hearing from Committee members and others about holding secret meetings regarding the PVFC. His concerns will not hinder or delay the response to this community.

Mayor DeGiralamo emphasized that no member of this Committee is trying to get or undermine anybody or any organization. The Committee is trying to figure out the facts. He assured the Chief that no member of the Committee questions dedication of this Fire Dept.

Compliance, according to State and Township regulations when responding to fire calls, was discussed among the PVFC and Committee members.

e. Pattenburg Volunteer Fire Company – Chief Narbonne gave an oral report.

He questioned titles of NJFDS employees. The Chief also stated that speaking with representatives from PEOSHA and the Chief from NJFDS, he was told that PVFC firefighters have training and meet qualifications to serve as Firefighter 1.

Qualifications per PEOSHA regulations of PVFC's members were discussed. Chief Narbonne stated that PEOSHA regulations are guidelines, not rules or laws. A long dialogue between Committee members and Fire Chief Narbonne followed.

Mr. Lordi asked that his access to I-responding box be restored, or if not to him, the access be granted to the Township Public Safety Director Strauss. Chief Narbonne stated that I-responding report is provided to the Township and there is no need for anyone from the Township Committee or staff to have access to the box.

Out of Agenda Order

MINUTES OF REGULAR MEETING May 18, 2022

At this time, Mayor DeGiralamo asked that the following Proclamation recognizing Gene Budsock, Maxwell Chuo, Thomas DeLise, Jonathan Kocsis and Liam Miller be presented to them for completing their Eagle Scout Projects.

PROCLAMATION

Recognizing Eagle Scouts Gene Budsock, Maxwell Chuo, Thomas DeLise, Jonathan Kocsis and Liam Miller

Whereas, Gene Budsock, Maxwell Chuo, Thomas DeLise, Jonathan Kocsis and Liam Miller recently have received their Eagle Scout distinctions as proud members of Boy Scout Troop 119 in our Union Township; and

Whereas, all five young men demonstrated considerable foresight in seeing the importance and significance of community service and dedication to a project; and

Whereas, their project outputs will leave a lasting mark on their communities and serve as inspirations to others on what might be achieved through commitment, through sacrifice and through able project management and stewardship; and

Whereas, Gene Budsock spearheaded the effort to install a flagpole at St. Thomas Episcopal Church, where the American flag now proudly is raised; and

Whereas, Maxwell Chuo designed and constructed a bicycle rack and tool station at the North Branch Greenway Park in Bridgewater; and

Whereas, Thomas DeLise designed and constructed a garden at Immaculate Conception school in Annandale,

Whereas, Jonathan Kocsis constructed numerous bat houses for Bethlehem Presbyterian Church in Union Township; and

Whereas, Liam Miller designed and constructed a meadow at Raritan Valley Community College; and

Whereas, our entire Union Township community is grateful to each of them for their extraordinary efforts and accomplishments.

Now Therefore Be It Resolved, this Eighteenth day of May in the year 2022, by Mayor David M. DeGiralamo and the Township Committee of Union Township, Hunterdon County, New Jersey that we provide acknowledgment and recognition of the project management and community service of these five outstanding individuals.

David M. DeGiralamo, MD DMD
Mayor
Union Township, Hunterdon County

The Committee members congratulated individual scouts for their efforts and dedication in accomplishing their individual projects.

Mayor DeGiralamo, on behalf of the Committee, recognized scout families present at the meeting for raising great young men.

f. Engineer's Report

MINUTES OF REGULAR MEETING May 18, 2022

- Preconstruction meeting was held regarding Baptist Church 2A Project. Provided a brief summary of the meeting.
- Provided an update on Baptist Church Section 2B Project.
- Ordinance to fund Baptist Church Section 3 Project is on tonight's agenda for approval.
- Looking for Committee's direction regarding 2023 Municipal Aid Application. Deadline for submission is July 1, 2022.

After a brief discussion the Committee agreed that the Engineer submits a grant application for Perryville Road – Section 4B.

- As per State requirements the Stormwater Report was filed with NJ DEP before the deadline of May 1, 2022.

Mr. Lordi referred to an email from Mr. Clerico regarding a loose electrical box. He also asked about what DR&F is working on at the Stonebridge Development. Mr. Clerico said they are cleaning and replacing inlets.

Mr. Mazza asked about drainage around construction of QuickChek. Mr. Clerico clarified that the standing water would only be there during construction.

8. CORRESPONDENCE/WRITTEN COMMUNICATIONS – no comments/reports from Committee members

9. PUBLIC COMMENTS

Matt Wunder, 319 Gano Road, 18 year resident of the Township and a member of the Pattenburg Volunteer Fire Co. for 10 years. Mr. Wunder provided details of his training and qualifications. He said he could not respond to the recent fire at Union Hill because of the Committee's decision that all members of PVFC must have Firefighter 1 certification. He asked that the decision be reversed and regulation by NJ DFS be provided which is the requirement.

Michael Giannone commented on the debate that took place earlier this evening regarding Firefighter 1 certification and facial hair regulations. He provided his credentials and expertise as a volunteer firefighter. He said that those who do not have all required certifications could greatly assist during an active fire without putting the Township at risk of liability.

Mayor DeGiralamo stated that he appreciates all volunteer firefighters and their commitment and dedication. He said the Township is just trying to find answers to satisfy both the Committee and PVFC.

Jackie Gazillo, 51 Wyckoff Drive, stated that if there is a law for wearing seat belts in the car there must be a law who can or cannot respond to an active fire.

She introduced herself to the Committee and said she is a member of the Parents of Union Twp. Middle School Committee. Ms. Gazillo provided a schedule of events that the Parents Committee is proposing to be held at Finn Rd. Park.

Karen Wisnosky, 10 Deerfield Lane, asked if the plan for roads repairs is available to the public. Mayor answered that Mr. Stiger should have the plan available for the next meeting.

Mrs. Wisnosky also made comments about tonight's discussion regarding PVFC. She said it may not be the intent of the Committee to scrutinize this Fire Co.; however, that is a perception by residents.

MINUTES OF REGULAR MEETING May 18, 2022

Committee members disagreed. Mr. Mazza provided explanation. Mayor DeGiralamo stated the current Committee is waiting for facts and will act accordingly.

10. PUBLIC HEARING

ORDINANCE NUMBER 2022-1

BOND ORDINANCE PROVIDING FOR ROADWAY IMPROVEMENTS TO SECTION THREE OF BAPTIST CHURCH ROAD, BY AND IN THE TOWNSHIP OF UNION, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; APPROPRIATING \$450,000 THEREFOR (INCLUDING A GRANT RECEIVED OR EXPECTED TO BE RECEIVED FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION IN THE AMOUNT OF \$163,500) AND AUTHORIZING THE ISSUANCE OF \$286,500 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

To open Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza			x			
Mr. Hirt	x		x			
Mr. Stiger						x
Mr. Lordi		x	x			
Dr. DeGiralamo			x			

Motion Carried

To Close Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza	x		x			
Mr. Hirt		x	x			
Mr. Stiger						x
Mr. Lordi			x			
Dr. DeGiralamo			x			

Motion carried

To Adopt

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza			x			
Mr. Hirt	x		x			
Mr. Stiger						x
Mr. Lordi			x			
Dr. DeGiralamo		x	x			

Motion carried

ORDINANCE #2022-2

AN ORDINANCE APPROPRIATING THE SUM OF \$27,500.00 CURRENTLY LOCATED WITHIN THE GENERAL CAPITAL FUND, CAPITAL IMPROVEMENT ACCOUNT, OF THE TOWNSHIP OF UNION, HUNTERDON COUNTY, NEW JERSEY, FOR CARPETING AND PAINTING OF THE UPPER LEVEL OF THE MUNICIPAL BUILDING

To open Public Hearing

MINUTES OF REGULAR MEETING May 18, 2022

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza			x			
Mr. Hirt	x		x			
Mr. Stiger						x
Mr. Lordi		x	x			
Dr. DeGiralamo			x			

Motion Carried

Karen Wisnosky, 10 Deerfield Lane asked why there are fund available for unnecessary upgrades to the Municipal Building, but no monies for a proper raise to the Township employees who were working every day during the pandemic for the past two years.

Mr. Lordi answered that employees are highly encouraged to come before the Committee and present their case if anyone feels that the salary should be adjusted.

To Close Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza	x		x			
Mr. Hirt			x			
Mr. Stiger						x
Mr. Lordi			x			
Dr. DeGiralamo		x	x			

Motion carried

To Adopt

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza	x		x			
Mr. Hirt			x			
Mr. Stiger						x
Mr. Lordi			x			
Dr. DeGiralamo		x	x			

Motion carried

ORDINANCE 2022 - 3

AN ORDINANCE APPROPRIATING THE SUM OF \$285,797.49 FROM THE AMERICAN RESCUE PLAN ACT AND \$114,202.51 LOCATED WITHIN THE CAPITAL IMPROVEMENT FUND OF THE GENERAL CAPITAL FUND OF THE TOWNSHIP OF UNION, HUNTERDON COUNTY, STATE OF NEW JERSEY FOR IMPROVEMENTS TO STONEBRIDGE AND WOLFS FARM ROADS

To open Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger						x
Mr. Lordi	x		x			
Dr. DeGiralamo		x	x			

Motion Carried

MINUTES OF REGULAR MEETING May 18, 2022

To Close Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza			x			
Mr. Hirt	x		x			
Mr. Stiger						x
Mr. Lordi			x			
Dr. DeGiralamo		x	x			

Motion carried

To Adopt

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza	x		x			
Mr. Hirt			x			
Mr. Stiger						x
Mr. Lordi			x			
Dr. DeGiralamo		x	x			

Motion carried

ORDINANCE #2022-4

AN ORDINANCE APPROPRIATING THE SUM OF \$220,000.00 CURRENTLY LOCATED WITHIN THE GENERAL CAPITAL FUND, CAPITAL IMPROVEMENT ACCOUNT, OF THE TOWNSHIP OF UNION, HUNTERDON COUNTY, NEW JERSEY, FOR VARIOUS ROAD IMPROVEMENTS AND FOR THE PURCHASE OF A 550 MASON DUMP TRUCK

To open Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza	x		x			
Mr. Hirt			x			
Mr. Stiger						x
Mr. Lordi			x			
Dr. DeGiralamo		x	x			

Motion Carried

To Close Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger						x
Mr. Lordi	x		x			
Dr. DeGiralamo		x	x			

Motion carried

To Adopt

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza			x			
Mr. Hirt			x			

MINUTES OF REGULAR MEETING May 18, 2022

Mr. Stiger						X
Mr. Lordi	X		X			
Dr. DeGiralamo		X	X			

Motion carried

ORDINANCE #2022-5

**CALENDAR YEAR 2022
ORDINANCE TO ESTABLISH A CAP BANK
(N.J.S.A 40A:4-45.14)**

To open Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza			X			
Mr. Hirt			X			
Mr. Stiger						X
Mr. Lordi	X		X			
Dr. DeGiralamo		X	X			

Motion Carried

To Close Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza			X			
Mr. Hirt		X	X			
Mr. Stiger						X
Mr. Lordi	X		X			
Dr. DeGiralamo			X			

Motion carried

To Adopt

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza			X			
Mr. Hirt			X			
Mr. Stiger						X
Mr. Lordi	X		X			
Dr. DeGiralamo		X	X			

Motion carried

RESOLUTION #2022-50A

**PUBLIC HEARING/ADOPTION
OF THE 2022 MUNICIPAL BUDGET**

To open Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza			X			
Mr. Hirt			X			

MINUTES OF REGULAR MEETING May 18, 2022

Mr. Stiger							x
Mr. Lordi	x			x			
Dr. DeGiralamo			x	x			

Motion Carried

To Close Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger						x
Mr. Lordi	x		x			
Dr. DeGiralamo			x			

Motion carried

To Adopt

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger						x
Mr. Lordi	x		x			
Dr. DeGiralamo			x			

Motion carried

11. UNFINISHED BUSINESS

12. NEW ORDINANCES - 1st Reading

**TOWNSHIP OF UNION, HUNTERDON COUNTY,
NEW JERSEY**

NOTICE OF INTRODUCTION OF ORDINANCE

PLEASE TAKE NOTICE that the following Ordinance was adopted on first reading by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, at a meeting held on the 18th day of May, 2022. The Ordinance was then ordered to be published according to law. Notice is hereby given that said Ordinance will be considered for final passage at a public hearing to be held on June 15th, 2022, at 7:00 pm or as soon thereafter as the matter may be reached, at the Union Township Municipal Building, 140 Perryville Road, Hampton, N.J. at which time all interested parties will be heard.

Ella M. Ruta, Municipal Clerk

ORDINANCE NO. 2022-6

AN ORDINANCE GRANTING RENEWAL OF MUNICIPAL CONSENT TO COMCAST OF CENTRAL NEW JERSEY II, LLC TO CONSTRUCT, CONNECT, OPERATE AND MAINTAIN A CABLE TELEVISION AND

**COMMUNICATIONS SYSTEM IN THE TOWNSHIP OF UNION,
HUNTERDON COUNTY, NEW JERSEY**

WHEREAS, Comcast of Central New Jersey II (“Comcast”) currently operates and maintains a cable television and telecommunications system in the Township of Union pursuant to the Certificate of Approval issued by the New Jersey Board of Public Utilities to Comcast’s predecessor, Patriot Media & Communications CNJ, LLC, on December 2, 2005 and a municipal consent ordinance that was approved by the Board of Public Utilities and is codified in Chapter 21 of the “Code of the Township of Union” (“Township Code”); and

WHEREAS, the aforementioned Certificate of Approval, issued in 2005, expired after a term of 15 years on December 2, 2020; and

WHEREAS, Comcast filed an application for renewal of municipal consent with the Township of Union in advance of the expiration on March 2, 2020; and

WHEREAS, a public hearing was held regarding Comcast’s application for renewal of municipal consent on September 16, 2020; and

WHEREAS, the Township Committee has evaluated Comcast’s application for renewal of municipal consent and worked with representatives of Comcast to prepare a mutually-agreeable municipal consent ordinance to replace the expired one; and

WHEREAS, the New Jersey Board of Public Utilities has reviewed and preliminarily approved the proposed municipal consent ordinance for introduction at a regular meeting of the Township Committee;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Union, County of Hunterdon and State of New Jersey, as follows:

1. Chapter 21 of the Township Code Replaced. Chapter 21, “Cable Television and Communication System” of the Township Code is hereby amended by replacing it in its entirety, with the following sections:

§ 21-1. Purpose of the Ordinance.

The Township hereby grants to Comcast renewal of its non-exclusive Municipal Consent to place in, upon, along, across, above, over and under highways, streets alleys, sidewalks, easements, public ways and public places in the Township, poles, wires, cables, underground conduits, manholes and other television conductors, fixtures, apparatus, and equipment as may be necessary for the construction, operation and maintenance in the Township of a cable television and communications system.

§ 21-2. Definitions.

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meaning given herein. Such meaning or definition of terms in supplemental to those definitions of the Federal Communications Commission (“FCC”) rules and regulations, 47 C.F.R. Subsection 76.1 et seq., and the Cable Communications Policy Act, 47 U.S.C. Section 521 et seq., as amended, and the Cable Television Act, N.J.S.A. § 48:5A-1 et seq., and shall in no way be construed to broaden, alter or conflict with the federal and state definitions:

MINUTES OF REGULAR MEETING May 18, 2022

- a. “Township” is the Township of Union, County of Hunterdon, State of New Jersey.
- b. “Company” or “Comcast” is the grantee of rights under this Ordinance and is known as Comcast of Central New Jersey II, LLC.
- c. “Act” or “Cable Television Act” is Chapter 186 of the General Laws of New Jersey, and subsequent amendments thereto, N.J.S.A. § 48:5A-1, et seq.
- d. “FCC” is the Federal Communications Commission.
- e. “Board” or “BPU” is the Board of Public Utilities, State of New Jersey.
- f. “Office” or “OCTV” is the Office of Cable Television and Telecommunications of the Board.
- g. “Basic Cable Service” means any service tier, which includes the retransmission of local television broadcast signals, as defined by the FCC.
- h. “Application” is the Company’s Application for Renewal of Municipal Consent.
- i. “Primary Service Area” or “PSA” consists of the area of the Township currently served with existing plant as set forth in the map annexed to the Company’s Application for Municipal Consent.

§ 21-3. Statement of Findings.

Public hearings conducted by the Township, concerning the renewal of Municipal Consent herein granted to the Company, were held after proper public notice pursuant to the terms and conditions of the Act and the regulations of the Board adopted pursuant thereto. Said hearings, having been fully open to the public, and the Township, having received at said public hearings all comments regarding the qualifications of the Company to receive this renewal of Municipal Consent, the Township hereby finds that the Company possesses the necessary legal, technical, character, financial and other qualifications and that the Company’s operating and construction arrangements are adequate and feasible.

§ 21-4. Duration of Franchise.

The non-exclusive Municipal Consent granted herein shall expire 10 years from the date of expiration of the previous Certificate of Approval issued by the Board.

In the event that the Township shall find that the Company has not substantially complied with the material terms and conditions of this Ordinance, the Township shall have the right to petition the OCTV, pursuant to N.J.S.A. § 48:5A-47, for appropriate action, including modification AND/OR termination of the Certificate of Approval; provided, however, that the Township shall first have given the Company written notice of all alleged instances of non-compliance and an opportunity to cure same within ninety (90) days of that notification.

§ 21-5. Franchise Fee.

Pursuant to the terms and conditions of the Act, and, except as where higher payment is otherwise required by the applicable law and regulations (including N.J.S.A. 48:5A-30), the Company shall, during each year of operation under the consent granted herein, pay to the Township two percent (2%) of the gross revenues from all recurring charges in the nature of subscription fees paid by subscribers for cable television reception service in the Township or any higher amount permitted by the Act or otherwise allowable by law.

§ 21-6. Franchise Territory.

The consent granted under this Ordinance for the renewal of the franchise shall apply to the entirety of the Township and any property subsequently annexed hereto.

§ 21-7. Extension of Service.

The Company shall be required to proffer service to any residence along any public right-of-way in the Primary Service Area, as set forth in the Company's Application. Any extension of plant beyond the Primary Service Area shall be governed by the Company's Line Extension Policy, as set forth in the Company's Application, with a HPM ("homes-per-mile") of 25 dwellings per linear mile from the nearest active trunk or feeder line.

§ 21-8. Construction Requirements.

- a. Restoration: In the event that the Company or its agents shall disturb any pavement, street surfaces, sidewalks, driveways, or other surface in the natural topography, the Company shall, at its sole expense, restore and replace such places or things so disturbed in as good a condition as existed prior to the commencement of said work.
- b. Relocation: If at any time during the period of this consent, the Township shall alter or change the grade of any street, alley or other way or place the Company, upon reasonable notice by the Township, shall remove, re-lay or relocate its equipment, at the expense of the Company, subject to the prior approval of the Board.
- c. Removal or Trimming of Trees: During the exercise of its rights and privileges under this franchise, the Company shall have the authority to trim trees upon and overhanging streets, alleys, sidewalks or other public places of the Township so as to prevent the branches of such trees from coming in contact with the wires and cable of the Company. Such trimming shall be only to the extent necessary to maintain proper clearance of the Company's wire and cables.
- d. Temporary removal of cables: The Company shall, upon request of the Township, at the company's expense, temporarily raise, lower or remove its lines in order to facilitate the moving of buildings or machinery or in other like circumstances, subject to the prior approval of the Board.
- e. Installation of equipment: The Company shall install equipment in the same location and manner as existing public utilities whenever possible, in order to minimize the impact of same on surrounding property.

§ 21-9. Customer Service.

In providing services to its customers, the Company shall comply with N.J.A.C. § 14:18-1, et seq. and all applicable state and federal statutes and regulations. The Company shall strive to meet or exceed all voluntary company and industry standards in the delivery of customer service and shall be prepared to report on it to the Township upon written request of the Township Administrator or Clerk.

- a. The Company shall continue to comply fully with all applicable state and federal statutes and regulations regarding credit for outages, the reporting of same to regulatory agencies and notification of same to customers.
- b. The Company shall continue to fully comply with all applicable state and federal statutes and regulations regarding the availability of devices for the hearing impaired and the notification of same to customers.
- c. The Company shall use every reasonable effort to meet or exceed voluntary standards for telephone accessibility developed by the National Cable Television Association (“NCTA”).
- d. Nothing herein shall impair the right of any subscriber or the Township to express any comment with respect to telephone accessibility to the Complaint Officer or impair the right of the Complaint Officer to take any action that is permitted under law.

§ 21-10. Municipal Complaint Officer.

The OCTV is hereby designated as the Complaint Officer for the Township pursuant to N.J.S.A. § 48:5A-26(b). All complaints shall be received and processed in accordance with N.J.A.C. § 14:17-6.5. The Township shall have the right to request copies of records and reports pertaining to complaints by Township customers from the OCTV.

§ 21-11. Local Office.

During the term of this franchise, and any renewal thereof, the Company shall maintain a business office or agent in accordance with N.J.A.C. § 14:18-5.1 for the purpose of receiving, investigating and resolving all local complaints regarding the quality of service, equipment malfunctions, and similar matters. Such a business office shall have a publicly listed toll-free telephone number and be open during standard business hours.

§ 21-12. Performance Bond.

During the life of the franchise the Company shall give to the Township a bond in the amount of Twenty-Five Thousand Dollars (\$25,000). Such bond shall be to insure the faithful performance of all undertakings of the Company as represented in its application for municipal consent incorporated herein.

§ 21-13. Subscriber Rates.

The rates of the Company shall be subject to regulation as permitted by federal and state law.

MINUTES OF REGULAR MEETING May 18, 2022

§ 21-14. Commitments by the Company.

- a. The Company shall provide Expanded Basic or a similar tier of cable television service to one (1) outlet to each qualified existing and future school in the Township, public and private, elementary, intermediate and secondary, provided the school building is within two hundred (200) feet of active cable distribution plant or through customer owned conduit. Each additional outlet installed, if any, shall be paid for on a materials-plus-labor basis by the school requesting service.
- b. The Company shall provide Expanded Basic or a similar tier of cable television service to one (1) outlet to every Township building and each qualified existing and future municipal building, police, fire, emergency management facility and public library in the Township, provided the facility is located within two hundred (200) feet of active cable distribution plant or through customer owned conduit. Each additional outlet installed, if any, shall be paid for on a materials-plus-labor basis by the Township.
- c. The Communications Act of 1934, as amended [47 U.S.C. § 543 (b)], allows the Company to itemize and/or identify: (1.) the amount on the subscriber bill assessed as a franchise fee and the identity of the governmental authority to which the fee is paid; (2.) the amount on the bill assessed to satisfy any requirements imposed on the Company by the cable franchise to support public, education, and/or governmental access channels or the use of such channels; and (3.) any grants or other fees on the bill or any tax, assessment, or charge of any kind imposed by any governmental authority on the transaction between the operator and the subscriber. The Company reserves its external cost, pass-through rights to the full extent permitted by law.

§ 21-15. Educational and Governmental Access.

- a. The Company shall continue to make available a shared Educational and Governmental Access channel. The channel is currently administered by North Hunterdon High School.
- b. The Company does not relinquish its ownership of or ultimate right of control over a channel by designating it for Educational Access use. An access user acquires no property or other interest by virtue of the use of a channel so designated and may not rely on the continued use of a particular channel number, no matter how long the same channel may have been designated for such use.
- c. The Company will maintain the cable, modulators, and equipment necessary for the signal to be sent to the Company, and to receive the return feed of the signal.
- d. The Company shall not exercise editorial control over any educational use of channel capacity, except Company may refuse to transmit any educational access program or portion of any Educational Access program that contains obscenity, indecency, or nudity.
- e. Definitions. "Educational Access" shall mean noncommercial use by educational institutions such as public or private schools, but not "home schools," community colleges, and universities. "Governmental Access" shall mean noncommercial use by the Township for the purpose of showing the local government at work.
- f. Company Use of Fallow Time. Because blank or underutilized Educational Access channels are not in the public interest, in the event the Township or other qualified Educational Access users elect not to fully program their access channel, Company may program unused time on those channels subject to reclamation by the Township upon no less than 60 days written notice.

MINUTES OF REGULAR MEETING May 18, 2022

- g. Indemnification. The Township shall indemnify Company for any liability, loss, or damage it may suffer due to violation of the intellectual property rights of third parties on the channel and from claims arising out of the rules for or administration of Educational Access channel and its programming.
- h. Within six months of the issuance of a Renewal Certificate of Approval by the BPU, the Company shall provide to the Township a one-time Educational Access Capital Grant in the amount of \$10,000.00 to meet the Educational Access capital needs of the community.
- i. The Communications Act of 1934, as amended [47 U.S.C. § 543 (b)], allows the Company to itemize and/or identify: (1) the amount on the subscriber bill assessed as a franchise fee and the identity of the governmental authority to which the fee is paid; (2) the amount on the bill assessed to satisfy any requirements imposed on the Company by the cable franchise to support public, education, and/or governmental access channels or the use of such channels; and (3) any grants or other fees on the bill or any tax, assessment, or charge of any kind imposed by any governmental authority on the transaction between the operator and the subscriber. The Company reserves its external cost, pass-through rights to the full extent permitted by law.

§ 21-16. Emergency Uses.

- a. The Company will comply with the Emergency Alert System (“EAS”) rules in accordance with applicable state and federal statutes and regulations.
- b. The Company shall in no way be held liable for any injury suffered by the Township or any other person, during an emergency, if for any reason the Township is unable to make full use of the cable television system as contemplated herein.

§ 21-17. Liability Insurance.

The Company shall at all times maintain a comprehensive general liability insurance policy with a single limit amount of One Million Dollars (\$1,000,000) covering liability for any death, personal injury, property damages or other liability arising out of its construction and operation of the cable television system, and an excess liability (or “umbrella”) policy in the amount of Five Million Dollars (\$5,000,000). The Township shall be named as an additional insured under this policy.

§ 21-18. Incorporation of the Application.

All of the statements and commitments contained in the Application or annexed thereto and incorporated therein, and any amendment thereto, except as modified herein, are binding upon the Company as terms and conditions of this consent. The Application and other relevant writings submitted by the Company shall be annexed hereto and made a part hereof by reference provided same do not conflict with the application of State or Federal law.

§ 21-19. Competitive Equity.

Should the Township grant municipal consent for a franchise to construct, operate and maintain a cable television system to any other person, corporation or entity on terms materially less burdensome or more favorable than the terms contained herein, the Company may substitute such language that is more favorable or less burdensome for the comparable provision of this Ordinance, subject to the provisions of N.J.A.C. § 14:17-6.7.

MINUTES OF REGULAR MEETING May 18, 2022

§ 21-20. Separability.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or federal or state agency of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and its validity or unconstitutionality shall not affect the validity of the remaining portions of the Ordinance.

§ 21-21. Third-Party Beneficiaries.

Nothing in this Franchise or in any prior agreement is or was intended to confer third-party beneficiary status on any member of the public to enforce the terms of such agreements or Franchise.

§ 21-22. Effective Date.

This Ordinance shall take effect immediately upon issuance of a Renewal Certificate of Approval from the BPU.

2. Repealer. All ordinances and resolutions or parts thereof inconsistent with this ordinance are repealed.

3. Severability. If any section, paragraph, subsection, clause or provision of this ordinance shall be adjudged by the courts to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and the remainder of this ordinance shall be valid and enforceable.

4. Effective Date. This ordinance shall take effect immediately upon passage and publication, and issuance of a Renewal Certificate of Approval from the New Jersey Board of Public Utilities.

ATTEST:

Ella Ruta, RMC, Clerk

Hon. David DeGiralamo, Mayor

Introduced: May 18, 2022
Published: May 26, 2022
Adopted: June 15, 2022
Final
Publication: June 23, 2022

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza	x		x			
Mr. Hirt			x			
Mr. Stiger						x
Mr. Lordi		x	x			
Dr. DeGiralamo			x			

Motion carried

13. NEW BUSINESS

- a. **RESOLUTION #2022-59** : Certification of 2021 Annual Audit

RESOLUTION #2022-59

TOWNSHIP OF UNION, HUNTERDON COUNTY

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year **2021** has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations”, and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations”, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Union, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

- b. **RESOLUTION #2022-60**: Approving 2022 Professional Services Contract–Tax Appeal Atty.;Michael Sullivan, Esq.

RESOLUTION #2022-60

UNION TOWNSHIP; HUNTERDON COUNTY

AUTHORIZING LEGAL SERVICES OF MICHAEL SULLIVAN, ESQ. FROM THE FIRM OF STICKEL, KOENIG, SULLIVAN & DRILL LLC, TO REPRESENT THE TOWNSHIP OF UNION IN A TAX APPEAL FILED BY THE FALLONE GROUP LLC

WHEREAS, the Township Committee of the Township of Union is in need of representation in the matter of the Fallone Group LLC, Tax Appeal; and

WHEREAS, the Township Committee of the Township of Union had retained a Professional Services Contract with the Firm of Stickel, Koenig, Sullivan & Drill LLC, of which Michael Sullivan, Esq. is a partner; and

WHEREAS, the Township Committee agreed for Michael Sullivan, Esq. to represent the Township in the Fallone LLC. Tax Appeal Litigation including the year 2022 at the hourly rate of \$175.00 for all services rendered; and

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union that Michael Sullivan, Esq. is hereby authorized to represent the Township of Union in the matter of the Fallone Group LLC, Tax Appeal Litigation before the Hunterdon County Board of Taxation and/or the New Jersey Tax Court; and

BE IT FURTHER RESOLVED that the municipal attorney is hereby authorized to represent this municipality before the Hunterdon County Board of Taxation and/or the New Jersey Tax Court in prosecution and defense of appeals filed with said Board or Court and to enter into and sign stipulations of appeals on behalf of this municipality, which he/she feels are proper and in the best interests of the municipality, provided that all such stipulations shall be with the concurrence of the municipal assessor.

Date: May 18, 2022

**CERTIFICATION AS TO AVAILABILITY OF FUNDS
UNION TOWNSHIP, HUNTERDON COUNTY**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, Chief Financial Officer of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the **2022** Temporary/Adopted Budget to award a contract to Michael Sullivan, Esq. From The Firm of Stickel, Koenig, Sullivan & Drill LLC under the line item "_____".

Date: _____

Grace M. Brennan, CFO

c. **RESOLUTION #2022-61**: 2022-2023 Liquor License Renewal – Hunterdon Hills Playhouse

RESOLUTION #2022-61

UNION TOWNSHIP, HUNTERDON COUNTY

2022-2023 PLENARY RETAIL CONSUMPTION LICENSE – RENEWAL

MINUTES OF REGULAR MEETING May 18, 2022

BE IT RESOLVED, by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, that the following Plenary Retail Consumption License be issued in the Township of Union to be effective on July 1, 2022; and

BE IT FURTHER RESOLVED that the Municipal Clerk or his/her duly authorized agent is hereby authorized to execute, issue and delivery such license to the following licensee:

Name & Trade Name: Dawnglow Inc.
t/a Hunterdon Hills Playhouse
Location & Mailing Address: 88 Rte. 173 West
Hampton, New Jersey 08827
License #: 1025-33-003-003

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Municipal Clerk, be forwarded to the Division of Alcoholic Beverage Control.

- d. **RESOLUTION #2022-62:** 2022-2023 Liquor License Renewal – Perryville Wine & Spirits

RESOLUTION #2022-62

UNION TOWNSHIP, HUNTERDON COUNTY

2022-2023 PLENARY RETAIL DISTRIBUTION LICENSE – RENEWAL

BE IT RESOLVED, by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, that the following Plenary Retail Distribution License be issued in the Township of Union to be effective on July 1, 2022; and

BE IT FURTHER RESOLVED that the Municipal Clerk or his/her duly authorized agent is hereby authorized to execute, issue and delivery such license to the following licensee:

Name & Trade Name: Joseph V. Martin, Jr., Inc.
t/a Perryville Wine & Spirits
Location & Mailing Address: 72 Rte. 173 West
Hampton, New Jersey 08827
License #: 1025-44-008-003

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Municipal Clerk, be forwarded to the Division of Alcoholic Beverage Control.

- e. **RESOLUTION #2022-63:** 2022-2023 Liquor License Renewal – Clinton Station Diner

RESOLUTION #2022-63

UNION TOWNSHIP, HUNTERDON COUNTY

2022-2023 PLENARY RETAIL CONSUMPTION LICENSE – RENEWAL

BE IT RESOLVED, by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, that the following Plenary Retail Consumption License be issued in the Township of Union to be effective on July 1, 2022; and

BE IT FURTHER RESOLVED that the Municipal Clerk or his/her duly authorized agent is hereby authorized to execute, issue and delivery such license to the following licensee:

Name & Trade Name: Myriel Restaurant LLC
t/a Clinton Station Diner

Location & Mailing Address: 8 Route 173 West, Clinton, NJ 08809
301 County Route 639, Bloomsbury, NJ 08804

License #: 1025-33-007-009

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Municipal Clerk, be forwarded to the Division of Alcoholic Beverage Control.

f. **RESOLUTION #2022-64:** 2022-2023 Liquor License Renewal – JJ Investments III LLC (Cree Wine)

RESOLUTION #2022-64

UNION TOWNSHIP, HUNTERDON COUNTY

2022-2023 PLENARY RETAIL CONSUMPTION LICENSE – RENEWAL

BE IT RESOLVED, by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, that the following Plenary Retail Consumption License be issued in the Township of Union to be effective on July 1, 2022; and

BE IT FURTHER RESOLVED that the Municipal Clerk or his/her duly authorized agent is hereby authorized to renew the following inactive “Pocket” license:

Name & Trade Name: JJ Investments III LLC

Location & Mailing Address: 171 Route 173 Suite #201
Asbury, NJ 08802

License #: 1025-33-006-009

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Municipal Clerk, be forwarded to the Division of Alcoholic Beverage Control.

g. **RESOLUTION #2022-65:** Escrow Refund – Tigmar Inc.; Block 12, Lot 8.01

RESOLUTION 2022-65

**ESCROW REFUND
Tigmar, Inc.
Block 12 Lot 8.01
70 Route 173, Hampton, NJ 08827**

WHEREAS, Tigmar Inc. did post an escrow account for board application 2021-003, and

WHEREAS, the application was completed and all invoices paid, and

WHEREAS, there is a remaining balance of \$711.35 in the escrow account,

NOW, THEREFORE, BE IT RESOLVED that the balance of this escrow account, in the amount of \$711.35 be refunded to Tigmar Inc.

- i. **RESOLUTION #2022-66:** Authorizing the Appointment of Jeremy Sabol – Part Time Seasonal Employment

Resolution #2022 – 66

**Authorizing the Appointment of Jeremy Sabol
Part Time – Seasonal Employment
For the Department of Roads and Facilities**

WHEREAS, the Township of Union is in need of a part-time seasonal employee for the Department of Roads and Facilities; and

WHEREAS, Jeremy Sabol is qualified and has been offered said position, and good cause appearing;

NOW THEREFORE, BI IT RESOLVED by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey that Jeremy Sabol shall be hired as a part time seasonal employee for the Department of Roads and Facilities, effective May 1, 2022 to serve at the pleasure of the Township Committee, at \$17.00 per hour.

- j. **RESOLUTION #2022-67:** Authorizing the Appointment of Hunter Wardell – Part Time Recycling Attendant

Resolution #2022 – 67

**Authorizing the Appointment of Hunter Wardell
Part Time – Recycling Attendant**

WHEREAS, the Township of Union is in need of a part-time Recycling Attendant; and

WHEREAS, Hunter Wardell is qualified and has been offered said position, and good cause appearing;

NOW THEREFORE, BI IT RESOLVED by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey that Hunter Wardell shall be hired as a part time Recycling Attendant, retroactive to May 7, 2022 to serve at the pleasure of the Township Committee.

- k. **RESOLUTION #2022-68:** Dedication by Rider – Donations for Union Hill Fire Victims Trust Fund

**RESOLUTION 2022-68
A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR DONATIONS
FOR
UNION HILL FIRE VICTIMS TRUST FUND
N.J.S.A. 40A:4-39**

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A. 40A:4-39 provides for receipt of donations to the municipality to provide for relief to the victims of the Union Hill Fire; and

WHEREAS, N.J.S.A.40A:4-39 provides the dedicated revenues anticipated from the donations to the Victims of Union Hill Fire Trust fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Union, County of Hunterdon, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Victims of the Union Hill Trust Fund.
2. The Clerk of the Township of Union, County of Hunterdon, is hereby directed to forward two certified copies of this resolution to the Director of the Division of Local Government Services.

1. **RESOLUTION #2022-69**: North Hunterdon Municipal Alliance – Grant Term 7/01/22 – 3/14/23

RESOLUTION #2022-69

FORM 1B – DMHAS Youth Leadership Grant

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse (GCADA) established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey. In coordination with GCADA, the New Jersey Department of Human Services/Division on Mental Health and Addiction Services (DMHAS) has awarded a Youth Leadership Grant to the GCADA Municipal Alliance Program.

WHEREAS, The Township Committee of the Township of Union, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

MINUTES OF REGULAR MEETING May 18, 2022

WHEREAS, the Township Committee has applied for DMHAS Youth Leadership funding through the Governor’s Council on Alcoholism and Drug Abuse through the County of Hunterdon;

NOW, THEREFORE, BE IT RESOLVED by the Township of Union, County of Hunterdon, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize submission of an application for DMHAS Grant funding for the North Hunterdon Municipal Alliance for Year One Grant Term 7/1/22 – 3/14/23 in the amount of:

DMHAS Grant Funding \$10,730

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
David DeGiralamo, *Mayor*

m. **Payment of Bills**

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger						x
Mr. Lordi	x		x			
Dr. DeGiralamo		x	x			

Motion Carried

End of Consent Agenda

- n. **Proclamation** – presented at the beginning of the meeting.
- o. **Discussion** – Obtaining a Storage Pod for Storing Props from Various Township Events

Mr. Lordi said that currently various items are stored inside various offices/rooms in the Municipal Building. Those items have to be removed as the space is utilized for primary and general elections. Discussion postponed to a future meeting.

- p. **Discussion** – Fee Exemption Ordinance for Union Township Fire and Emergency Services Volunteers/Veterans

Atty. Waterbury Cecil said that she has circulated the draft Ordinance to Committee members to review and provide comments/make changes before final version is presented for introduction. It was agreed that employees will have their input. Committee members questioned removal of late fee charges, if applicable.

14. REPORTS

MINUTES OF REGULAR MEETING May 18, 2022

- a. **Attorney's Report** – most items already discussed
- b. **Committee Report**

Mr. Hirt reported the following:

- Injuries at the Union Hill Fire
- American Red Cross is setting a GoFundMe page for Union Hill fire victims. Checks can be made payable to Union Township Fire victims and dropped off at the clerk's office.

Mr. Lordi reported the following:

- Provided an update regarding upgrading the Township website and finalizing the Township Seal design.
- Upgrades to the inside of the Municipal Building will begin soon.

Mr. Mazza reported the following:

- Attended Recreation Committee meeting on May 18th.
- Thanked Mark Mason and Pattenburg Rescue Squad for coordinating and working with the County on AED requirements.
- Corey MacCormack and Kory Fleming will be meeting on Friday with Township Engineer Clerico regarding paving the trail, expansion of a parking lot and removal of ash trees at Finn Rd. Park.
- New shed is scheduled to be delivered.
- Summer sports programs are underway or about to start at Finn Rd. Park. Registration has increased.
- Mentioned expenditure of funds for legal expenses.

c. **Finance Officer's Report**

- Thanked the Finance Committee and the rest of Committee members for their attention to the 2022 Municipal Budget that was adopted tonight.
- Has a few items for Executive Session.

d. **Mayor's Report**

- Communication Project, the official quarterly Township Newsletter - Mayor said that he would like the Newsletter to reach as many households as possible. He said that he is disappointed in the number (only about 200) of residents who have signed up to receive communications from the Township through our website. Currently, he said he has about 50 volunteers distributing the Newsletter and asking residents to sign up for a digital copy.
The County of Hunterdon Print Shop will be printing the Newsletter at a cost of \$0.50 cents per copy to reduce the cost. Mayor said he hopes that the majority of residents will sign up for a digital copy in the next two quarters. The Mayor said the gratitude has been extraordinary. He also thanked everyone who volunteered.
Confidentiality of email addresses of the subscribers to the website was mentioned. Atty. Waterbury Cecil stated that all those emails are public information.

Atty. Waterbury Cecil suggested that resolution #2022-56 approving agreement with Liturgical Publications be rescinded.

MINUTES OF REGULAR MEETING May 18, 2022

Mr. Lordi mentioned a request by the Tax Collector to change the door to her office that splits in the middle or has a sliding window. Will look into different options.

15. PUBLIC COMMENTS –

Millie Contie, 10 Lisa Lane, made a comment that as one of the volunteers delivering the Newsletter she was asked by many residents if their email information will stay private.

Matt Wunder, 310 Gano Road, asked how much money was spent to date on legal fees with regard to the PVFC. The Attorney said a good portion.

Jackie Gazillo, 51 Wyckoff Drive, asked if Attorney’s fees are available to the public. The answer was yes, they are.

16. EXECUTIVE SESSION – 10:16 PM NO FORMAL ACTION WILL BE TAKEN FOLLOWING

Resolution #2022-70

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by resolution;

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Union will convene in an Executive Session that will be limited only to consideration of items with respect to which the public may be excluded pursuant to N.J.S.A. 10:4-12b. The general nature of the subject or subjects to be discussed in this session is as follows:

- a. Matters falling within the attorney-client privilege [N.J.S.A. 10:4-12b(7)]: Pattenburg Volunteer Fire Company, Personnel

The matters discussed in this session will be disclosed to the public when the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Union assembled in public session on May 18, 2022 at 10:16 p.m. in the Union Township Municipal Building, 140 Perryville Road, Hampton, New Jersey, for the discussion of matters relating to the specific items designated above.

To go into Executive Session

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza		x	x			
Mr. Hirt			x			
Mr. Stiger						x
Mr. Lordi	x		x			
Dr. DeGiralamo			x			

Motion Carried

The Committee returned to regular meeting session at 11:42 p.m.

17. ADJOURNMENT

MINUTES OF REGULAR MEETING May 18, 2022

There being no further business to come before the Township Committee at this time Mr. Hirt made a motion to adjourn the meeting at 11:42 p.m. Dr. DeGiralamo seconded the motion. Motion carried by unanimous favorable roll call vote.

Transcribed by: Ella M. Ruta, Municipal Clerk

David DeGiralamo, Mayor