

**PLEASE TAKE NOTICE** that the following Ordinance was adopted on first reading by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, at a meeting held on the 19<sup>th</sup> day of March, 2025. The Ordinance was then ordered to be published according to law. Notice is hereby given that the said Ordinance will be considered for final passage at a public hearing to be held on 16<sup>th</sup> day of April 2025, at 7:00 p.m., or as soon thereafter as the matter may be reached, at the Union Township Municipal Building, 140 Perryville Road, Hampton, New Jersey at which time all interested parties will be heard.

\_\_\_\_\_  
Ella M. Ruta, Municipal Clerk

**ORDINANCE #2025-2**

CALENDAR YEAR 2025  
ORDINANCE TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et.seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said final budget appropriations to 1.0% or the cost-of-living adjustment of 3.5% over the previous year's final appropriations; subject to certain exceptions and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

NOW THEREFORE BE IT ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction: and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Attest:

\_\_\_\_\_  
Ella M. Ruta, Municipal Clerk

\_\_\_\_\_  
David DeGiralamo, Mayor

First Reading:        March 19, 2025  
Publication:         March 27, 2025

Public Hearing:        April 16, 2025  
Final Publication:    April 24, 2025

**CERTIFICATION**

I, Ella M. Ruta, RMC, Municipal Clerk of the Township of Union, County of Hunterdon, do hereby certify the foregoing is a true copy of a Resolution adopted by the Governing Body at a meeting held on March 19, 2025.

\_\_\_\_\_  
Ella M. Ruta, Municipal Clerk

**RESOLUTION #2025-**

**RESOLUTION FOR CONDUCTING ANNUAL BUDGET EXAMINATION**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the Township of Union has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Township meets the necessary conditions to participate in the program for the 2025 budget year, so now therefore

BE IT RESOLVED, by the Mayor and Township Committee of the Township of Union that in accordance with N.J.A.C. 5:30-7.6a & band based upon the Chief Financial Officers certification. The governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met. (Complies with the "CAP" law.)
3. That the budget is in such form arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate, and correctly stated
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised, and adopted in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant to N.J.S.A. 40A:4-78(b) and NJAC 5:30-7.

It is further certified that the municipality has met the eligibility requirements of NJAC 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with NJAC 5:30-7.6.

Dated: March 19, 2025

By: \_\_\_\_\_  
Chief Financial Officer

**RESOLUTION #2025-**

**UNION TOWNSHIP, HUNTERDON COUNTY  
Resolution Introducing by Title/Approving the 2025 Municipal Budget**

**WHEREAS**, the Township of Union is holding a meeting on March 19, 2025 for the purpose of introducing the 2025 Municipal Budget and conducting other matters

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Union, Hunterdon County, New Jersey, that the Township of Union hereby petitions the Director of the Division of Local Government Services that the 2025 Local Municipal Budget be introduced and approved on the March 19, 2025.

**2025 UNION TOWNSHIP BUDGET**

Surplus Anticipated General Revenues	\$ 675,000.00
Total Miscellaneous Revenue	1,242,631.71
Receipts from Delinquent Taxes	135,000.00
Amount to be Raised by Taxes	<u>2,460,472.86</u>
Total General Revenues	<u>\$4,513,104.57</u>
Operation Including Contingent	\$ 2,471,118.81
Deferred Charges & Statutory Expenditures - Municipal	180,862.00
Capital Improvements	675,000.00
Debt Service	561,123.76
Judgments	0.00
Reserve for Uncollected Taxes	<u>625,000.00</u>
Total Municipal Budget	<u>\$4,513,104.57</u>

Motion:

Second:

Committee Polled – Ayes:

Nays:

Abstentions:

Absent:

I, Ella M. Ruta, Municipal Clerk of the Township of Union, County of Hunterdon, do hereby certify the foregoing to be a true and accurate copy of a resolution adopted by the Township of Union Committee at a meeting of said Township Committee held on March 19, 2025.

\_\_\_\_\_  
Ella M. Ruta, Municipal Clerk  
Township of Union

Witness my hand and seal of the Township  
of Union this 19 day of March 2025.

SEAL

**RESOLUTION #2025 -  
UNION TOWNSHIP; HUNTERDON COUNTY  
2025 SALARY RESOLUTION**

**WHEREAS**, a salary ordinance has been adopted by the Township of Union, Township Committee, indicating salary ranges; and

**WHEREAS**, the Township Committee hereby authorizes a 3.25% salary increase for the year 2025, and

**WHEREAS**, the Township Committee hereby authorizes the CFO to issue the retroactive payroll;

**WHEREAS**, the Township Committee has determined the amount that each employee is to be paid for the year 2025 is as follows:

Salaries are for a period of one year unless otherwise noted:

**ADMINISTRATIVE**

Mayor	\$ 4,800
Township Committee	4,500
Township Clerk	80,185
Deputy Clerk/Dep. Registrar/Admin. Asst.	17,500 Started 10/17/2024
Registrar	6,067
Tax Collector	24,692
Deputy Tax Collector	25 p/h
Tax Assessor	35,000 Started 6/1/2024
Certified Municipal Finance Officer	50,574
Personnel Administrator	13,806
Payroll Administrator	7,137
Accounts Payable Clerk	4,760
Emergency Management Coordinator	8,015
Deputy Emergency Mgmt. Coordinator	2,788
911 Coordinator	0

**DEPARTMENT OF ROADS AND FACILITIES**

Foreman	91,510
Public Works Staff No. 1 (MP)	59,519
Public Works Staff No. 2 (DB)	59,519
Public Works Staff No. 3 (WS)	59,519
Public Works Staff No. 4 (JS)	55,002
Part Time Public Works Staff	\$18.00 - \$30.00 p/h

**LAND USE DEPARTMENT**

Zoning Officer	18,000 Started 10/1/2024
Deputy Zoning Officer	1
Planning Bd./Bd. of Adjustment Secretary	32,500 Started 10/17/2024

**MISCELLANEOUS**

Recycling Coordinator	9,871
Dog Registrar	7,055
Recycling Attendant Helper/Dumpster Attendant Helper	\$16- \$19 p/h

**WHEREAS**, per NJ State Health Benefits, any employee eligible for health benefits coverage who waives said coverage, is to be paid the allowable stipend for that waiver in accordance with NJSHBP regulations. This stipend is considered other income and is not pensionable.

**MISCELLANEOUS** – Travel expenses, training and education expenses, overtime, health and disability insurance, retirement and life insurance, paid holidays, sick pay, leaves of absence, paid vacations, equipment allowances, emergency meal allowances and other benefits shall be as set forth in the current Union Township Personnel Manual, or in accordance with applicable law.

Resolution #2025 -

UNION TOWNSHIP, HUNTERDON COUNTY  
2024 RESERVE BUDGET APPROPRIATION TRANSFER(S)

Be it resolved by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, that there are insufficient funds to meet the demands necessary for the 2024 Reserve Appropriations, in the following accounts:

TO:

10518010A	Planning Board S & W	1,500
10530570A	Solid Waste Collection OE	500
	TOTAL	\$ 2,000

WHEREAS, the following account(s) have sufficient excess funds to meet such demands:

FROM:

10529020A	Road Department OE	2,000
	TOTAL	\$ 2,000

BE IT RESOLVED that in accordance with the provisions of R.S. 40A: 4-58 the Chief Financial Officer is hereby authorized to make the transfer(s) required to meet the obligations of Union Township.

Date: March 19, 2025

I certify that the above is a true copy of a resolution adopted by the Township of Union, Township Committee at a meeting held on March 19, 2025.

\_\_\_\_\_  
Ella Ruta, Township Clerk

Witness my hand and seal of the Township  
Of Union this \_\_\_\_ day of \_\_\_\_\_, 2025

SEAL

**TOWNSHIP OF UNION  
HUNTERDON COUNTY  
STATE OF NEW JERSEY**

**RESOLUTION NO. 2025 -**

**RESOLUTION OF THE TOWNSHIP OF UNION, COUNTY OF HUNTERDON,  
STATE OF NEW JERSEY, AUTHORIZING MAYOR DAVID DEGIRALAMO  
AND COMMITTEE MEMBER JOHN SCOTT TO ATTEND A SETTLEMENT  
CONFERENCE IN ACCORDANCE WITH DIRECTIVE #14-24 OF THE  
AFFORDABLE HOUSING DISPUTE RESOLUTION PROGRAM**

**WHEREAS**, pursuant Directive #14-24, issued by the New Jersey Administrative Offices of the Court, the Affordable Housing Dispute Resolution Program (the “Program”) must review all affordable housing objections and determine if they satisfy the statutory requirements of N.J.S.A. 52:27D-304.2 and 304.3; and

**WHEREAS**, if the Program deems an objection statutorily compliant, a settlement conference must be held before an assigned Program member; and

**WHEREAS**, the interested parties, including an individual with settlement authority, their counsel, and at the discretion of the Program member, a special adjudicator, must attend the settlement conference; and

**WHEREAS**, to comply with these rules, the Township Committee desires to designate Mayor David DeGiralamo and Committee Member John Scott as the authorized officials to attend the settlement conference with authority to speak on behalf of the Township, and if in the Township’s best interest, resolve the matter at this preliminary stage.

**NOW, THEREFORE, BE IT RESOLVED** by Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, that it does hereby designate Mayor David DeGiralamo and Committee Member John Scott as the authorized individuals to attend the settlement conference held pursuant to Directive #14-24, with authority to speak on behalf of the Township, and if in the Township’s best interest, to resolve the matter at this preliminary stage.

This resolution shall take effect immediately.

Adopted: March 19, 2025

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Ella Ruta, Township Clerk

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David DeGiralamo, Mayor