

**1. CALL TO ORDER**

Mayor DeGiralamo called the meeting to order at 7:02 p.m.

- 2. **"Sunshine Law" Announcement** - Adequate notice of this public meeting has been published in the Hunterdon Democrat and Courier News, posted on the municipal bulletin board and the Township website in accordance with the Open Public Meeting Act, Chapter 231, P.L. 1975. This notice has also been filed in the Municipal Clerk’s office.

**3. FLAG SALUTE**

**4. ROLL CALL**

	Present	Absent
Mr. Mazza	x	
Mr. Hirt	x	
Mr. Stiger	x	
Mr. Lordi	x	
Dr. DeGiralamo	x	

Also present Trishka Waterbury Cecil, Esq., Robert Clerico, Engineer, Grace Brennan, CFO and Ella M. Ruta, Municipal Clerk.

**5. APPROVAL OF PRIOR MEETING MINUTES**

- a. Budget Workshop Meeting Minutes of February 16, 2022
- b. Regular Meeting and Executive Session Minutes of February 16, 2022
- c. Budget Workshop Meeting Minutes of March 2, 2022

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza		x	x			
Mr. Hirt			x			
Mr. Stiger	x		x			
Mr. Lordi			x			
Dr. DeGiralamo			x			

Motion carried

**6. VISITORS**

- a. Brian Schneider, President – Professional Property Appraisers

Due to Mr. Schneider’s scheduling conflict tonight, Patrick Dymond represented Professional Property Appraisers.

Tax Assessor Trivigno and Mr. Dymond described reasons and necessity for the Township Wide Reevaluation. Mr. Dymond, in addition to answering questions from the Committee and the public, clarified the process inspectors will be following regarding notification to homeowners of the date and time of an inspection and the way it would be conducted etc.

A concern was raised about current real estate market prices and what would happen if or when the market takes a downfall or collapses. Mrs. Trivigno said a reassessment is one of the tools available to her to address market changes.

## MINUTES OF REGULAR MEETING March 16, 2022

In closing, Mr. Dymond said that when revaluation is completed assessments will be raised, lowered or stay the same. Each property owner will pay their fair share of property taxes.

b. Amy Overman – JCP&L Representative

Ms. Overman introduced herself and said she is the new External Affair Manager for Hunterdon County. She gave a brief overview of improvements JCP&L has been and is working on currently. Questions and answers from the Committee followed Ms. Overman's presentation. Various issues residents encounter regularly were the topic of conversation among the public and Ms. Overman.

Ms. Overman asked that concerns be submitted to Township Officials and forwarded to her. She said they will be answered as best she can.

John Straily, 30 Baptist Church Road, expressed his concerns about the current complex process for submitting outage or any other issue to JCP&L. He complained about fluctuating voltage in the Baptist Church area. Ms. Overman will follow up.

A member of the public complained about estimated readings and irregular receipt of invoices.

**7. REPORTS RECEIVED – acknowledged**

- a. Road Dept.- Week Ending; 2/11/22; 2/18/22; 2/25/22; 3/04/22
- b. Zoning Officer – February 2022
- c. Animal Control Officer – February 2022
- d. Municipal Court – February 2022
- e. Public Safety Director - Marc Strauss distributed his written report to the Committee and the Clerk. He gave a brief overview of the report.

Tractor trailers parked illegally in the Pilot Travel Center area were briefly discussed with State Trooper Walsh.

f. Engineer's Report

- Bids for the Baptist Church Rd. Section 2A Project have been published. Deadline for submission is March 31, 2022.
- Preconstruction meeting was held on March 14, 2022 regarding Baptist Church Rd. Section 2B Project awarded last fall. The project is scheduled to begin early in April.
- Ordinance for Section 3 improvements is on the tonight's agenda for approval.
- Apprised the Committee of a letter received from NJDEP regarding changes to Stormwater regulations. Will be attending seminar regarding regulations and report at the next meeting.

Mr. Mazza asked Engineer Clerico about missing STOP and DO NOT ENTER signs at Pilot Travel Center.

**8. CORRESPONDENCE/WRITTEN COMMUNICATIONS – none to report**

**9. PUBLIC COMMENTS**

John Straily, 30 Baptist Church Road addressed the Committee with concerns about heavy trucks on Baptist Church Rd. Short discussion ensued. Mr. Hirt will look into the issue and report back at the next Committee meeting.

Aleta Lambert, 10 Grove Farm Road, asked if it was possible for the Township to be involved in reducing aggressive driving on I-78. She said tractor trailers are traveling over the speed limit creating dangerous and unsafe conditions for other drivers. Mayor suggested that Ms. Lambert communicate with Trooper Walsh and ask him which Federal/State office to contact.

Kara Cherney, 51 Country Acres Drive, representing UT School Board and serving as the Chair of the School Finance Committee said they are sharing services with the Franklin Township School District. The School Board is pleased with that arrangement and suggested a meeting with the Township Committee to explore opportunities for shared services with the Township such as plowing, shared space for meetings etc. The Committee agreed.

Aleta Lambert, 10 Grove Farm Road, Wellington West Development described poor conditions of roads in the Development. Mayor DeGiralamo said the Road Dept. will be contacted regarding the issue.

#### 10. PUBLIC HEARING

#### 11. UNFINISHED BUSINESS

#### 12. NEW ORDINANCES - 1<sup>st</sup> Reading

#### ORDINANCE 2022 - 1

**AN ORDINANCE APPROPRIATING THE SUM OF \$163,500 FROM FY 2021 NJ DOT MUNICIPAL ROAD AID PROGRAM AND \$286,500.00 CURRENTLY LOCATED WITHIN THE CAPITAL IMPROVEMENT FUND OF THE GENERAL CAPITAL FUND OF THE TOWNSHIP OF UNION, HUNTERDON COUNTY, STATE OF NEW JERSEY FOR IMPROVEMENTS TO BAPTIST CHURCH ROAD SECTION 3**

CFO Brennan asked that introduction of the Ordinance be tabled at this time. The Committee decided, in the budget meeting held earlier tonight, to finance Baptist Church Road Project through a bond Ordinance.

#### 13. NEW BUSINESS

**CONSENT AGENDA:** All matters listed under the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separate.

- a. **RESOLUTION #2022-42:** Refund Redemption to Lienholder – Certificate #2020-005

#### RESOLUTION #2022-42

#### TOWNSHIP OF UNION, HUNTERDON COUNTY

#### RESOLUTION TO REFUND REDEMPTION TO LIENHOLDER

**WHEREAS,** Tax Sale Certificate #2020-005 was issued to US Bank Cust/Pro Cap 8/Pro Capital Mgt II, in the amount of \$124.75 on October 21, 2020; and

**WHEREAS,** the lien was redeemed on March 2, 2022, in the amount of \$27,464.83 in accordance with provisions of NJSA 54:5-60 et seq.; and

**NOW, THEREFORE, BE IT RESOLVED,** on this 16<sup>th</sup> day of March, 2022, by the Township Committee of the Township of Union, Hunterdon County, State of New Jersey, as follows:

MINUTES OF REGULAR MEETING March 16, 2022

- 1. The Treasurer issue a check in the amount of \$186.75 and a premium of \$400.00 for a total of \$586.75 payable to US Bank Cust/ Pro Cap 8, 50 South 16<sup>th</sup> St., Suite 2050, Philadelphia, PA 19102
  - 2. That this resolution shall take effect immediately upon adoption.
- b. **RESOLUTION #2022-43:** Approving 2022 Professional Services Contract – Geologist/Hydrogeologist– Van\_Cleef\_Engineering Associates; Eric DeRicco

**RESOLUTION #2022-43  
UNION TOWNSHIP, HUNTERDON COUNTY**

**APPROVING 2022 PROFESSIONAL SERVICE CONTRACT –GEOLOGIST/HYDROGEOLOGIST  
CONSULTANT - Eric DeRicco, Van Cleef Engineering Associates**

**WHEREAS**, the Township of Union has a need to acquire hydrogeologic services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44-A-20.5; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, anticipated term of this contract is one year; and

**WHEREAS** Van Cleef Engineering Associates has completed and submitted a Business Entity Disclosure Certification which certifies that Van Cleef Engineering Associates has not made any reportable contributions to a political or candidate committee in the Township of Union in the previous one year, and that the contract will prohibit Van Cleef Engineering Associates from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Township Chief Financial Officer has certified to the governing body the availability of funds for said contract in a line item entitled Planning Board, OE; and

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee authorizes the Mayor and the Clerk to enter into a contract with Van Cleef Engineering Associates, for hydrogeologic consulting services for 2022 at the hourly rate of \$158.00 and not to exceed limit of \$25,000.00; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that a Notice of this action shall be printed once in the official newspaper of this municipality.

**CERTIFICATION AS TO AVAILABILITY OF FUNDS  
UNION TOWNSHIP, HUNTERDON COUNTY**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, Chief Financial Officer of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the 2022 Temporary/Adopted Budget to award a contract to Van Cleef Engineering Associates, under the line item "\_\_\_\_\_".

Date: \_\_\_\_\_

\_\_\_\_\_  
Grace M. Brennan, CFO

- c. **RESOLUTION #2022-44:** Approving 2022 Professional Services Contract – Bond Counsel- Wilentz Goldman & Spitzer P.A.; Everett Johnson. Esq.

**RESOLUTION #2022- 44  
UNION TOWNSHIP, HUNTERDON COUNTY**

**APPROVING 2022 AWARD OF CONTRACT OF PROFESSIONAL SERVICES FOR BOND COUNSEL  
Everett Johnson, Esq.  
of the Firm Wilentz Goldman & Spitzer P.A.**

WHEREAS, there exists a need for specialized legal services in connection with the authorization and issuance of bonds or notes of the Township of Union (the "Township") in the Township of Union, County of Hunterdon, State of New Jersey, including the review of such procedures and the rendering of approving legal opinions acceptable to the financial community; and

WHEREAS, such special legal services can be provided only by a recognized Bond Counsel firm, and the law firm of WILENTZ GOLDMAN & SPITZER P.A., 90 Woodbridge Center Drive, Suite 900, Box 10, Woodbridge, New Jersey, 07095-0958, is so recognized by the financial community; and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires that notice with respect to contracts for Professional Services awarded without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union as follows:

1. The law firm of Wilentz Goldman & Spitzer P.A., Woodbridge, New Jersey, is hereby retained to provide the specialized legal services necessary in connection with the authorization and the issuance of bonds or notes by the Township of Union. Cost of various services is specified in the agreement and shall not exceed \$20,000.00;
2. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this Resolution as well as the Contract shall be placed on file with the Clerk of the Township of Union.
4. A notice in accordance with the Local Public Contracts Law of New Jersey shall be published in the Hunterdon Democrat.

**CERTIFICATION AS TO AVAILABILITY OF FUNDS**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, as Chief Financial Officer of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the **2022** Temporary/Adopted Budget to award a contract to Wilentz Goldman & Spitzer P.A., as appropriated under the line item " \_\_\_\_\_".

Date: \_\_\_\_\_

\_\_\_\_\_  
Grace M. Brennan, CFO

- d. **RESOLUTION #2022-45:** Approving 2022 Professional Services Contract –Affordable Housing Planner – Kyle+McManus Associates

**RESOLUTION #2022-45  
UNION TOWNSHIP; HUNTERDON COUNTY**

**AUTHORIZING CONTRACT FOR LEGAL SERVICES 2021  
Kyle + McManus Associates, Planner – Affordable Housing**

WHEREAS, the Township of Union has a need to acquire special planning services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44-A-20.5; and

WHEREAS, the maximum amount of the contract may exceed the threshold amount established pursuant to N.J.S.A.40A:11-3(b); and

WHEREAS, funds are available in an appropriation entitled Planning Services and Costs, Other Expenses and have been certified by the local finance officer; and

WHEREAS, Kyle + McManus Associates, has completed and submitted a Business Entity Disclosure Certification which certifies that Kyle + McManus Associates has not made any reportable contributions to a political or candidate committee in the Township of Union in the previous one year, and that the contract will prohibit Kyle + McManus Associates from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A.40A:11-1, et seq.) required that the resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be available for public inspection;

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, Hunterdon County, NJ, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with Beth McManus of Kyle + McManus Associates, 45 East Broad Street, Hopewell, New Jersey 08525 for her services as the Township Planner (Affordable Housing) for **2022** at the hourly rate of \$142.00. The agreement is for a not to exceed amount of \$10,000.00. Any exceedance of that limit will require the issuance of a change order.
2. This contract is awarded without competitive bidding as a “Professional Service” in accordance with 40A:11-5(1)(a) of the Local Public Contracts Law because Beth McManus PP is a person authorized to practice a recognized profession.
3. Approval of the attached contract is subject to availability and appropriation of sufficient funds as may be required in the **2022** adopted municipal budget.
4. A Notice of this action shall be printed once in the official newspaper of this municipality.

**CERTIFICATION AS TO AVAILABILITY OF FUNDS**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, CFO of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the **2022** Temporary/Adopted Budget to award a contract to Beth McManus, as appropriated under the line item "Planner".

Date: \_\_\_\_\_

Grace M. Brennan, CFO

- e. **RESOLUTION #2022-46:** Approving 2022 Professional Services Contract - Engineer, Richard Roseberry/Colliers Engineering and Design, Inc.

**RESOLUTION #2022-46  
UNION TOWNSHIP, HUNTERDON COUNTY  
APPROVING 2022 PROFESSIONAL SERVICE CONTRACT/ENGINEERING SERVICES  
Richard Roseberry / Colliers Engineering and Design, Inc.**

WHEREAS, the Township of Union has a need to acquire engineering services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44-A-20.5; and

WHEREAS, the Chief Financial Officer has determined that the value of the services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the firm of Colliers Engineering and Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certified that Colliers Engineering and Design, Inc. has not made any reportable contributions to a political or candidate committee in the Township of Union in the previous one year, and that the contract will prohibit Colliers Engineering and Design, Inc. from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT AGREED by and between the Township of Union and Richard Roseberry from Colliers Engineering and Design, Inc. as follows:

1. The Engineer shall be compensated at the hourly rate of **\$185.00** per hour and shall not exceed the sum of \$20,000.00 for his engineering services rendered as needed or requested by the Township Committee, Planning Board/Board of Adjustment, or other Township agencies.
2. Alternate Engineering services may be performed for the Township by other principals and employees of the firm of Colliers Engineering and Design, Inc. under the direct supervision of C. Richard Roseberry, P.E. is unavailable or when otherwise necessary and desirable.
3. This agreement shall cover the period from January 1, 2022, to December 31, 2022.
4. The Alternate Township Engineer agrees that no services are to be performed unless specific approval is granted by an appropriate Township official either verbally or in writing.
5. An Affirmative Action Employee Information Report is attached and is part of this agreement. In addition, a copy of Exhibit A, Mandatory Affirmative Action Language, and business Disclosure Entity Certification and the Determination of Value are attached and also part of this agreement.
6. Colliers Engineering and Design, Inc. will carry, at its expense, during the appointment period professional liability insurance.
7. If any provision or part thereof of this agreement is held to be void or unenforceable under any law and shall be deemed stricken all remaining provisions shall nevertheless continue to be valid and binding upon the parties. The

parties agree that this agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision which comes as close as possible to expressing the intention of the stricken provision.

8. A notice of this action shall be printed once in the official newspaper.

#### **CERTIFICATION AS TO AVAILABILITY OF FUNDS**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, Chief Financial Officer of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the 2022 Temporary/Adopted Budget to award a contract to Colliers Engineering and Design, Inc. under the line item "Engineering".

Date: \_\_\_\_\_

\_\_\_\_\_  
Grace M. Brennan, CFO

f. **RESOLUTION #2022-47**: Appointing Daniel Dix and Benjamin Horner as volunteer members to PVFC

#### **RESOLUTION #2022-47**

**Township of Union  
Hunterdon County, New Jersey**

#### **RESOLUTION APPROVING AND CONFIRMING THE APPOINTMENT OF DANIEL DIX AND BENJAMIN HORNER AS MEMBERS OF THE PATTENBURG VOLUNTEER FIRE COMPANY**

WHEREAS, the Pattenburg Volunteer Fire Company ("fire company" or "PVFC") has been authorized and established as the official fire department for the Township of Union ("Township"), as set forth in sections 2-14.1 through 2-14.11 of the "Revised General Ordinances of the Township of Union, 2001" ("Township Code"); and

WHEREAS, pursuant to section 2-14.2a of the Township Code, officers and members of the fire company "shall be chosen and admitted to membership in accordance with the bylaws of the Fire Company, subject to approval and confirmation by the Township Committee"; and

WHEREAS, by letter dated March 10, 2022 from Deputy Chief Michael Sadusky to the Mayor and Township Committee, PVFC has requested that the Township Committee of the Township of Union ("Township Committee") approve and confirm the appointment of Daniel Dix and Benjamin Horner as new members of the fire company; and

WHEREAS, by email dated March 16, 2022 to the Township Clerk, the Township's Public Safety Director confirmed that PVFC provided the documentation and certifications required pursuant to sections 2-14.2d and 2-14.2e of the Township Code; and

WHEREAS, the Township Committee finds that Daniel Dix and Benjamin Horner possess the necessary qualifications for membership in the fire company;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union in Hunterdon County, New Jersey as follows:



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1. The findings set forth in the preamble to this resolution are hereby incorporated as if fully restated herein.
2. Daniel Dix and Benjamin Horner are hereby approved and confirmed as new members of the Pattenburg Volunteer Fire Company.
3. This resolution shall take effect immediately.

**g. Payment of Bills**

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger	x		x			
Mr. Lordi		x	x			
Dr. DeGiralamo			x			

Motion Carried

End of Consent Agenda

**h. Discussion/Motion to Approve – 2022 FinnFest at Finn Road Park – April 10<sup>th</sup> (Rain date April 24<sup>th</sup>)**

Mayor DeGiralamo, in his program presentation, stated that purpose of holding the event is “To create an extraordinary springtime Union Township community experience that can interest residents of all ages, draw attention to Finn Park and to the Recreation Committee and be replicable every year”. He gave a detailed overview of the program planned for the day. Logistics of driving to the park and parking at the event were briefly discussed.

It was emphasized by the Clerk and the CFO that Certificates of Insurance and proper Permits must be submitted by participating vendors to the Township offices before the event.

Mayor DeGiralamo asked for a motion to approve the first annual inaugural FinnFest event.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza			x			
Mr. Hirt		x	x			
Mr. Stiger	x		x			
Mr. Lordi			x			
Dr. DeGiralamo			x			

Motion Carried

**i. Discussion/Motion to Approve – 2022 North Hunterdon Music Assoc. Jazz Fest at Finn Road Park – June 11<sup>th</sup>**

Jenn MacCormack, a member of the North Hunterdon Music Association, a group of parents who support teachers and the music department at the High School. After providing information about the organization, she asked permission to have a Jazz Festival at Finn Road Park to showcase young jazz musicians. Ms. MacCormack said the event would start late afternoon (not to interfere with weekend sports schedule) on Saturday, June 11, 2022. She said the event would be approximately four (4) hours. Ms. MacCormack said, depending on the success of the event, the Association would like to make it an annual event.

MINUTES OF REGULAR MEETING March 16, 2022

Mayor DeGiralamo asked for a motion to approve the 2022 North Hunterdon Music Association Jazz Fest at Finn Road Park on June 11, 2022

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza	x		x			
Mr. Hirt			x			
Mr. Stiger			x			
Mr. Lordi			x			
Dr. DeGiralamo		x	x			

Motion Carried

**j. Discussion:** Township Newsletter

Mayor DeGiralamo asserted that it remains his commitment that communication with Township residents is taken to a higher level. He said it has been a missionary work for him and Mr. Lordi prior to their engagement on the Township Committee. He said he was always inspired to create a Township Newsletter. Prior issues of the Newsletter were not official, rather they were periodic publications from a private group of individuals. Since those private publications were very well received by residents, both himself and Mr. Lordi will insist that there be an official Township Newsletter to take the place of the existing private one. Further comments from the Mayor regarded sponsors, publication, cost, etc.

The Mayor also described the content for each page of the sixteen pages he is proposing for the next newsletter. He said that Mr. Lordi proposed that one page be dedicated to a Committee member if one would be interested in contributing.

Mayor indicated that to keep the cost down he would propose that the next newsletter be electronic version only.

At this time Mayor DeGiralamo asked for a motion to approve the digital spring newsletter.

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza			x			
Mr. Hirt		x	x			
Mr. Stiger	x		x			
Mr. Lordi			x			
Dr. DeGiralamo			x			

Motion Carried

**k. Discussion:** Ordinance for exempting volunteer members of emergency services, military and veterans from Township fees e.g. building permits, dog licenses, etc.

Atty. Waterbury Cecil explained that Mr. Mazza circulated an email asking that Union Twp. consider adopting an Ordinance exempting Township fees for volunteer members of emergency services, military and veterans.

Atty. Waterbury Cecil said she send an email to Committee members with sample ordinances adopted by neighboring municipalities. She advised that it would be the Committee’s discretion which fees or what groups be exempt. Brief discussion ensued.

**14. REPORTS**

## MINUTES OF REGULAR MEETING March 16, 2022

a. **Attorney's Report** – Atty. Waterbury Cecil apprised the Committee of her absence at the April 20, 2022 meeting. An Attorney from the firm will be attending the meeting on April 20<sup>th</sup>.

b. **Committee Report**

Mr. Hirt reported the following:

- Thanked Mr. Lordi for coordinating work to repair the front and the back of the Municipal Building.
- Received a complaint from a resident at Village Square about vehicles being driven in playing fields. Will be checking into the matter.
- Received a suggestion from OEM Coordinator Glenn Roth that a small generator should be installed at the Municipal Building.

Mr. Lordi reported the following:

- Buildings and Grounds – Repairs to the front of the Municipal Building are almost finished. Estimates for new carpet and installation were received.
- Website – contract to renew website services had been signed. Redesign of the website has not begun as the Committee is waiting for a final design of the Township Seal.

Mr. Stiger reported the following:

- Roads Report was presented at the Budget meeting.
- Reusable shopping bags purchased by Environmental Commission will be handed out at the Recycling Center this Saturday and FinnFest on April 10<sup>th</sup>.
- Environmental Commission Day is scheduled for June 4<sup>th</sup>. There will be plenty of activities. Flyer will be posted on the Township's website.
- Road clean-up day is on May 7<sup>th</sup> this year. Hopeful that Boys and Girls Scouts and anyone who wishes will participate.

c. **Finance Officer's Report** - all topics were already covered.

d. **Pattensburg Volunteer Fire Dept.** – Fire Chief present at the meeting

- Fire Chief Narbonne distributed a written report to Committee members. He asked that the flower sale date and other information about activities at the Fire House be posted on our website. Mr. Lordi will update the website.
- A discussion ensued about the Township adopting an Ordinance enabling PVFC to bill insurance companies for attending to accidents on I-78.
- Chief Narbonne told a heart touching story from his travels through Europe about a fleeing couple from Ukraine.
- Marc Strauss, Public Safety Director, referenced documents he received from PVFC as per the Township Ordinance and Committee's request. Mr. Strauss explained which additional documents must be submitted for PVFC to stay compliant with the Ordinance. Discussed at length.

e. **Mayor's Report**

- 2022 Municipal Budget will be introduced at the April 20, 2022. Public Hearing and adoption scheduled for May 18, 2022.

- Spoke with Bethlehem Township Mayor Muir about equipment they purchased (“Meeting OWL” and large screen TV) enabling them to hold hybrid meetings (in person and virtual). Mayor DeGiralamo and Mr. Lordi will pursue that possibility.
- Suggested that the CFO and the Zoning Officer examine a possibility of finding and applying for grants. They were advised to contact other Municipalities about grants they were awarded.
- Asked the Committee that the Mayor’s Letter be posted on our website after reviewed by the Committee.

**15. PUBLIC COMMENTS –**

A member of the public made comments regarding a generator for the Municipal Building.

Representative from the Quakertown Fire Dept. thanked the Committee for their support and reiterated the statement from the Budget meeting that they will have a 24-hour paid staff plus volunteers.

**Atty. asked that a motion approving the following resolution include amending the Executive Session agenda to add a brief discussion about Jutland Lake Dam.**

**16. EXECUTIVE SESSION**

**Resolution #2022-48**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by resolution;

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Union will convene in an Executive Session that will be limited only to consideration of items with respect to which the public may be excluded pursuant to N.J.S.A. 10:4-12b. The general nature of the subject or subjects to be discussed in this session is as follows:

- a. Matters falling within the attorney-client privilege [N.J.S.A. 10:4-12b(7)]: Pattenburg Fire Company  
The matters discussed in this session will be disclosed to the public when the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Union assembled in public session on March 16, 2022 at 10:41 p.m. in the Union Township Municipal Building, 140 Perryville Road, Hampton, New Jersey, for the discussion of matters relating to the specific items designated above.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger			x			
Mr. Lordi	x		x			
Dr. DeGiralamo		x	x			

Motion Carried

The Committee returned to regular meeting session at 11:58 p.m.

**17. ADJOURNMENT**

There being no further business to come before the Township Committee at this time Mr. Stiger made a motion to adjourn the meeting at 11:58 p.m. Mr. Hirt seconded the motion. Motion carried by unanimous favorable roll call vote.

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Transcribed by: Ella M. Ruta, Municipal Clerk

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David DeGiralamo, Mayor