

BECAUSE OF THE COVID-19 STATE OF EMERGENCY AND THE CLOSURE OF THE MUNICIPAL BUILDING THIS MEETING WAS HELD ELECTRONICALLY. FOLLOWING WAS A LINK TO THE MEETING:

Topic: Union Township Committee
Time: Apr 15, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting
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1. CALL TO ORDER

Mayor Mazza called the meeting to order at 7:00 p.m.

2. "Sunshine Law" Announcement- Adequate notice of this public meeting has been provided by Annual Notice; published in the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk's Office. In addition, due to current situation notices of virtual meeting were published/posted in compliance with the Sunshine Law.

3. ROLL CALL

Table with 3 columns: Name, Present, Absent. Rows include Mr. Severino, Mr. Mazza, Mr. Hirt, Mr. Stiger, Mr. Stothoff.

Also, present Trishka W. Cecil, Attorney, Robert Clerico, Township Engineer, Grace Brennan, CFO and Ella M. Ruta, Municipal Clerk.

6. APPROVAL OF PRIOR MEETING MINUTES

- a. Regular Meeting Minutes of March 18, 2020

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		x	x			
Mr. Mazza			x			
Mr. Hirt	x		x			
Mr. Stiger			x			
Mr. Stothoff			x			

Motion carried

7. VISITORS –

- a. Lisa Coster – Scouts Projects at Township’s Parks

Lisa Coster introduced Scouts Alijah Norris and John Deignan and asked them to present their proposed projects at Finn road Park.

Alijah gave a detailed presentation of his project “Renovating the Jack Shack”. He is seeking permission to proceed with recycling appliances and obtaining permits for electrical updates. He said the predicted timeline would be two months of fundraising and one month of installation/completion. Alijah also said that there would be no cost to the Township.

John presented his project “Community Flagpole and Fence.” Gave a brief overview and asked permission to proceed as well as the name of a contact person from the Township. He said his project would not require any funds from the Township and his timeline would be one month of fundraising and two weeks for completion.

Mr. Stothoff asked Recreation Committee Chairman MacCormack’s opinion on both projects. Mr. MacCormack said they are ambitious projects and wished the Scouts success.

Mayor Mazza asked that Atty. Cecil check with Hunterdon County Green Acres, who is a partial owner of the park for any objection or questions they might have regarding both projects. Briefly discussed. Mayor Mazza stated that if there are no issues with HC Green Acres he is in favor of the Scouts proceeding with the projects.

8. REPORTS RECEIVED – Acknowledged and briefly discussed

- a. Road Dept.- Week Ending; 3/13/20; 3/20/20; 3/27/20
 - b. Municipal Court – February 2020
 - c. Public Safety Director – submitted a written report
 - d. Engineer’s Report
- Distributed a memo on a new round of Municipal Aid and current Aid Application already submitted. He asked directions from the Committee as to which roads should be considered for the new round. Baptist Church Road and Perryville Road were mentioned. Briefly discussed. Mr. Clerico said he will issue another memo next week about prior and future State Aid Grants.
 - Annual Stormwater Report to NJ DEP. Received limited response this year from homeowner associations and property owners responsible for maintaining stormwater drainage basins. A second letter will be mailed to those who did not respond. No more reminders would be sent to private owners who cannot locate the basin on their property. Mr. Stothoff asked if the Township has any legal stand to enforce responses. Engineer Clerico explained the process and regulations the Township must comply with to obtain the Stormwater

Permit and suggested considering an Ordinance that would give the Township the right to enforce compliance.

- Township Road Maintenance and Repair – said that Cory Fleming, DR&F Forman provided a list with suggestions and asked cost estimate for chip and seal (about \$40K) and micro paving (about \$70K). Mr. Clerico stated that if the M&R would be done through State Contract he is recommending placing the Township on a waiting list to do the project due to COVID19.
- Brass Castle – will be providing an estimate for road improvements at the next Committee meeting. CFO Brennan confirmed that funds for both projects, Brass Castle and M&R, would be financed from Capital Improvement Funds.

Out of Agenda Order

Public Safety Director – contacted County OEM and Individual Fire Chiefs serving Union Township. No major issues to report. Thanked everyone for support in these special times that the COVID19 virus has created for us. He also said he can be contacted any time if necessary. Mayor Mazza apprised Mr. Strauss that as of yesterday 4/14/2020 Township of Union OEM Coordinator Roth declared a State of Emergency in Union Township. Declaration was filed with the County of Hunterdon.

Back to Agenda Order

8. CORRESPONDENCE/WRITTEN COMMUNICATIONS

Mr. Stothoff mentioned the following correspondence:

- Followed up with Walter Zeiser regarding accident involving Pattenburg Fire Dept. Mr. Zeiser issued and provided a copy of his report to Mr. Stothoff, which was then forwarded to Mr. Strauss, Public Safety Director. Mr. Strauss has contacted the State Police regarding the accident.

Mr. Stiger mentioned the following correspondence:

- Stated that Grace Brennan, Personnel Administrator, contacted Leigh Gronau about postponing her start date as the newly hired employee. No changes to her Zoning Officer position with the Township.

9. PUBLIC COMMENTS – no comments

10. PUBLIC HEARING – 2nd Reading

ORDINANCE #2020-2

**CALENDAR YEAR 2020
ORDINANCE TO ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45.14)**

To open Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			x			
Mr. Mazza			x			
Mr. Hirt		x	x			
Mr. Stothoff			x			
Mr. Stiger	x		x			

Motion carried

MINUTES OF REGULAR MEETING April 15, 2020

To close Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			x			
Mr. Mazza			x			
Mr. Hirt		x	x			
Mr. Stothoff			x			
Mr. Stiger	x		x			

Motion carried

To adopt

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	x		x			
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stothoff			x			
Mr. Stiger		x	x			

Motion carried

ORDINANCE #2020 - 3

AN ORDINANCE FIXING AND DETERMINING MUNICIPAL CLASS POSITION TITLES AND SALARY RANGES FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF UNION, COUNTY OF HUNTERDON, NJ – 2020

To open Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	x		x			
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stothoff			x			
Mr. Stiger		x	x			

Motion carried

To close Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			x			
Mr. Mazza			x			
Mr. Hirt		x	x			
Mr. Stothoff			x			
Mr. Stiger	x		x			

Motion carried

To adopt

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	x		x			
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stothoff		x	x			
Mr. Stiger			x			

Motion carried

RESOLUTION #2020-53A

Public Hearing/Adoption of the 2020 Municipal Budget

To open Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			x			
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stothoff		x	x			
Mr. Stiger	x		x			

Motion carried

To close Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			x			
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stothoff	x		x			
Mr. Stiger		x	x			

Motion carried

To adopt

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			x			
Mr. Mazza			x			
Mr. Hirt		x	x			
Mr. Stothoff	x		x			
Mr. Stiger			x			

Motion carried

11. OLD BUSINESS

Mr. Severino asked if Mayor Mazza contacted Comcast regarding no cable service on Coachman Road. Mayor Mazza said he spoke with a representative from Comcast and was promised a phone call back. No one contacted him so far. Mayor Mazza said he would call them again. Mr. Severino said he also contacted Comcast regarding the same issue in the past. No information or answer provided.

Mr. Stiger stated that in conversation with CFO Brennan they decided to adopt the budget as presented tonight, but he feels obligated on behalf of the Committee as well as the tax payers that the budget should be reexamined to answer questions as to why 2.7% increase instead of 0% and the reason would be that other municipal/county budgets did not have any increases. The Township’s municipal budget may not change at all, but it would be worth looking into reasons why, considering the current economic situation. Mr. Stiger is planning to look at the budget again with CFO Brennan and report back at the next TC meeting.

12. NEW ORDINANCES - 1st Reading

13. NEW BUSINESS

CONSENT AGENDA: All matters listed under the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separate.

- a. **RESOLUTION #2020-54** : Recognizing the Need for Funding of METAvivors of NJ , a Chapter of METAvivor Research and Support, as an Active Response to Stage 4 Metastatic Breast Cancer Patients

TOWNSHIP OF UNION, HUNTERDON COUNTY

RESOLUTION #2020-54

Recognizing the Need for Funding of METAvivors of New Jersey, a Chapter of METAvivor Research and Support, as an Active Response to Stage 4 Metastatic Breast Cancer Patients

WHEREAS, the Township Committee of the Township of Union hereby recognizes the founding of **METAvivors of NJ**, a Chapter of METAvivor Research and Support, as an active response to stage 4 metastatic breast cancer patients;

WHEREAS, May 2020 is **National Cancer Research Month** and May 10-16 is **National Women’s Health Week**; breast cancer is the most common type of cancer among women in the United States, and second leading cause of death. Every year, approximately 1 in 8 women or 12% are diagnosed with breast cancer. In 2020 an estimated 268,600 American women will be diagnosed with invasive breast cancer, and 62,930 women with pre-invasive breast cancer.

WHEREAS, 41,760 women will die in the United States in 2020 from stage 4 metastatic breast cancer, equivalent to 115 women a day. They are either among the 3 to 6 percent of women initially diagnosed with “denovo” stage 4, or the 30% who evolve to stage 4 from earlier stages. Stage 4 metastatic breast cancer has no cure. Life expectancy is 18 to 36 months from diagnosis due to the diseased cells spreading to other organs such as the brain, liver, and bones.

WHEREAS, early detection of this disease is essential, the national **METAvivor** organization educates the public about metastatic breast cancer and lack of funding for stage 4 treatment. They aim to dramatically increase the current percentage of overall breast cancer research dollars from under 5 percent to **30 percent** for the already metastasized patient. The national campaign for this initiative on social media falls under **#DontIgnoreStageIV**

WHEREAS New Jersey resident **Tami Eagle Bowles** is an advocate for metastatic breast cancer research institutions and a mentor to diagnosed patients, she founded the **METAvivors of NJ** Facebook group in April 2019 to centralize metastatic breast cancer information, action and advocacy relevant to New Jersey communities.

WHEREAS, the pink ribbon is well-known for representing the fight against breast cancer, the **metastatic breast cancer awareness ribbon colors** also include teal and green. The ribbon is designed to highlight the uniqueness of the disease and show its commonality with other stage 4 cancers. Green represents the triumph of spring over winter, life over death, renewal, hope, and immortality. Teal portrays healing and spirituality. The thin pink overlay signifies that the cancer originated in the breast.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Union hereby proclaims its recognition of **METAvivors of NJ**, a chapter of METAvivor Research and Support, began in New Jersey in April 2019 and its efforts to engage citizens to join the national effort towards awareness of metastatic breast cancer during May’s National Women’s Health Week and National Cancer Research Month.

BE IT FURTHER RESOLVED that a copy of this Resolution, suitably prepared, be presented as a sincere token of this Committee’s best wishes.

Signed and Sealed on April 15, 2020.

Frank T. Mazza, Mayor

- b. **RESOLUTION #2020-55**: Authorization for CFO to Refund Spring Sport Recreation Fees

RESOLUTION 2020 – 55

AUTHORIZATION FOR CFO TO REFUND SPRING SPORT RECREATION FEES

WHEREAS, due to the COVID 19 Pandemic, the Union Township Recreation Committee has deemed it necessary to cancel all Spring Sport programs, and

WHEREAS, the fees for Spring Sport participation were collected prior to the Covid 19 Pandemic, and

WHEREAS, the Recreation Committee has asked that all the registration fees for Spring Sport participation be refunded,

NOW, THEREFORE, BE IT RESOLVED that the CFO is hereby authorized to refund the Spring Sport Registration Fees.

- c. **RESOLUTION #2020-56**: Approving 2020 Professional Services Contract –Affordable Housing Planner – Kyle+McManus Associates, LLC

RESOLUTION #2020-56

UNION TOWNSHIP; HUNTERDON COUNTY

**AUTHORIZING CONTRACT FOR LEGAL SERVICES 2019
Kyle + McManus Associates, Planner – Affordable Housing**

WHEREAS, the Township of Union has a need to acquire special planning services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44-A-20.5; and

WHEREAS, the maximum amount of the contract may exceed the threshold amount established pursuant to N.J.S.A.40A:11-3(b); and

WHEREAS, funds are available in an appropriation entitled Planning Services and Costs, Other Expenses and have been certified by the local finance officer; and

WHEREAS, Kyle + McManus Associates, has completed and submitted a Business Entity Disclosure Certification which certifies that Kyle + McManus Associates has not made any reportable contributions to a political or candidate committee in the Township of Union in the previous one year, and that the contract will prohibit Kyle + McManus Associates from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A.40A:11-1, et seq.) required that the resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be available for public inspection;

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, Hunterdon County, NJ, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with Beth McManus of Kyle + McManus Associates, 45 East Broad Street, Hopewell, New Jersey 08525 for her legal services for **2020** at the hourly rate of \$142.00. The agreement is for a not to exceed amount of \$10,000.00. Any exceedance of that limit will require the issuance of a change order.
2. This contract is awarded without competitive bidding as a “Professional Service” in accordance with 40A:11-5(1)(a) of the Local Public Contracts Law because Beth McManus PP is a person authorized to practice a recognized profession.
3. Approval of the attached contract is subject to availability and appropriation of sufficient funds as may be required in the **2020** adopted municipal budget.
4. A Notice of this action shall be printed once in the official newspaper of this municipality.

Date: April 15, 2020

CERTIFICATION AS TO AVAILABILITY OF FUNDS

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, CFO of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the **2020** Temporary/Adopted Budget to award a contract to Beth McManus, as appropriated under the line item "Planner".

Date: _____

Grace M. Brennan, CFO

- d. **RESOLUTION #2020-57:** Approving 2020 Professional Services Contract –Engineering Services – Richard Roseberry P.E.; Maser Consulting, P.A.

RESOLUTION #2020-57
UNION TOWNSHIP, HUNTERDON COUNTY
APPROVING 2020 PROFESSIONAL SERVICE CONTRACT/ENGINEERING SERVICES
Richard Roseberry / Maser Consulting P. A.

WHEREAS, the Township of Union has a need to acquire engineering services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44-A-20.5; and

WHEREAS, the Chief Financial Officer has determined that the value of the services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the firm of Maser Consulting P.A., has completed and submitted a Business Entity Disclosure Certification which certified that Maser Consulting P.A. has not made any reportable contributions to a political or

candidate committee in the Township of Union in the previous one year, and that the contract will prohibit Maser Consulting P.A. from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT AGREED by and between the Township of Union and Richard Roseberry from Maser Consulting P.A. as follows:

1. The Engineer shall be compensated at the hourly rate of **\$165.00** per hour and shall not exceed the sum of \$20,000.00 for his engineering services rendered as needed or requested by the Township Committee, Planning Board/Board of Adjustment, or other Township agencies.
2. Alternate Engineering services may be performed for the Township by other principals and employees of the firm of Maser Consulting P.A. under the direct supervision of C. Richard Roseberry, P.E. is unavailable or when otherwise necessary and desirable.
3. This agreement shall cover the period from January 1, 2020, to December 31, 2020.
4. The Alternate Township Engineer agrees that no services are to be performed unless specific approval is granted by an appropriate Township official either verbally or in writing.
5. An Affirmative Action Employee Information Report is attached and is part of this agreement. In addition, a copy of Exhibit A, Mandatory Affirmative Action Language, and business Disclosure Entity Certification and the Determination of Value are attached and also part of this agreement.
6. Maser Consulting P.A. will carry, at its expense, during the appointment period professional liability insurance.
7. If any provision or part thereof of this agreement is held to be void or unenforceable under any law and shall be deemed stricken all remaining provisions shall nevertheless continue to be valid and binding upon the parties. The parties agree that this agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision which comes as close as possible to expressing the intention of the stricken provision.
8. A notice of this action shall be printed once in the official newspaper.

Date: April 15, 2020

CERTIFICATION AS TO AVAILABILITY OF FUNDS

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, Chief Financial Officer of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the 2020 Temporary/Adopted Budget to award a contract to Maser Consulting P.A. under the line item "Engineering".

Date: _____
Grace M. Brennan, CFO

- e. **RESOLUTION #2020-58:** Approving 2020 Professional Services Contract –Special Legal Counsel-United Telephone Tax Appeal – Joseph Tauriello, Esq.

**RESOLUTION #2020-58
UNION TOWNSHIP; HUNTERDON COUNTY**

**AUTHORIZING CONTRACT FOR LEGAL SERVICES 2020
Joseph C. Tauriello, Esq. Special Legal Counsel – United Telephone Tax Appeal**

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WHEREAS, the Township of Union has a need to acquire legal services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44-A-20.5; and

WHEREAS, the maximum amount of the contract may exceed the threshold amount established pursuant to N.J.S.A.40A:11-3(b); and

WHEREAS, funds are available in an appropriation entitled Legal Services and Costs, Other Expenses and have been certified by the local finance officer; and

WHEREAS, the Attorney is hereby retained by the Contracting Unit to represent the Contracting Unit in relation to defense of the tax appeals entitled, United Telephone, LLC v. Union Township, and any other matters with regard to United Telephone; and

WHEREAS, the Attorney shall keep the Contracting Unit advised of all developments in the above matters; and

WHEREAS, the Attorney shall report to the Township Tax Assessor; and

WHEREAS, this contract shall cover the period from January 1, 2020 until December 31, 2020.

WHEREAS, the Local Public Contracts Law (N.J.S.A.40A:11-1, et seq.) required that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection;

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, Hunterdon County, NJ, as follows:

- a. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with JOSEPH C. TAURIELLO, ESQ., 221 WITHERSPOON STREET, PRINCETON, NEW JERSEY 08542
 1. The Township agrees to compensate the Attorney, which shall not exceed \$175.00 per hour unless amended by further action of the Township for the above-mentioned services. The agreement is for a not to exceed amount of \$40,000.00. Any exceedance of that limit will require the issuance of a change order.
 2. The consideration for services shall be paid as vouchers as submitted and approved by the Contracting Unit. The Attorney will be reimbursed for out-of-pocket expenses as incurred.
- b. This contract is awarded without competitive bidding as a "Professional Service" in accordance with 40A:11-5(1)(a) of the Local Public Contracts Law because Joseph C. Tauriello, Esq. is an attorney at Law of the State of NJ in good standing and is a person authorized to practice a recognized profession.
- c. Approval of the attached contract is subject to availability and appropriation of sufficient funds as may be required in the **2020** adopted municipal budget.
4. A Notice of this action shall be printed once in the official newspaper of this municipality.

Date: April 15, 2020

CERTIFICATION AS TO AVAILABILITY OF FUNDS

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, CFO of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the **2020** Temporary/Adopted Budget to award a contract to Martin Allen, Esq., as appropriated under the line item "Legal".

Date: _____

 Grace M. Brennan, CFO

- f. **PAYMENTS OF BILLS** - The approved lists of bills and all claims against the Township of Union in the amount of \$179,886.57 as appearing in the Claims Register of this date paid and that all checks listed hereinafter issued in payment thereof.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			x			
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger		x	x			
Mr. Stothoff	x		x			

Motion Carried

End of Consent Agenda

- g. **DISCUSSION** – Comcast of Central New Jersey II, LLC – Application for Renewal of Municipal Consent

Mayor Mazza asked if there is time for him to contact Comcast again before approving Application for Renewal of Municipal Consent. Atty. Cecil said there is time before the consent would be granted. The matter will be further discussed at the next TC meeting.

14. REPORTS

- a. **Attorney Report** – Atty. Cecil apprised the Committee regarding PS Construction. In corresponding with Mr. Jost she said that PS Construction asked to extend the deadline for installation of the underground water tank until June 26, 2020. Asked if the Committee had any objection to the new deadline. There were none. She will be relaying that message to Atty. Jost.

b. Committee Report

Mr. Severino reported the following:

- Received an answer from Elizabethtown Gas about bringing gas line to Municipal Building that it would not be feasible to do it at this time. Installation and cost of propane tanks to run a generator was discussed. Mr. Stothoff said it depends how great the need is for a generator for the municipal building. Matter discussed at length. Mr. Stothoff offered to get quotes for a one thousand gallon propane tank. Messrs. Severino and Stothoff will be working on the details to install the generator at the municipal building.
- Contacted Division of Fish and Wildlife about a mattress and a box spring left on the side of the road on their property. They did not pick it up. Mr. Severino asked the Road Crew to remove it from the road. He also said that their trees are falling on a private property, but he was told they do not get involved. A homeowner’s insurance policy would cover any damage.
- Asked if it is necessary to temporarily lay off Matt Boyden, Recycling Coordinator. Mr. Severino suggested Mr. Boyden could be helping the Road Crew to satisfy his weekly hours. Mayor Mazza said one member of the Road crew would be on medical leave for some time. Personnel Administrator Brennan said Mr. Boyden

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had never been interviewed for a DR&F position. She also mentioned that he might not be eligible for unemployment, as his salary does not meet requirements.

After discussion, the following motion was presented for approval:

To temporarily lay off Matt Boyden from the position of Recycling Coordinator.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino				x		
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger		x	x			
Mr. Stothoff	x		x			

Motion Carried

Mr. Stothoff reported the following:

- As mentioned earlier, more information should be available for the next TC meeting regarding Pattenburg Fire Dept. accident.

c. Mayor’s Report

- Received a complaint about trash at the Pilot Travel Center. Went there to inspect. There was a lot of trash on the neighboring State property. Zoning officer sent letters to Pilot and an appropriate agency at the State of NJ.

Mayoral Removals/Appointments

Mayor Mazza removed Heather Hughes as Regular Member on UT Environmental Commission

Mayor Mazza appointed Michael Flynn as Member of UT Recreation Committee

CFO Brennan conveyed a message from Tax Assessor Trivigno about the letter she received from the County recommending postponing revaluation of properties due to COVID19. Mrs. Brennan said the process will commence as soon as possible.

15. PUBLIC COMMENT – none

16. ADJOURNMENT

There being no further business to come before the Township Committee at this time Mr. Stothoff made a motion to adjourn the meeting at 8:42 p.m. Mr. Hirt seconded the motion. Motion carried by unanimous favorable roll call vote.

Transcribed by: Ella M. Ruta, Municipal Clerk

Frank Mazza, Mayor