

1. CALL TO ORDER

Mayor Mazza called the meeting to order at 7:00 p.m.

2. "Sunshine Law" Announcement- Adequate notice of this public meeting has been provided by Annual Notice; published in the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk's Office.

3. FLAG SALUTE

4. ROLL CALL

	Present	Absent
Mr. Severino	x	
Mr. Mazza	x	
Mr. Hirt	x	
Mr. Stiger	x	
Mr. Stothoff	x	

Also, present Trishka W. Cecil, Attorney; Robert Clerico, Engineer; Grace Brennan, CFO and Ella M. Ruta, Municipal Clerk.

ITEM ADDED TO THE AGENDA

State Trooper Sanderson provided a copy of the State Police Monthly report to Township Attorney Cecil. Updated the Committee on activities in the Township. Concerning the number of accidents at the Perryville / 625 T-intersection for the past five years, there was only one and that happened recently.

5. EXECUTIVE SESSION – 7:00 to approximately 7:30 PM

Resolution #2020 – 39

BE IT RESOLVED that the Township Committee of the Township of Union will now convene in a closed session that will be limited only to consideration of items with respect to which the public may be excluded pursuant to section 7B of the Open Public Meetings Act. The general nature of the subjects to be discussed in this session are as follows:

1. Matters falling under the Attorney-Client privilege requiring confidential advice of Counsel regarding Union Township’s Affordable Housing Plan
2. Matters falling under the Attorney-Client privilege requiring confidential advice of Counsel regarding potential open space acquisition
3. Matters falling under the Attorney-Client privilege requiring confidential advice of Counsel regarding PS Construction/Rolling Hills Development.

It is unknown precisely when the matters discussed in this session will be disclosed to the public. Other matters may be made public when the need for confidentiality no longer exists. No action shall be taken in Closed Session. Formal action may be taken following the closed session.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Union assembled in public session on February 19, 2020 at 7:08 p.m. in the Union Township Municipal Building, 140 Perryville Road, Hampton, New Jersey, for the discussion of matters relating to the specific items designated above.

MINUTES OF REGULAR MEETING February 19, 2020

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		x	x			
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger			x			
Mr. Stothoff	x		x			

Motion Carried

The Committee returned to regular meeting session at 7:35 p.m.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	x		x			
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger			x			
Mr. Stothoff		x	x			

Motion Carried

6. APPROVAL OF PRIOR MEETING MINUTES

- a. Regular and Executive Session Meeting Minutes of January 15, 2020

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	x		x			
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger					x	
Mr. Stothoff		x	x			

Motion carried

7. VISITORS – no visitors

8. REPORTS RECEIVED – Acknowledged and briefly discussed

- a. Road Dept.- Week Ending; 1/31/2020;2/07/20;
- b. Animal Control Officer – January 2020
- c. Municipal Court – January 2020
- d. Public Safety Director – submitted a written report
- e. Engineer’s Report
 - Working on a concept plan for Baptist Church Road
 - Working on an estimate for Brass Castle road repairs
 - Received communication from NJ DOT regarding complaints about maintenance and condition of Frontage Road. Mr. Clerico said the State is satisfied with maintenance of the road. Asked if the Committee has additional comments he should be communicating to the NJ DOT

OUT OF AGENDA ORDER

Safety Public Director Marc Strauss gave a brief overview of his written report. Discussed was an enforcement of illegal “no left turn” by tractor-trailer at Exit 12 Eastbound. Mayor Mazza asked, if the State Police could be the

enforcer and be paid on an hourly basis and who would be collecting proceeds from violation fines. Marc Strauss will follow up regarding the matter.

8. CORRESPONDENCE/WRITTEN COMMUNICATIONS

Mr. Severino mentioned the following correspondence:

- Letter from Census asking to confirm boundaries of the Township. Clerk responded with confirmation to Census Bureau.

Mr. Stothoff mentioned the following correspondence:

- Received follow up correspondence from NJ DEP regarding importation and exportation of soil and fill within the Township. Forwarded the message to Engineer Clerico.

9. PUBLIC COMMENTS – no comments

10. PUBLIC HEARING

11. OLD BUSINESS

Page Stiger made a comment on a statement by a Brass Castle resident about snow plowing on Sunday. He said January 15, 2020 meeting minutes reflect that a resident from Brass Castle claimed that the road crew is plowing black roads on Sunday. He said the pictures presented and distributed to the Committee gave proof that it was a weekday not a Sunday as stated by Brass Castle resident.

12. NEW ORDINANCES - 1st Reading

NOTICE

PLEASE TAKE NOTICE that the following Ordinance was adopted on first reading by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, at a meeting held on the 19th day of February, 2020. The Ordinance was then ordered to be published according to law. Notice is hereby given that the said Ordinance will be considered for final passage at a public hearing to be held on the 18th day of March, 2020, at 7:00 p.m., or as soon thereafter as the matter may be reached, at the Union Township Municipal Building, 140 Perryville Road, Hampton, New Jersey, at which time all interested parties will be heard.

Ella M. Ruta, Municipal Clerk

**TOWNSHIP OF UNION
COUNTY OF HUNTERDON**

ORDINANCE 2020 - 1

AN ORDINANCE AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION OF \$150,000.00 FOR THE PREPARATION AND EXECUTION OF A COMPLETE PROGRAM OF REVALUATION OF REAL PROPERTY FOR USE OF THE TAX ASSESSOR OF THE TOWNSHIP OF UNION, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY

BE IT ORDAINED by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, as follows:

Section 1. The Township of Union shall undertake the preparation and execution of a complete revaluation of real property in the Township for use by the Township Tax Assessor pursuant to N.J.S.A. 40A:4-53 (b).

Section 2. The sum of \$150,000.00 is hereby appropriated as a special emergency appropriation to carry out the purpose described in Section 1.

Section 3. Said emergency appropriation shall be provided for in full in the budgets of the next succeeding years by the inclusion of not less one-fifth of the total amount (\$30,000) in each of the next succeeding annual budgets pursuant to N.J.S.A. 40A:4-55.

Section 4. The Township’s Chief Financial Officer is hereby authorized to finance such emergency appropriation from surplus funds available.

Section 5. In accordance with the requirements of N.J.S.A. 40A:4-53 (b) two copies of this ordinance as finally adopted shall be filed with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey.

Section 6. This ordinance shall take effect after publication after final adoption, as provided by law. I hereby certify the foregoing to be a true copy of an ordinance introduced by the Township Committee of the Township of Union, Hunterdon County, New Jersey at a regular meeting held on February 19, 2020.

Ella M. Ruta, Municipal Clerk

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		x	x			
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger	x		x			
Mr. Stothoff			x			

Motion carried

13. NEW BUSINESS

CONSENT AGENDA: All matters listed under the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separate.

Mr. Stiger asked that Mileage Reimbursement Resolution be removed from the Consent Agenda

- a. **RESOLUTION #2020-40:** Approving 2020 Professional Services Contract-Auditor - Robert Swisher; Suplee, Clooney & Company

RESOLUTION #2020-40

**UNION TOWNSHIP, HUNTERDON COUNTY
 APPROVING THE AWARD OF A
 2020 PROFESSIONAL SERVICES RESOLUTION/AUDITOR:
 SUPLEE, CLOONEY & COMPANY**

WHEREAS, there exists a need for a municipal Auditor as a non-fair and open contract pursuant to provisions of N.J.S.A.19:44A-20.5; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, SUPLEE, CLOONEY & COMPANY has submitted a proposal, indicating they will provide the auditor services for the fee not to exceed \$35,000.00; and

WHEREAS, SUPLEE, CLOONEY & COMPANY has completed and submitted a Business Entity Disclosure Certification which certified that SUPLEE, CLOONEY & COMPANY has not made any reportable contributions to a political or candidate committee in the Township of Union in the previous one year, and that the contract will prohibit SUPLEE, CLOONEY & COMPANY from making any reportable contributions through the term of the contract; and

WHEREAS, the required certificate for the availability of funds has been filed by the Chief Financial Officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.J.A.C.5:30-14.5 and that fees for the aforementioned auditing and non-auditing services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, authorizes the Mayor and Clerk of the Township of Union to enter into a contract with SUPLEE, CLOONEY & COMPANY as described herein as auditors on and in behalf of the Township of Union for the year **2020**; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official Township newspaper and a copy of this Resolution shall be forwarded to SUPLEE, CLOONEY & COMPANY, the Township Clerk and the Township Financial Officer.

CERTIFICATION AS TO AVAILABILITY OF FUNDS
UNION TOWNSHIP, HUNTERDON COUNTY

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, Chief Financial Officer, of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds to award a contract to SUPLEE, CLOONEY & COMPANY, as appropriated in the **2020** Temporary/Adopted Budget under the line item "Finance OE".

Date: February 19, 2020

Grace M. Brennan, CFO

- b. **RESOLUTION #2020-41**: Approving 2020 Professional Services Contract for Engineering Services – Robert Clerico; Van Cleef Engineering Associates.

RESOLUTION #2020-41

**UNION TOWNSHIP, HUNTERDON COUNTY
APPROVING 2020 PROFESSIONAL SERVICE CONTRACT/ENGINEERING SERVICES
Robert Clerico P.E.; Van Cleef Engineering Associates**

WHEREAS, the Township of Union has a need to acquire engineering services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44-A-20.5; and

MINUTES OF REGULAR MEETING February 19, 2020

WHEREAS, the Chief Financial Officer has determined that the value of the services will exceed \$17,500; and

WHEREAS, the firm of Van Cleef Engineering Associates, 1128 Route 31, Lebanon, NJ 08833, has completed and submitted a Business Entity Disclosure Certification which certified that Van Cleef Engineering Associates, has not made any reportable contributions to a political or candidate committee in the Township of Union in the previous one year, and that the contract will prohibit Van Cleef Engineering Associates from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT AGREED by and between the Township of Union and Van Cleef Engineering Associates as follows:

1. The Engineer shall be compensated at the hourly rate of \$155.00 per hour for his engineering services rendered as needed or requested by the Township Committee, Planning Board/Board of Adjustment, or other Township agencies.
2. Engineering services may be performed for the Township by other principals and employees of the firm of Van Cleef Engineering Associates under the direct supervision of Robert Clerico, P.E., when Robert Clerico, P.E. is unavailable or when otherwise necessary and desirable. Such services shall be compensated in accordance with the "2020 Schedule of Hourly Fees" attached hereto and made a part of this Agreement. Compensation for wittnesting of and Soil Logs and Soil Permeably testing will be at a fixed rate of \$300.00 per day per lot tested.
3. This agreement shall cover the period from January 1, 2020, to December 31, 2020.
4. The Township Engineer agrees that no services are to be performed unless specific approval is granted by an appropriate Township official either verbally or in writing.
5. An Affirmative Action Employee Information Report is attached and is part of this agreement. In addition, a copy of Exhibit A, Mandatory Affirmative Action Language, and business Disclosure Entity Certification and the Determination of Value are attached and part of this agreement.
6. Van Cleef Engineering Associates will carry, at its expense, during the appointment period professional liability insurance.
7. If any provision or part thereof of this agreement is held to be void or unenforceable under any law and shall be deemed stricken all remaining provisions shall nevertheless continue to be valid and binding upon the parties. The parties agree that this agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision which comes as close as possible to expressing the intention of the stricken provision.
8. In accordance with Local Finance Notice 2010-3 this 2020 calendar year contract for Engineering Services is established at a not-to-exceed limit of \$100,000.00. Any exceedance of that limit will require the issuance of a change order.
9. A notice of this action shall be printed once in the official newspaper.

Date: February 19, 2020

CERTIFICATION AS TO AVAILABILITY OF FUNDS

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, Chief Financial Officer of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the 2020

Temporary/Adopted Budget to award a contract to Van Cleef Engineering Associates, under the line item "Engineering".

Date: _____
Grace M. Brennan, CFO

- c. **RESOLUTION #2020-42:** Approving 2020 Professional Services Contract-Township Planner – Andrea Malcolm; Clarke Caton Hintz

**RESOLUTION #2020-42
UNION TOWNSHIP, HUNTERDON COUNTY**

**AUTHORIZING CONTRACT FOR PLANNING CONSULTANT SERVICES FOR 2020
With The Firm of Clarke·Caton·Hintz**

WHEREAS, the Township of Union has a need to acquire planning services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44-A-20.5; and

WHEREAS, the maximum amount of the contract may exceed the threshold amount established pursuant to N.J.S.A.40A:11-3(b); and

WHEREAS, funds are available; and

WHEREAS, CLARKE CATON HINTZ has submitted a proposal indicating an hourly fee up to \$220.00 per hour as per attached fee schedule and subject to a maximum of \$40,000.00 appropriated for services performed hereunder during the term of this contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection;

WHEREAS, CLARKE CATON HINTZ has completed and submitted a Business Entity Disclosure Certification which certifies that CLARKE CATON HINTZ has not made any reportable contributions to a political or candidate committee in the Township of Union in the previous one year, and that the contract will prohibit CLARKE CATON HINTZ from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Union, Hunterdon County, New Jersey, as follows:

1. The Mayor and Township Clerk are hereby authorized and directed to execute the attached agreement with the firm of Clarke·Caton·Hintz, for planning consulting services for **2020**
2. This contract is awarded without competitive bidding as a "Professional Service" in accordance with 40A:11-5(1) (a) of the Local Public Contracts Law because all persons providing services for the Township are professional planner.
3. Approval of the attached contract is subject to availability and appropriation of sufficient funds as may be required in the **2020** temporary and permanent Municipal budgets.
4. A Notice of this action shall be printed once in the official newspaper.

Date: February 19, 2020

**CERTIFICATION AS TO AVAILABILITY OF FUNDS
UNION TOWNSHIP, HUNTERDON COUNTY**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, Chief Financial Officer of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the 2020 Temporary/Adopted Budget to award a contract to Clarke-Caton-Hintz under the line item "_____".

Date: _____

Grace M. Brennan, CFO

- d. **RESOLUTION #2020-43:** Approving 2020 Professional Services Contract-Traffic Engineer; Walter Lublanecki. PE

**RESOLUTION #2020-43
UNION TOWNSHIP, HUNTERDON COUNTY
APPROVING 2020 PROFESSIONAL SERVICE CONTRACT/TRAFFIC ENGINEERING SERVICES
Walter Lublanecki / Lublanecki Engineering, Inc.**

WHEREAS, the Township of Union has a need to acquire Traffic Engineer services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44-A-20.5; and

WHEREAS, the Chief Financial Officer has determined that the value of the services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the firm of Lublanecki Engineering, Inc., has completed and submitted a Business Entity Disclosure Certification which certified that Maser Consulting P.A. has not made any reportable contributions to a political or candidate committee in the Township of Union in the previous one year, and that the contract will prohibit Lublanecki Engineering, Inc. from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT AGREED by and between the Township of Union and Walter Lublanecki as follows:

1. The Engineer shall be compensated at the hourly rate of \$150.00 per hour and shall not exceed the sum of \$10,000.00 for his engineering services rendered as needed or requested by the Township Committee, Planning Board/Board of Adjustment, or other Township agencies.
3. This agreement shall cover the period from January 1, 2020, to December 31, 2020.
4. The Engineer agrees that no services shall be performed unless specific approval is granted by an appropriate Township official either verbally or in writing.
5. An Affirmative Action Employee Information Report is attached and is part of this agreement. In addition, a copy of Exhibit A, Mandatory Affirmative Action Language, and business Disclosure Entity Certification and the Determination of Value are attached and also part of this agreement.
6. Lublanecki Engineering, Inc will carry, at its expense, during the appointment period professional liability insurance.

7. If any provision or part thereof of this agreement is held to be void or unenforceable under any law and shall be deemed stricken all remaining provisions shall nevertheless continue to be valid and binding upon the parties. The parties agree that this agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision which comes as close as possible to expressing the intention of the stricken provision.

8. A notice of this action shall be printed once in the official newspaper.

Date: February 19, 2020

CERTIFICATION AS TO AVAILABILITY OF FUNDS

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, Chief Financial Officer of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the 2020 Temporary/Adopted Budget to award a contract to Maser Consulting P.A. under the line item "Engineering".

Date: _____
Grace M. Brennan, CFO

- e. **RESOLUTION #2020-44**: Requesting the County of Hunterdon to Install Additional Safeguards at the Intersection of County Route 625 (Mechlin’s Corner Road) and Perryville Road

RESOLUTION #2020-44

UNION TOWNSHIP, HUNTERDON COUNTY

REQUESTING THE COUNTY OF HUNTERDON TO INSTALL ADDITIONAL SAFEGUARDS AT THE INTERSECTION OF COUNTY ROUTE 625 (MECHLIN’S CORNER ROAD) AND PERRYVILLE ROAD

WHEREAS, vehicles traveling northbound on County Route 625 (Mechlin’s Corner Road) are required to stop at the intersection with Perryville Road prior to continuing north on Route 625 or turning right onto eastbound Perryville Road; and

WHEREAS, vehicles traveling west on Perryville Road are required to stop at the intersection prior to turning right onto northbound Route 625 or turning left onto southbound Route 625; and

WHEREAS, vehicles traveling south on Route 625, on the other hand, have an unrestricted movement at this intersection, allowing them to continue south on Route 625 or turn left onto eastbound Perryville Road without stopping; and

WHEREAS, conflicts arise when vehicles at the stop sign on the northbound side of Route 625 either fail to stop or fail to recognize that southbound traffic has the right-of-way, resulting in accidents, including a recent accident in which a resident turning left from Route 625 onto Perryville Road was struck by a vehicle traveling northbound on Route 625; and

WHEREAS, the Township Committee recognizes that at its request, Hunterdon County installed a “Stop Ahead” sign along with two larger stop signs on at the intersection in order to provide a better visual warning of the stop condition for vehicles traveling northbound on Route 625, but as evidenced by the above-referenced accident, these signs might not be sufficient to address the safety issues at the intersection; and

WHEREAS, the Township Committee is of the opinion that the addition of flashing lights on the northbound side of Route 625 and/or the creation of a three-way stop intersection could further ameliorate the condition at this intersection;

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Union as follows:

1. The preamble to this resolution is hereby incorporated as if fully restated herein.
2. The Township hereby requests that the County of Hunterdon install flashing lights at the stop sign on the northbound side of County Route 625 where it intersects with Perryville Road, and/or that it add a stop sign on the southbound side of Route 625 in order to create a three-way stop intersection.
3. The Mayor, Clerk, Engineer, Public Safety Director and other appropriate staff and officials are hereby authorized and directed to undertake any and all acts and provide any and all additional information to the County as the County may require, including, but not limited to, accident statistics for this intersection.
4. This resolution shall take effect immediately, and a certified copy shall be furnished forthwith to the Hunterdon County Board of Chosen Freeholders, the Hunterdon County Engineer, and the Hunterdon County Planning Office.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	x		x			
Mr. Mazza			x			
Mr. Hirt		x	x			
Mr. Stiger			x			
Mr. Stothoff			x			

Motion Carried

End of Consent Agenda

f. **RESOLUTION #2020-45:** Mileage Reimbursement

TOWNSHIP OF UNION

IN THE COUNTY OF HUNTERDON

RESOLUTION 2020 – 45

MILEAGE REIMBURSEMENT

WHEREAS, the Township of Union has a policy of reimbursing mileage to all officials and employees utilizing their personal vehicles, while on official Township business, and

WHEREAS, the mileage reimbursement rate will be equivalent to the standard as permitted by the Internal Revenue Service.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey that authorization is hereby given for all officials and employees a mileage reimbursement rate equivalent to the standard business rate as permitted by the Internal Revenue Service,

effective January 1, 2020 with said mileage being calculated from the Municipal Complex to the job/educational seminar/meeting location for approved trips.

Mr. Stiger suggested the language in the above resolution be amended to read:

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey that authorization is hereby given for all officials and employees a mileage reimbursement rate equal to the published IRS standard mileage rate that is then in effect with said mileage being calculated from the Municipal Complex to the job/educational seminar/meeting location for approved trips.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	x		x			
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger		x	x			
Mr. Stothoff			x			

Motion Carried

- g. **RESOLUTION #2020-46:** Authorizing the Township of Union to Expend Funds for Demolition of Two Buildings at Hoffman Park as per the Joint Purchasing Agreement with the County of Hunterdon

TOWNSHIP OF UNION, HUNTERDON COUNTY
NEW JERSEY

RESOLUTION #2020-46

AUTHORIZING EXPENDITURE OF FUNDS FOR DEMOLITION OF TWO BUILDINGS AT HOFFMAN PARK

WHEREAS, the Township Committee of the Township of Union entered into a Joint Purchasing Agreement with Hunterdon County and duly considered participation in a Joint Purchasing System of goods and services; and

WHEREAS, Hunterdon County the “Lead agency” as per Joint Purchasing Agreement received bids in accordance to the Local Public Contracts Law for the demolition of two buildings at Hoffman Park.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union authorizes the payment in the amount of \$16,000.00 for the demolition of two building at Hoffman Park.

Frank T. Mazza, Mayor

Attest:

Ella M. Ruta, RMC
Municipal Clerk

CERTIFICATION AS TO AVAILABILITY OF FUNDS

MINUTES OF REGULAR MEETING February 19, 2020

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, CFO of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the 2020 Temporary/Adopted Budget to authorize expenditure of funds as per above agreement.

Date: _____

Grace M. Brennan, CFO

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		x	x			
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger	x		x			
Mr. Stothoff			x			

Motion Carried

h. **RESOLUTION #2020-** : Rolling Hills Estates; PS Construction, Inc. Block 22, Lot 27

Attorney Cecil asked that approval of the resolution be tabled until next Committee meeting. Instead, she proposed the following motion be approved:

To authorize Attorney Jost to contact, in writing, an Attorney representing the Developer for PS Construction with recommendations from the Township Committee regarding compliance as per conditions agreed to at the time of approval

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			x			
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger		x	x			
Mr. Stothoff	x		x			

Motion carried

14. PAYMENTS OF BILLS –

The approved lists of bills and all claims against the Township of Union in the amount of \$86,493.13 as appearing in the Claims Register of this date paid and that all checks listed hereinafter issued in payment thereof.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			x			
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger		x	x			
Mr. Stothoff	x		x			

Motion Carried

15. REPORTS

a. Attorney’s Report -

b. Committee Report

Mr. Stiger reported the following:

- Presented data of savings in recycling in 2019 versus 2018. Mr. Stothoff thanked him for his efforts.
- Stated that he would rather discuss percentages not cents increase in the 2020 operating municipal budget before its adoption.
- Arbor Day is coming up soon and the Township should consider planting a tree either on a school or the Township property.
- Approximately 40 acres of clear/clean cutting at Hoffman Park has been completed.
- Littering problem on Frontage and Rupells Roads was brought up at UT Environmental Commission meeting. Suggested that “No Littering” signs be posted. Both roads were cleaned on environmental clean-up day. Will be contacting Fish Game and Wildlife regarding this matter.

Mr. Stothoff reported the following:

- Updated the Committee with regard to the new website. Briefly discussed was the required content of municipal website.

Mr. Severino reported the following:

- Communicated complaint about a car parked in a common area in Brass Castle to Sergeant Walsh. The State Police is aware of the issue.
- Spoke with Alison at FraisAir regarding invoices for charges associated with diagnosing a problem with heating system at the Municipal Building. Since diagnosis was not provided, all charges will be removed.

Mr. Hirt reported the following:

- Asked that improvements be made to “S” turn on Baptist Church Road at the time of reconstruction/repavement of the road.
- Suggested that a sign warning large tractor-trailers of incapability to make a 90 degree turn on Main Street off of Baptist Church Road be posted.

c. Mayor’s Report

- Asked that the Committee decide on a few unresolved issues with regard to 2020 Municipal Budget. CFO Brennan said the two outstanding issues are salaries for employees of municipal offices and contribution to the Township’s emergency services. After each member of the Committee presented an argument, the Majority agreed on a 2% contribution to emergency services and a 3% salary increase for office employees.
- Asked if the Committee would still consider hiring a part time office employee. Mrs. Brennan said it would be a full time position and the posting is already on the Township’s website.
- Asked if the Committee would be agreeable for Jack Sabol newly hired DR&F employee to take the Township truck for his CDL test. Road Foreman Fleming would be going with him. After a short discussion, the Committee agreed to consider the request again at the next Township Committee meeting. Personnel Administrator Brennan said she was not aware of the request and added that one of the requirements for the position on the DR&F is possessing a CDL license. She will find out details of the request.

16. PUBLIC COMMENT –

Marc Strauss stated that there is pending legislation allowing government entities to join with school boards for health benefits that would lower the cost. CFO Brennan will follow up.

Mr. Stiger said he and Mr. Ford would be meeting with Principal Planner Kory Piasecki from the Highlands Council to explore what the benefits are of opting in the County's Master Plan.

17. ADJOURNMENT

There being no further business to come before the Township Committee at this time Mr. Stiger made a motion to adjourn the meeting at 9:02 p.m. Mr. Hirt seconded the motion. Motion carried by unanimous favorable roll call vote.

Transcribed by: Ella M. Ruta, Municipal Clerk

Frank Mazza, Mayor