

1. CALL TO ORDER

Mayor DeGiralamo called the meeting to order at 7:00 p.m.

- 2. **"Sunshine Law" Announcement** - Adequate notice of this public meeting has been published in the Hunterdon Democrat and Courier News, posted on the municipal bulletin board and the Township website in accordance with the Open Public Meeting Act, Chapter 231, P.L. 1975. This notice has also been filed in the Municipal Clerk's office.

3. FLAG SALUTE

4. ROLL CALL

	Present	Absent
Mr. Mazza	x	
Mr. Hirt	x	
Mr. Stiger	x	
Mr. Lordi	x	
Dr. DeGiralamo	x	

Also present Edward Schmierer, Esq., Robert Clerico, Engineer, Grace Brennan, CFO and Ella M. Ruta, Municipal Clerk.

5. APPROVAL OF PRIOR MEETING MINUTES

- a. Regular Meeting Minutes of October 19, 2022

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza			x			
Mr. Hirt	x		x			
Mr. Stiger			x			
Mr. Lordi					x	
Dr. DeGiralamo		x	x			

Motion Carried

- a. **VISITORS** – UT Board of Ed. – Referendum to upgrade external and internal security, electric and HVAC. Architect Joe Flynn will be presenting plans.

Architect Flynn distributed and gave an overview of the presentation plan that include a scope of work for upgrades to Union Township School buildings (exterior and interior doors, HVAC upgrades). The cost is about 1.8 M and requires a Special School Election in January of 2023. Period of Questions and Answers followed the presentation.

Mr. Mazza asked if UT School District would consider entering into a shared services agreement to purchase a commercial generator and designate a school as a shelter in case of an emergency or natural disaster, e.g. hurricane, flood etc.

6. REPORTS RECEIVED – acknowledged

- a. Road Dept. - Week Ending; 10/14/22; 10/21/22; 10/28/22; 11/04/22 - Mr. Hirt mentioned the number of ash trees in the Township that have to be removed.

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- b. Zoning Officer – October 2022
- c. Animal Control Officer – October 2022
- d. Municipal Court – October 2022
- e. Public Safety Director - Report #2022-11
- f. Pattenburg Volunteer Fire Company

Mike Sadusky, Deputy Fire Chief, advised that the official PVFC report will be submitted by email tomorrow. PVFC will be assisting with the Tree Lighting Celebration in December. Mr. Sadusky asked about updating/preparing ordinances that would give PVFC ability to bill for responding to accidents on I-78 and creating a Fire Police.

Discussion regarding PVFC providing documents/reports to the State and Local Agencies in a timely manner ensued.

g. Engineer’s Report

- Provided updates for the following projects: Baptist Church Road – Section 2A and Stonebridge. NJ DOT is processing final payment for Baptist Church Road, Section 2B.
- Attended Pre-construction meeting for the Baptist Church Road - Section 3 Project. This project will not start until spring of 2023 because of the County bridge reconstruction project on Baptist Church Road.
- Provided an estimate to Mr. Mazza and CFO Brennan for paving walking paths at Finn Road Park. Conversation with public in attendance followed.
- Traffic control signs on Baptist Church Road/Frontage Road were briefly discussed.

8. CORRESPONDENCE/WRITTEN COMMUNICATIONS - none

9. PUBLIC COMMENTS

Carrol Szkotnicki, 64 Baptist Church Road, expressed concerns about dangerous driving conditions on Baptist Church Road especially on curves.

Matt Wunder, 319 Gano Road, asked when an Ordinance creating Fire Police would be in effect. The answer was that there is a legal process to adopt ordinances and the earliest would be March of 2023. Mr. Wunder asked if the process could be expedited. After a discussion, the Clerk was asked to check if the process could be completed before the end of this year if a Special meeting introducing the Ordinance was held.

Karen Wisnosky, 710 Deerfield Lane, spoke in support of UT School District doing upgrades to school buildings. Mrs. Wisnosky commented on the performance of current and past Township attorneys.

10. PUBLIC HEARING

ORDINANCE #2022-9

AN ORDINANCE AMENDING THE FEE SCHEDULE FOR THE TOWNSHIP RECREATION PROGRAMS IN THE TOWNSHIP OF UNION, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

To open Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza	x		x			

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Mr. Hirt			X			
Mr. Stiger			X			
Mr. Lordi			X			
Dr. DeGiralamo		X	X			

Motion Carried

To close Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza			X			
Mr. Hirt			X			
Mr. Stiger	X		X			
Mr. Lordi			X			
Dr. DeGiralamo		X	X			

Motion Carried

To adopt

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza		X	X			
Mr. Hirt			X			
Mr. Stiger	X		X			
Mr. Lordi			X			
Dr. DeGiralamo			X			

Motion Carried

11. UNFINISHED BUSINESS

12. NEW ORDINANCES - 1st Reading

**TOWNSHIP OF UNION
ORDINANCE #2022-10**

AN ORDINANCE OF THE TOWNSHIP OF UNION IN HUNTERDON COUNTY, NEW JERSEY CHANGING THE ZONE CLASSIFICATION OF THE HIGHLAND RIDGE AND LAKE VIEW ESTATES DEVELOPMENTS FROM VR-VILLAGE RESIDENTIAL TO CR-COUNTRY RESIDENTIAL AND AMENDING THE UNION TOWNSHIP ZONING DISTRICTS MAP ACCORDINGLY

WHEREAS, the VR-Village Residential District (“VR district”) in Union Township (“Township”) includes among other properties the Highland Ridge and the Lake View Estates developments, which are generally located along both sides of Midvale Road, Carhart Court, Bailey Farm Road, and the west side of Everitt Road (Block 22, Lots 29, 31.01-31.14, and 32.01-32.19, and Block 22.02, Lots 10-24); and

WHEREAS, these two developments contain relatively large homes on lots that are generally 1 ½ or more acres in area, and that are not clustered; and

WHEREAS, other developments in the VR district are clustered with open space and small individual lots of well under one acre in area; and

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WHEREAS, the characteristics of the Highland Ridge and Lake View Estates developments are more closely aligned with the development patterns in the adjacent CR-Country Residential District (“CR district”) than with the development patterns in the VR district; and

WHEREAS, the impervious coverage limitation in the VR district is the greater of 3 percent of the lot area or 2,614 square feet; and

WHEREAS, due to their size, virtually all of the homes exceed the VR district’s impervious coverage limitation; and

WHEREAS, the CR district regulations contain provisions that would mitigate these nonconformities and enable the residents to make improvements to their properties (such as adding a pool or a deck) without triggering the need for an impervious coverage variance; and

WHEREAS, accordingly, the Union Township Planning Board (“Board” or “Planning Board”) recommends removing the properties in these two developments from the VR district and adding them to the CR district; and

WHEREAS, the Township Committee finds that it is in the best interests of the residents of these developments and of the general public to implement the Planning Board’s recommendation;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Union in Hunterdon County, New Jersey, as follows:

1. Boundary line between the CR-Country Residential District and the VR-Village Residential District modified. The zone boundary line between the CR-Country Residential District (“CR district”) and the VR-Village Residential District (“VR district”) is hereby modified by removing the Highland Ridge and Lake View Estates residential developments from the VR district and adding them to the CR district, as shown on **Exhibit A** attached hereto and made a part hereof. The properties to be removed from the VR district and added to the CR district are generally located along both sides of Midvale Road, Carhart Court, Bailey Farm Road, and the west side of Everitt Road, and are designated as follows on the Union Township tax maps:

Block 22, Lot 29
Block 22, Lots 31.01 through 31.14
Block 22, Lots 32.01 through 32.19
Block 22.02, Lots 10 through 24

2. Zoning districts map amended. The zoning districts map entitled “Land Use Plan – Union Township, Hunterdon County, New Jersey,” dated November 14, 2013 is hereby amended by removing Block 22, Lots 29, 31.01-31.14, and 32.01-32.19, and Block 22.02, Lots 10-24 from the VR district and adding them to the CR district, in accordance with Section 1 of this ordinance and as shown on **Exhibit B** attached hereto.

3. Section 30-3.3 of the “Code of the Township of Union” amended. Subsection b, “Zoning Map Amendments” in section 30-3.3, “Zoning Districts Map” of the “Code of the Township of Union” (“Township Code”) shall be amended as necessary to reflect the adoption of the amended zoning districts map being adopted pursuant to this ordinance.

4. Referral to Planning Board. A copy of this ordinance shall be referred to the Union Township Planning Board following its introduction for review pursuant to N.J.S.A. 40A:55D-26a.

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5. Repealer. Any article, section, paragraph, subsection, clause, or other provision of the Code of the Township of Union inconsistent with the provisions of this ordinance is hereby repealed to the extent of such inconsistency.

6. Severability. If any section, paragraph, subsection, clause, or provision of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and the remainder of this ordinance shall be deemed valid and effective.

7. Effective date. This ordinance shall take effect upon its passage and publication and filing with the Hunterdon County Planning Board.

Ella Ruta, RMC, Municipal Clerk

Hon. David DeGiralamo, Mayor

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger	x		x			
Mr. Lordi			x			
Dr. DeGiralamo		x	x			

Motion Carried

ORDINANCE #2022 - 11

AN ORDINANCE FIXING AND DETERMINING MUNICIPAL CLASS POSITION TITLES AND SALARY RANGES FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF UNION, COUNTY OF HUNTERDON, NJ – 2022

PLEASE TAKE NOTICE that the following Ordinance was adopted on first reading by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, at a meeting held on the 19th day of November 2022. The Ordinance was then ordered to be published according to law. Notice is hereby given that the said Ordinance will be considered for final passage at a public hearing to be held on 21st day of December, 2022 at 7:00 p.m., or as soon thereafter as the matter may be reached, at the Union Township Municipal Building, 140 Perryville Road, Hampton, New Jersey or via a virtual meeting of the governing body held on such date at which time all interested parties will be heard.

Ella M. Ruta, Municipal Clerk

NOTICE OF INTRODUCTION OF ORDINANCE

PLEASE TAKE NOTICE that the following Ordinance was adopted on first reading by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, at a meeting held on the 9th day of November, 2022. The Ordinance was then ordered to be published according to law. Notice is hereby given that said Ordinance will be considered for final passage at a public hearing to be held on the 21st day of December,

2022 at 7:00 p.m., or as soon thereafter as the matter may be reached, at the Union Township Municipal Building, 140 Perryville Rd., Jutland, NJ at which time all interested parties will be heard.

Ella M. Ruta, Municipal Clerk

ORDINANCE #2022 - 11

AN ORDINANCE FIXING AND DETERMINING MUNICIPAL CLASS POSITION TITLES AND SALARY RANGES FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF UNION, COUNTY OF HUNTERDON, NJ – 2022

BE IT ORDAINED, by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, the salary ranges per annum for the year 2022 for the following officers and employees shall be as follows:

Salaries are for a period of one year unless otherwise noted:

ADMINISTRATIVE

<u>POSITION</u>	<u>SALARY RANGE</u>
Mayor	\$ 4,000 - 5,000
Township Committee	4,000 - 4,800
Township Clerk	40,000 - 85,000
Registrar	0 - 10,000
Deputy Clerk/Deputy Registrar/Administrative Asst.	12,500 – 20,000
Tax Collector	15,000 - 25,000
Deputy Tax Collector	15.00 - \$75.00 p/h
Tax Assessor	25,000 - 40,000
Municipal Finance Officer (CFO)	25,000 - 55,000
Payroll Administrator	4,000 - 10,000
Personnel Administrator	9,000 - 20,000
Accounts Payable Clerk	3,000 - 10,000
Emergency Management Coordinator	2,000 - 10,000
9-1-1 Coordinator	0 - 5,000
Deputy Emg. Mgm. Coordinator	0 - 4,000
Clerical Assistant(s)	min. wage - 25./hr

DEPARTMENT OF ROADS AND FACILITIES

Foreman	50,000 – 90,000
Public Works Staff	35,000 – 65,000
Part time Public Works Staff	14.00 - 30.00 p/h

LAND USE DEPARTMENT

Zoning Officer	10,000 – 20,000
Deputy Zoning Officer	1
Planning Bd./Bd. of Adj. Secretary (Combined)	30,000 – 55,000

MISCELLANEOUS

Recycling Coordinator	5,000 – 12,000
Animal Registrar	2,000 – 10,000
Dog Census	0 - 3,000
Recycling Attendant/Dumpster Attendant	14.00 – 20.00/hr

PUBLIC SAFETY

Public Safety Coordinator	0 – 7,500
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HEALTH INSURANCE

Union Township Employees

Each Employee covered under the NJ State Health Benefits Program through the Township of Union shall contribute the State required amount.

Union Township Elected Officials

Each elected official of the Township of Union that is enrolled in the Benefits Program shall contribute the state required amount or more.

MISCELLANEOUS –

If the provisions of any part of this Ordinance shall be judged invalid by any Court of competent jurisdiction, such order or judgment shall not affect or invalidate the remainder of this Ordinance; the provisions of this Ordinance are hereby declared to be severable.

This Ordinance shall take effect according to statute until further Ordinance by this Township Committee.

David DeGiralamo, Mayor

Attest: _____
Ella M. Ruta, Municipal Clerk

First Reading: November 9, 2022
Publication/Full: November 17, 2022
Second Reading: December 21, 2022
Publication/Title: December 29, 2022

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger	x		x			
Mr. Lordi			x			
Dr. DeGiralamo		x	x			

Motion carried

13. NEW BUSINESS

CONSENT AGENDA: All matters listed under the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separate.

a. **RESOLUTION #2022-108:** Hunterdon County Municipal Alliance Program Grant Year 2024

Governor’s Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle October 2020-June 2025

RESOLUTION #2022-108

FORM 1B

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township Council of the Township of Union, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Hunterdon;

NOW, THEREFORE, BE IT RESOLVED by the Township of Union, County of Hunterdon, State of New Jersey hereby recognizes the following:

- 1. The Township Council does hereby authorize submission of a strategic plan for the North Hunterdon Municipal Alliance grant for fiscal year 2024 in the amount of:

DEDR	\$ <u>10,070.00</u>
Cash Match	\$ <u>2,517.50</u>
In-Kind	\$ <u>7,552.50</u>

- 2. The Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
David DeGiralamo, *Mayor*

b. **RESOLUTION #2022-109:** Refunding Redemption to Lienholder; Certificate #2020-002

**RESOLUTION #2022-109
TOWNSHIP OF UNION, HUNTERDON COUNTY
RESOLUTION TO REFUND REDEMPTION TO LIENHOLDER**

WHEREAS, Tax Sale Certificate #2020-002 was issued to Bala Partners LLC, in the amount of \$2,723.26 on October 21, 2020; and

WHEREAS, the lien was redeemed on November 2, 2022, in the amount of \$19,288.28 in accordance with provisions of NJSA 54:5-60 et seq.; and

NOW, THEREFORE, BE IT RESOLVED, on this 9th day of November, 2022, by the Township Committee of the Township of Union, Hunterdon County, State of New Jersey, as follows:

- 1. The Treasurer issue a check in the amount of \$19,288.28 and a premium of \$11,000.00 for a total of \$30,288.28 payable to Bala Partners LLC, PO Box 303, Pottersville, NJ 07979
- 2. That this resolution shall take effect immediately upon adoption.
- c. **RESOLUTION #2022-110**: Authorizing the Appointment of Steve Wardell as Part Time Recycling Attendant

Resolution #2022 – 110

**Authorizing the Appointment of Steve Wardell
Part Time – Recycling Attendant**

WHEREAS, the Township of Union is in need of a part-time Recycling Attendant; and

WHEREAS, Steve Wardell is qualified and has been offered said position, and good cause appearing;

NOW THEREFORE, BI IT RESOLVED by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey that Hunter Wardell shall be hired as a part time Recycling Attendant, to serve at the pleasure of the Township Committee.

- d. **RESOLUTION #2022-111**: Cancelling Appropriation Balance and Debt Authorization under Ordinance

RESOLUTION 2022-111

**RESOLUTION CANCELLING APPROPRIATION BALANCE AND DEBT AUTHORIZATION UNDER
ORDINANCE 2020-7 IN THE TOTAL AMOUNT OF \$130,866**

WHEREAS, the Township Committee of the Township of Union, in the County of Hunterdon, New Jersey previously adopted Capital Ordinance 2020-7 for the purpose of funding the paving of Baptist Church Road Section 1, and

WHEREAS, as of the date hereof, the project has been completed and balances remain open and unexpended; and

WHEREAS, the Township now desires to cancel \$130,866 of the improvement authorization and \$130,866 of the debt authorization.

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NOW, THEREFORE, BE IT RESOLVED that the improvement authorization as well as the debt authorization in the amount of \$130,866 is hereby cancelled.

I, Ella M. Ruta, Township Clerk of the Township of Union, Hunterdon County, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Committee of the Township of Union at a meeting of said Committee held on November 9, 2022.

e. **RESOLUTION #2022-112:** Appropriation Transfer Resolution

Resolution #2022-112

UNION TOWNSHIP, HUNTERDON COUNTY
APPROPRIATION TRANSFER(S)

Be it resolved by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, that there are insufficient funds to meet the demands necessary for the 2022 Appropriations in the following accounts:

TO:	Legal Service OE	10515520	\$20,000
	Parks OE	10537520	5,000
	Street Lighting OE	10543520	1,500
	Gasoline OE	10546020	5,000
		Total	\$31,500

WHEREAS, the following account(s) have sufficient excess funds to meet such demands:

FROM:	Employee Group Ins.	10522090	\$16,100
	Engineering OE	10516520	4,000
	Planning Board OE	10518020	4,000
	Liability Insurance	10521020	1,400
	Emergency Mgmt OE	10525220	1,000
	Public Safety: OE	10526120	5,000
		Total	\$31,500

BE IT RESOLVED that in accordance with the provisions of R.S. 40A: 4-58 the Chief Financial Officer is hereby authorized to make the transfer(s) required to meet the obligations of Union Township.

f. **RESOLUTION #2022-113:** Approving Submission for the Township Website Re-design Grant

RESOLUTION 2022 – 113

A RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION FOR A GRANT TO THE HUNTERDON COUNTY ECONOMIC DEVELOPMENT GRANT PROGRAM

WHEREAS, the Hunterdon County Economic Development office has announced a grant program for municipality website refurbishment; and

WHEREAS, Union Township is in the process of a meaningful website upgrade; and

WHEREAS, the Township has commenced with the process of engaging a website developer for this project; and

WHEREAS, the goal of such website refurbishment is to make it a more user-friendly, intuitive resource for Union Township and, in addition, be a source of information related to numerous items, such as (among other things) online tax payments, quarterly newsletters and monthly mayor’s letters, and events occurring in and around the township; and

WHEREAS, the financial assistance offered by the Hunterdon County Economic Development office will help to defray some of the cost associated with it.

NOW, THEREFORE BE IT RESOLVED the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey authorizes the Mayor to submit an application for a grant amount not to exceed \$8,400.00 (approximately 90% of the remaining cost associated with website development and maintenance over the next two years).

g. Payment of Bills

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza			X			
Mr. Hirt		X	X			
Mr. Stiger	X		X			
Mr. Lordi			X			
Dr. DeGiralamo			X			

Motion Carried

End of Consent Agenda

j. Discussion – 2022 Best Practices Inventory

CFO Brennan said that in the copy provided to members the score will secure the maximum amount of State Aid next year.

k. Discussion - Updating, Revising, Amending Ordinances regarding Recreation Committee.

Mr. Mazza said he contacted Special Counsel Jost regarding combining Recreation and Park Committees. Atty. Jost, in his email response explained the reasons the two committees were separated. Park Committee consist of elected TC members and have financial decisions making power. Recreation Committee members make daily activity decisions.

14. REPORTS

a. Attorney’s Report – none at this time.

b. Mayor’s Report

– Newsletter – next issue, either digital or paper copy, is now available.

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- Holliday Tree Lighting Celebration – six member group is planning the December 9, 2022 event. Mr. Stiger said that he had asked the UT Road Crew to attend, with compensation. He is waiting for their reply.
- Joined a group of residents who will be looking into replenishing trees within the Township. Deputy Mayor Stiger and Recreation Committee Chairman McCormack are part of the group.
- Working on the shared services contract renewal with Clinton Township for Municipal Court Services.

c. Committee Report

Mr. Stiger reported the following:

- DR&F Forman Fleming is working with Mr. Stiger on the Township's Road Inventory Assessment with regard to drainage and catch basins cleaning before starting any road improvement project.
- Working on a solution that trucks delivering to McCrea Rd. avoid driving on a lawn on Deerfield Road.
- Provided data on accidents involving deer and their offspring at this time of the year and cautioned everyone to be careful when driving at dusk.
- Mrs. Brennan, Committee members Lordi and Stiger are the negotiating team for Teamsters contract. They have been meeting to review the contract document and will be meeting with Teamsters and DR&F representatives at the end of the month.

Mr. Hirt reported the following:

- Suggested purchasing a small generator for the Municipal Building.

Mr. Mazza reported the following:

- Provided an oral report of UT Recreation Committee activities. Announced that Jens Duerr and VJ DiRoberto are retiring/resigning as members on the Committee.
- The Committee started planning for 2023 and is looking for volunteers and members.
- Will be attending two meetings involving PVFC at the Fire House on Monday, November 14th.
- Would like to start a discussion regarding establishing an official UT Facebook Page restricting public comments. Mr. Stiger agreed. Atty. Schmierer briefly explained drawbacks if public comments are allowed. Mayor DeGiralamo was of an opposite opinion. Mr. Lordi suggested other media platforms could be utilized to communicate with residents. Briefly discussed.
- Mentioned adopting a local parking ordinance giving State Troopers authority to issue tickets for unlawful parking.

Mr. Lordi reported the following:

- Twp. Website – up and running, but some pages are still under construction. Mr. Lordi mentioned that GovOffice did not apprise the Township that the company had merged, was purchased / acquired by Catalyst. He said it means a lot more input is required from the Township than originally agreed upon. Mr. Lordi pointed out some of the new features and encouraged everyone to check. Tax payment portal was down, but has been updated and is running smoothly.
- An email: images@uniontwp-hcnj.org was set up for residents to email photographs from different events organized by the Township or just from around town.
- On November 1st, along with the Mayor, attended a meeting with UT Board of Ed and JCP&L to discuss streamlining of power outages information.

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- As stated earlier, updates to the Teamsters contract and Shared Service Agreement with Bd. of Ed. will be discussed in Executive Session later tonight
- NJ State Police ancillary patrols are ongoing. Data provided to Mr. Lordi was briefly discussed.
- On October 5th, “National Coffee with a Cop Day”, met with local State Troopers. Mr. Lordi said it was a very successful and informative meeting.
- Tree lighting celebration – should be a pretty awesome event this year with new ideas and attractions for children.
- Responded to an email from Delaware Regional High School Environmental Club Group offering to come to Union Twp. and help with parks, roads, streams clean up. Mr. Stiger suggested contacting and coordinating with UT Environmental Commission.
- Suggested that the Committee make a decision to purchase a video recording system to live stream Township meetings. The Committee agreed and will be looking into purchasing a system in the near future.
- It was brought to Mr. Lordi’s attention that the roof on the municipal building might be leaking in some spots. Will be providing an update as information becomes available.
- As posted on social media a “Critical Incident Response Drill” will be performed at the Middle School tomorrow and on Friday from 7 am until 5 pm. Information is also posted on our website.
- Recycling Center – welcomed newly appointed part-time employee Steve Wardell. Mr. Stiger thanked Mr. Wardell for helping at the Center before becoming a part-time employee.
- UT First Responders were recently recognized and received valor awards for their heroics actions at the Union Hill Fire. Asked if the members of this governing body would consider similar recognition.
- Reminded that time to start budget planning is almost here and, as discussed last year, the Committee was going to develop a funding formula before 2023 budget discussion start.
- Thanked Mayor DeGiralamo for preparing a letter and resolution to be submitted with an application for redesigning the Township website grant.

d. **Finance Officer’s Report** – nothing to report at this time

15. PUBLIC COMMENTS – no comments

16. EXECUTIVE SESSION – 9:29 pm

Resolution #2022-114

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by resolution;

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Union will convene in an Executive Session that will be limited only to consideration of items with respect to which the public may be excluded pursuant to N.J.S.A. 10:4-12b. The general nature of the subject or subjects to be discussed in this session is as follows:

- a. Matters falling within the attorney-client privilege [N.J.S.A. 10:4-12b(7)]: Shared Services Agreement with Board of Education (assistance with inclement weather, facilities usage)
- b. Matters falling within the attorney-client privilege [N.J.S.A. 10:4-12b(7)]: Teamsters Negotiations
- c. Matters falling within the attorney-client privilege [N.J.S.A. 10:4-12b(7)]: 2023 Professional Services Contracts

The matters discussed in this session will be disclosed to the public when the need for confidentiality no longer exists.

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Formal action may be taken following the conclusion of the Executive Session.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Union assembled in public session on November 9, 2022 at 9:29 p.m. in the Union Township Municipal Building, 140 Perryville Road, Hampton, New Jersey, for the discussion of matters relating to the specific items designated above.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza	x		x			
Mr. Hirt			x			
Mr. Stiger			x			
Mr. Lordi			x			
Dr. DeGiralamo		x	x			

Motion Carried

The Committee reconvened the regular meeting at 10:35 p.m. with the following vote:

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Mazza		x	x			
Mr. Hirt			x			
Mr. Stiger			x			
Mr. Lordi			x			
Dr. DeGiralamo	x		x			

Motion Carried

17. ADJOURNMENT

There being no further business to come before the Township Committee at this time Mr. Stiger made a motion to adjourn the meeting at 10:36 p.m. Dr. DeGiralamo seconded the motion. Motion carried by unanimous favorable roll call vote.

Transcribed by: Ella M. Ruta, Municipal Clerk

David DeGiralamo, Mayor