

BECAUSE OF THE COVID-19 STATE OF EMERGENCY AND THE CLOSURE OF THE MUNICIPAL BUILDING THIS MEETING WAS HELD ELECTRONICALLY. FOLLOWING WAS THE LINK TO THE MEETING:

Topic: Township Committee
Time: Oct 21, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/81203011743?pwd=bC9YTTBmR1loUFRzUFhtbIR1dGxrQT09>

Meeting ID: 812 0301 1743
Passcode: 445463
One tap mobile
+13017158592,,81203011743#,,,,,0#,,445463# US (Germantown)
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Dial by your location
+1 301 715 8592 US (Germantown)
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Meeting ID: 812 0301 1743
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1. CALL TO ORDER

Mayor Mazza called the meeting to order at 7:00 p.m.

2. "Sunshine Law" Announcement- Adequate notice of this public meeting has been provided by Annual Notice; published in the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk's Office. In addition, due to the current situation, notices of the virtual meeting were published/posted in compliance with the Sunshine Law.

3. FLAG SALUTE -

4. ROLL CALL

	Present	Absent
Mr. Severino		x
Mr. Mazza	x	
Mr. Hirt	x	
Mr. Stiger	x	
Mr. Stothoff	x	

Also present, Trishka Cecil- Township Attorney, Robert Clerico-Township Engineer, Grace Brennan-CFO and Ella M. Ruta- Municipal Clerk.

MINUTES OF REGULAR MEETING October 21, 2020

5. APPROVAL OF PRIOR MEETING MINUTES

- a. Regular Meeting Minutes of September 16, 2020

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						x
Mr. Mazza			x			
Mr. Hirt		x	x			
Mr. Stiger			x			
Mr. Stothoff	x		x			

Motion carried

6. VISITORS – property and liability insurance coverage through PAIC

Lisa Pfenninger, Risk Management Consultant briefly, explained the process of property and liability insurance coverage for Pattenburg Rescue Squad through the Township. The premium would be considerably lower compared to what they are currently paying. CFO Brennan stated that their annual allotment would be less the amount of the premium cost.

CFO Brennan asked that the following motion be adopted:

To include Pattenburg Rescue Squad in the Township’s property and liability coverage

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						x
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger		x	x			
Mr. Stothoff	x		x			

Motion carried

7. REPORTS RECEIVED – Acknowledged and briefly discussed

- a. Road Dept.- Week Ending; 9/11/20; 9/18/20; 9/25/20; 10/09/20

Mr. Hirt asked that three dead trees in Pattenburg be removed. CFO Brennan said she would be contacting DR&F about the trees.

Mr. Stothoff asked about “No outlet”, “No through traffic” signs placed by DR&F in some Developments. CFO Brennan said that residents requested those signs.

Mr. Hirt asked that additional signage “No truck traffic” be posted on Baptist Church Rd. Mayor Mazza said he would be contacting the Road Foreman tomorrow about the signs.

- b. Municipal Court – August/September 2020 – briefly discussed
- c. Animal Control Officer – September 2020
- d. Public Safety Director – written report submitted this afternoon. Report briefly discussed. Mayor Mazza mentioned a complaint received from a resident about stopping weekly delivery of a free local newspaper. He said the Zoning Officer contacted the newspaper and responded to the resident.
Mr. Strauss reported on the meeting with the newly elected Chief of PVFD. Messrs. Stiger and Stothoff emphasized the importance of the Fire Dept. adhering to the Township ordinance regarding the Committee approval of new members, background checks and monthly report to the Township.
- e. Engineer’s Report

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- Brass Castle Project has been completed. Waiting for a final report from the Contractor.
- Baptist Church Section I – Funding Ordinance is scheduled for introduction tonight. Contract for the Road Improvement has to be awarded by March of 2021.
- Stormwater Control Ordinance – working with Atty. Cecil to have the ordinance ready for the next meeting.

Mr. Hirt asked about Stop signs at the T-intersection of Baptist Church and Frontage Road. Engineer Clerico said additional STOP signs have to be approved by an Ordinance.

8. CORRESPONDENCE/WRITTEN COMMUNICATIONS

9. PUBLIC COMMENTS

Elena Koretzky, Brass Castle resident, asked about blocking off vehicular traffic in Brass Castle Development for Halloween. Deputy Mayor Stothoff said the Request is scheduled for approval later in the meeting. He also said that he provided CDC Guidelines for COVID-19 Regulation to Mary Jo Haggerty for distribution to the Association.

Eileen Radicon, Township resident, brought to the Committee’s attention regulations regarding impervious coverage in some districts and its effect on the real estate market in the Township. She was advised to attend the Planning Board/Board of Adjustment meeting tomorrow night at which time the issue will be addressed.

10. PUBLIC HEARING – 2nd Reading

11. OLD BUSINESS

12. NEW ORDINANCE – 1st Reading

**TOWNSHIP OF UNION
HUNTERDON COUNTY**

NOTICE OF INTRODUCTION OF ORDINANCE

PLEASE TAKE NOTICE that the following Ordinance was adopted on first reading by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, at a meeting held on the 21st day of October, 2020. The Ordinance was then ordered to be published according to law. Notice is hereby given that said Ordinance will be considered for final passage at a public hearing to be held on November 18th, 2020 at 7:00 pm or as soon thereafter as the matter may be reached, at the Union Township Municipal Building, 140 Perryville Road, Jutland, N.J. or via a virtual meeting of the governing body held on such date at which time all interested parties will be heard.

Ella M. Ruta, Municipal Clerk

ORDINANCE NO. 2020-6

AN ORDINANCE OF THE TOWNSHIP OF UNION IN HUNTERDON COUNTY, NEW JERSEY AMENDING CERTAIN PROVISIONS OF CHAPTER 20 OF THE CODE OF THE TOWNSHIP OF UNION, “REGULATIONS FOR QUARRYING”

BE IT ORDAINED by the Township Committee of the Township of Union, County of Hunterdon and State of New Jersey, that certain provisions of Chapter 20 of the Code of the Township of Union, “Regulations for Quarrying,” are hereby amended as follows (new language appears in underlined text; deleted language appears with ~~strikethrough~~ text):

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1. Section 20-1.4, "Application for License" is hereby amended by adding thereto a new subsection "i.", which shall read as follows:

§ 20-1.4. Application for License.

[a. through h. – no change]

i. Certification of proof from the Township Tax Collector that no taxes or assessments for local improvements are due or delinquent on the quarry property, or any portion thereof.

2. Section 20-1.5, "Plan for Reclamation of the Site," is hereby amended by revising subsection "a" to read as follows, and by adding thereto a new subsection i., which shall read as follows:

§ 20-1.5. Plan for Reclamation of the Site.

Prior to approval of any application, a plan for reclamation of the site shall be submitted to the Municipal Clerk. This plan, which shall include the data required under subsection 20-1.4b, shall show the ultimate plans for the quarry site after quarrying operations have terminated. It shall contain the following minimal provisions for the safety of the public and for the preservation of land values, both of the quarry site and of surrounding areas. It shall also indicate measures to be taken during the quarrying operations which will progressively fulfill these provisions and the overall reclamation plan.

- a. The material involved in all ultimate slopes shall be stabilized and no ultimate slope shall exceed the angle of repose for the material(s) of which it is comprised. All slopes must be constructed in such a way as to retain a top layer of topsoil of not less than six inches in thickness. Ultimate ~~rock~~ quarry faces ~~may~~ shall not be sloped in excess of ~~45°~~ 26.6° (2H:1V) ~~if and the following four conditions are~~ and the following conditions shall be met:
1. ~~The~~ If slopes are benched, ~~with the benches shall be~~ the benches shall be no less than 20 feet in width and at ~~heights elevations~~ heights elevations which the Planning Board finds will provide sufficiently safe conditions;
 2. Competent engineering evidence is produced to show that the material(s) in the face will remain stable at such ultimate angle;
 3. No portion of any slope shall ~~exceed~~ be less than 30° from the vertical ~~26.6° (2H:1V) and shall be designed and certified by a professional engineer licensed in the State of New Jersey. At least 60 days prior to beginning reclamation activities in areas where the final slope will be 26.6° (2H:1V), the applicant will submit to Union Township a stability analysis prepared by a professional engineer licensed in the State of New Jersey that demonstrates that the backfill material and construction techniques proposed for the reclamation will achieve a factor of safety of at least 1.5;~~ 26.6° (2H:1V) and shall be designed and certified by a professional engineer licensed in the State of New Jersey. At least 60 days prior to beginning reclamation activities in areas where the final slope will be 26.6° (2H:1V), the applicant will submit to Union Township a stability analysis prepared by a professional engineer licensed in the State of New Jersey that demonstrates that the backfill material and construction techniques proposed for the reclamation will achieve a factor of safety of at least 1.5;
 4. A statement of safety precautions to be provided relative to such slopes is submitted and found sufficient by the Planning Board; ~~and~~ and
 5. A revegetation plan shall be prepared for all rehabilitated areas. The plan shall be designed to revegetate the area to land uses similar to that which existed prior to the commencement of quarrying operations. Revegetation plans shall include a description of soil preparation, stabilization and soil replacement plans which conform to Soil Conservation Service Standards. The plan shall also include a one (1) year maintenance plan. The plan must provide for permanent and complete revegetation of all areas affected by the quarrying operations.

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[b. through h. – no change]

i. Upon completion of the reclamation in these areas, the applicant will provide certification prepared by a professional engineer that the reclamation was performed in accordance with the plan submitted to the Planning Board.

3. Section 20-1.10, "Regulations of Operation" is hereby amended by revising subsection "d." to read as follows, and by adding thereto two new subsections n. and o., which shall read as follows:

§ 20-1.10. Regulations of Operation.

[a. through c. – no change]

d. Quarrying which will reduce the quarried area below the grade of the lowest adjoining property or road is prohibited, except along the boundary line with a licensed adjoining quarry, in which case, the grade of the quarried area cannot be below the grade of the adjoining quarry at the boundary line. No quarrying shall be permitted which will endanger the lateral support of abutting properties or roads. A minimum leveled (or natural) buffer area of 50 feet shall be provided between any quarry boundary line (except boundary lines between adjacent licensed quarries) and the commencement of the slope.

[e. through m. – no change]

n. Any fill material brought to the quarry property for reclamation purposes must provide certified testing reports to the license holder to ensure that the fill material is free of environmental contamination. All sampling must be certified with a letter from a New Jersey licensed professional engineer, licensed geologist, or certified hazardous materials handler (CHMM).

o. All operations shall be conducted in accordance with applicable law.

4. Repealer. All ordinances or Code provisions or parts thereof inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

5. Severability. If any section, subsection, paragraph, sentence or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

6. Effective Date. This ordinance shall take effect immediately upon its passage and publication, as required by law.

ATTEST:

Ella Ruta, RMC, Municipal Clerk

Frank T. Mazza, Mayor

First Reading: October 21, 2020
Publication/Full: October 29, 2020
Second Reading: November 18, 2020
Publication/Title: November 26, 2020

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						x
Mr. Mazza			x			

Mr. Hirt		X	X			
Mr. Stiger			X			
Mr. Stothoff	X		X			

Motion carried

**TOWNSHIP OF UNION
IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

ORDINANCE NUMBER 2020-7

BOND ORDINANCE PROVIDING FOR ROADWAY IMPROVEMENTS TO SECTION ONE OF BAPTIST CHURCH ROAD, BY AND IN THE TOWNSHIP OF UNION, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; APPROPRIATING \$650,000 THEREFOR (INCLUDING A GRANT RECEIVED OR EXPECTED TO BE RECEIVED FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION IN THE AMOUNT OF \$165,134) AND AUTHORIZING THE ISSUANCE OF \$484,866 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

BE IT ORDAINED AND ENACTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF UNION, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized as general improvements or purposes to be undertaken by the Township of Union, in the County of Hunterdon, State of New Jersey (the "Township"). For the said improvements or purposes stated in Section 3 hereof, there is hereby appropriated the sum of \$650,000, which sum includes a grant in the amount of \$165,134 received or expected to be received from the New Jersey Department of Transportation (the "Grant"). No down payment for said improvements or purposes is required pursuant to Section 40A:2-11(c) of the Local Bond Law, N.J.S.A. 40A:2-1 et seq., as amended and supplemented (the "Local Bond Law"), as said improvements or purposes involve a project funded by a grant provided by the State of New Jersey.

SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$650,000 appropriation not provided for by application hereunder of said Grant, negotiable bonds of the Township are hereby authorized to be issued in a principal amount not exceeding \$484,866 pursuant to, and within the limitations prescribed by, the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in a principal amount not exceeding \$484,866 are hereby authorized to be issued pursuant to, and within the limitations prescribed by, the Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and the purposes for which said bonds or notes are to be issued are for roadway improvements Section One of Baptist Church Road beginning at the intersection of County Road 579 and ending at the intersection of Scotch Willie. Such improvements or purposes are to include, but are not limited to, as applicable, demolition and excavation, milling, paving, resurfacing and reconstruction of the roadway, roadway painting and striping, the repairing and/or removal and installation of sidewalks, driveway aprons, curbing, retaining walls and curb ramps, guardrails, road shoulders, gutters, storm drains, and concrete improvements, and all other related improvements, design work, preparation of plans and specifications, permits, bid documents, contract administration, work, materials, equipment, accessories, labor and appurtenances necessary therefor or incidental thereto.

(b) The estimated maximum amount of bonds or notes to be issued for said improvements or purposes is \$484,866.

MINUTES OF REGULAR MEETING October 21, 2020

(c) The estimated cost of said improvements or purposes is \$650,000, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor is the Grant in the amount of \$165,134 available for such improvements or purposes.

SECTION 4. Other than the Grant, in the event the United States of America, the State of New Jersey, and/or the County of Hunterdon make a contribution or grant in aid to the Township, for the improvements and purposes authorized hereby and the same shall be received by the Township prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey and/or the County of Hunterdon. Other than the Grant, in the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey and/or the County of Hunterdon, shall be received by the Township after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to any contribution or grant in aid received by the Township as a result of using funds from this bond ordinance as “matching local funds” to receive such contribution or grant in aid.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Township, provided that no note shall mature later than one (1) year from its date or otherwise authorized by the Local Bond Law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses and are improvements or purposes which the Township may lawfully undertake as general improvements or purposes, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of said improvements or purposes within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is ten (10) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Township and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$484,866 and the said bonds or notes authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

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(d) An aggregate amount not exceeding \$25,000 for items of expense listed in and permitted under section 20 of the Local Bond Law is included in the estimated cost indicated herein for the purposes or improvements hereinbefore described.

SECTION 8. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the bonds or notes authorized by this bond ordinance. The bonds or notes shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Township for the payment of the principal of the bonds or notes and the interest thereon without limitation as to rate or amount.

SECTION 9. The Township reasonably expects to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. This Section 9 is intended to be and hereby is a declaration of the Township's official intent to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulations §1.150-2. All reimbursement allocations will occur not later than eighteen (18) months after the later of (i) the date the expenditure from a source other than any bonds or notes authorized herein is paid, or (ii) the date the improvements or purposes described in Section 3 hereof is "placed in service" (within the meaning of Treasury Regulations §1.150-2) or abandoned, but in no event more than three (3) years after the expenditure is paid.

SECTION 10. The Township covenants to maintain the exclusion from gross income under section 103(a) of the Internal Revenue Code of 1986, as amended, of the interest on all tax-exempt bonds and notes issued under this bond ordinance.

SECTION 11. The Chief Financial Officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township, which are authorized herein, and to execute such disclosure document on behalf of the Township. The Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township, which are authorized herein, and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 12. This bond ordinance shall take effect twenty (20) days after the first publication hereof after final adoption and approval by the Mayor, as provided by the Local Bond Law.

ADOPTED ON FIRST READING

DATED: October 21, 2020

ELLA M. RUTA, RMC,
Township Clerk

ADOPTED ON SECOND READING

DATED: November 18, 2020

ELLA M. RUTA, RMC,
Township Clerk

APPROVAL BY THE MAYOR ON THIS _____ DAY OF _____, 2020

FRANK MAZZA, Mayor

Discussed was financing to improve the whole length of Baptist Church Road at the same time. CFO Brennan explained that the contract for Section I has to be approved by the first quarter on next year, but additional Bond Ordinance can be introduced at a later time when all NJ DOT Grants are known.

Mr. Stiger mentioned short-term versus long-term rates for bonds.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						x
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger		x	x			
Mr. Stothoff	x		x			

Motion carried

TOWNSHIP OF UNION
COUNTY OF HUNTERDON

NOTICE OF INTRODUCTION OF ORDINANCE

PLEASE TAKE NOTICE that the following Ordinance was adopted on first reading by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, at a meeting held on the 21st day of October, 2020. The Ordinance was then ordered to be published according to law. Notice is hereby given that said Ordinance will be considered for final passage at a public hearing to be held on November 18th, 2020 at 7:00 pm or as soon thereafter as the matter may be reached, at the Union Township Municipal Building, 140 Perryville Road, Jutland, N.J. or via a virtual meeting of the governing body held on such date at which time all interested parties will be heard.

Ella M. Ruta, Municipal Clerk

ORDINANCE #2020 - 8

AN ORDINANCE APPROPRIATING THE SUM OF \$110,000.00 CURRENTLY LOCATED WITHIN THE CAPITAL IMPROVEMENT FUND OF THE GENERAL CAPITAL FUND OF THE TOWNSHIP OF UNION, HUNTERDON COUNTY, NEW JERSEY FOR THE PURCHASE OF A CASE 580SN BACKHOE FOR THE DEPARTMENT OF ROADS AND FACILITIES

WHEREAS, there is currently within the 2020 Capital Fund of the Township of Union, County of Hunterdon, State of New Jersey, an item entitled Capital Improvement Fund; and

WHEREAS, there is in this fund at least \$110,000.00; and

WHEREAS, the Township Committee of the Township of Union has deemed there is a need for the purchase of a Back Hoe,

NOW, THEREFORE, BE IT RESOLVED AND ENACTED by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, that:

SECTION 1. There is hereby appropriated from the Capital Improvement Fund of the 2020 General Capital Fund for:

MINUTES OF REGULAR MEETING October 21, 2020

The Purchase of a Back Hoe \$110,000.00

Section 2. All Ordinances or parts of Ordinances which are inconsistent with the terms of the Ordinance be and the same are hereby repealed to the extent of their inconsistency;

SECTION 3. There is no debt incurred by this ordinance.

SECTION 4. This Ordinance shall take effect after proper passage and publication in accordance with law.

BY: _____
Frank Mazza, Mayor

First Reading: October 21, 2020
Publication/in Full October 29, 2020
Second Reading: November 18, 2020
Publication/Title Only: November 26, 2020

Table with 7 columns: Roll Call Vote, Moved, Seconded, Ayes, Nays, Abstain, Absent. Rows include Mr. Severino, Mr. Mazza, Mr. Hirt, Mr. Stiger, Mr. Stothoff.

Motion carried

13. NEW BUSINESS

CONSENT AGENDA: All matters listed under the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separate.

Mr. Stothoff asked that Payment of Bills approval be taken out of the Consent Agenda.

- a. RESOLUTION #2020-95: Excavation Bond Refund – Block 17 Lot 24, Q0035

Excavation Bond Refund
Block 17 Lot 24, Q0035
571 County Road 579
Hampton, NJ 08827

WHEREAS, Stephanie Gjevukaj, did post an excavation bond for the construction of a new home at block 17 Lot 24, and

WHEREAS, the work and inspections are complete and all invoices have been paid, and

WHEREAS, the certificate of occupancy, from the DCA has been received,

NOW, THEREFORE, BE IT RESOLVED that the excavation bond, in the amount of \$500.00 be refunded to Stephanie Gjevukaj,

BE IT FURTHER RESOLOVED, that this resolution shall take effect immediately.

- b. **RESOLUTION #2020-96**: Excavation Bond Refund – Block 25 Lot 38

**Excavation Bond Refund
Block 25 Lot 38
80 Perryville Road
Pittstown, NJ 08867**

WHEREAS, Joseph Calvet, did post an excavation bond for the construction of a 2 car detached garage at block 25 Lot 38, and

WHEREAS, the work and inspections are complete and approved by the DCA Constructions Code Division,

NOW, THEREFORE, BE IT RESOLVED that the excavation bond, in the amount of \$500.00 be refunded to Joseph Calvet,

BE IT FURTHER RESOLOVED, that this resolution shall take effect immediately.

- c. **RESOLUTION #2020-97**: Authorizing the Employment of Matthew Kown, Recycling Attendant

**RESOLUTION 2020 – 97
Authorizing the Employment of Matthew McKown
Part Time – Recycling Attendant**

WHEREAS, the Township of Union is in need of a part-time recycling attendant; and

WHEREAS, Matthew McKown is qualified and has been offered said position, and good cause appearing;

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey that Matthew McKown shall be hired as a part time recycling attendant, to serve at the pleasure of the Township Committee, at \$13.62 per hour.

- d. **RESOLUTION #2020-98**: Authorizing the Employment of Cooper Grygon, Recycling Attendant

**RESOLUTION 2020 – 98
Authorizing the Employment of Cooper Grygon
Part Time – Recycling Attendant**

WHEREAS, the Township of Union is in need of a part-time recycling attendant; and

WHEREAS, Cooper Grygon is qualified and has been offered said position, and good cause appearing;

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey that Cooper Grygon shall be hired as a part time recycling attendant, to serve at the pleasure of the Township Committee, at \$13.62 per hour.

- e. **RESOLUTION #2020-99**: Authorizing the Employment of Jeremy Sabol, Recycling Attendant

**RESOLUTION 2020 – 99
Authorizing the Employment of Jeremy Sabol
Part Time – Recycling Attendant**

WHEREAS, the Township of Union is in need of a part-time recycling attendant; and

WHEREAS, Jeremy Sabol is qualified and has been offered said position, and good cause appearing;

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey that Jeremy Sabol shall be hired as a part time recycling attendant, to serve at the pleasure of the Township Committee, at \$13.62 per hour.

- f. **RESOLUTION #2020-100:** Authorizing the Employment of John Paulmeno, Deputy OEM Coordinator

**RESOLUTION 2020 – 100
Authorizing the Employment of John Paulmeno
Deputy Office of Emergency Management Coordinator**

WHEREAS, the Township of Union is in need of a Deputy OEM Coordinator; and

WHEREAS, John Paulmeno is qualified and has been offered said position, and good cause appearing;

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey that John Paulmeno shall be hired as the Deputy OEM Coordinator, to serve at the pleasure of the Township Committee, at an annual salary of \$2,400.00, effective November 1, 2020.

- g. **RESOLUTION #2020-101:** Approving COVID-19 Grant Application to the County of Hunterdon

**Union Township, Hunterdon County
Hunterdon County COVID-19 Municipal Grant Program**

WHEREAS, Hunterdon County has approved a COVID Municipal Grant Program to assist Hunterdon County’s 26 municipalities with pandemic emergency response costs, and

WHEREAS, approved grants will be distributed on a per capita basis for each municipality with each jurisdiction being eligible for \$1,000, but up to a \$5,000 maximum, and

NOW, THEREFORE BE IT RESOLVED Union Township requests \$2166.40 to cover expenses related to the response to the COVID-19 pandemic, and has attached an itemized breakdown of costs incurred with a total sum. This resolution authorizes the application for, and acceptance of, funds issued under the Hunterdon County COVID Municipal Grant Program.

- h. **RESOLUTION #2020-102:** Approving Request by Safelife Driving School, LLC for Issuance of NJ MVC “Municipal Approval Certificate of Business License”

UNION TOWNSHIP, HUNTERDON COUNTY

APPROVING REQUEST BY SAFELIFE DRIVING SCHOOL, LLC FOR ISSUANCE OF NEW JERSEY MOTOR VEHICLE COMMISSION “MUNICIPAL APPROVAL CERTIFICATE OF BUSINESS LICENSE”

WHEREAS, Safelife Driving School, LLC (Boris Seferoglu) wishes to establish a driving school in Union Township on property located at 56 Route 173, Suite #2-H, Hampton, New Jersey 08827; and

WHEREAS, the State of New Jersey Motor Vehicle Commission requires applicants wishing to establish driving schools to provide “Municipal Approval Certificate of Business License” signed by the

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municipal clerk and certifying that the location, establishment and maintenance of the business has been approved; and

WHEREAS, the Township’s Zoning Officer, Leigh Gronau, has determined that the Safelife’s proposed use at the location in question is a permitted use under the Township’s zoning regulations, and accordingly on October 7, 2020 issued Zoning Permit #2020-87 to Safelife Driving School;

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Union in Hunterdon County, New Jersey as follows:

1. The preamble to this resolution is hereby incorporated as if fully restated herein.
2. The Township Clerk is hereby authorized and directed to sign and issue to Safelife Driving School, LLC a New Jersey Motor Vehicle Commission “Municipal Approval Certificate for Business License” certifying that the location, establishment and maintenance of a driving school on property located at 56 Route 173, Suite 2H is a permitted use under the Township’s applicable zoning regulations.
3. This resolution shall take effect immediately.

i. **Motion to Approve** – Request for Putting Barricades in the Brass Castle Neighborhood on Halloween

End of Consent Agenda

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						x
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger		x	x			
Mr. Stothoff	x		x			

Motion carried

j. **Payment of Bills** –

Mr. Stothoff asked that the release of the payment to South State Contractor is contingent upon recommendation by the Engineer.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						x
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger		x	x			
Mr. Stothoff	x		x			

Motion carried

f. Discussion – 2020 Best Practices Inventory

CFO Brennan stated that questions answered in affirmative qualify the Township to receive a full amount of the Municipal State Aid. She stated that unless the Committee members have questions she would be filing the Inventory tomorrow. Mr. Stiger brought up a disaster recovery plan question. Mrs. Brennan said she did not feel

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comfortable answering that question. She said she will be working on the plan with our Risk Management Consultant, Lisa Pfenninger.

Mrs. Brennan asked that the following motion be approved:

To file 2020 Best Practices Inventory with the State of New Jersey.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						x
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger	x		x			
Mr. Stothoff		x	x			

Motion carried

14. REPORTS

a. Attorney’s Report

- Working together with Engineer Clerico on a Stormwater Management Ordinance to be introduced at the November meeting. Thanked Engineer Clerico for his input. Atty. Cecil indicated that before the Ordinance can go into effect it has to be submitted to the County for review. If within a 60-day period the County does not provide any comments the Ordinance automatically becomes effective.
- Received an email from Atty. Jost about additional money available to the Township for reimbursement in connection with Milligan Farm, after the Township’s Open Space and Recreation Plan had been updated.

b. Committee Report

Mr. Stiger reported the following:

- Work began on updating Farmland Preservation Plan, as it also needs to be current.

c. Mayor’s Report

- Thanked Atty. McNally for her effort with regard to Comcast Franchise Contract renewal.
- Asked the Committee’s opinion about allowing Leigh Gronau, Zoning Officer to increase her hours at her Zoning Officer position. Personnel Administrator Brennan advised that she is still learning the Township’s zoning ordinances and in time the 12.5 hours per week should be sufficient. She said the issue could be revisited in January. Mrs. Brennan added that prior Zoning Officers worked part time 8 hours per week at the most. In addition, she said most office employees are part time with very limited hours and without complaints from residents. The Clerk mentioned that no person was turned away at any time of the day with zoning inquiry since Leigh Gronau started working full time. Briefly discussed.
- Thanked Engineer Clerico and his crew for an outstanding job overseeing the Brass Castle Road Improvement Project.
- Asked if the Committee would allow Jack Sobol, the newest employee on DR&F, to take a day off to take a written CDL license test. After passing of the written test, he would be allowed to use the Township truck along with Foreman Fleming to take his road test. Mr. Stiger said that Mr. Fleming is to report to the Committee when Mr. Sobol passes his written test. The Committee agreed that upon passage of the written test, he could utilize the Township truck with Foreman Fleming to take his road test.

At this time, Mr. Stiger had additional comments:

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- 2020 NJLM Conference – Mr. Stiger advised the Committee that Sessions and Classes from 2020 NJLM Conference will be available on line to all registrants for the next 12 months.
- Mark Saluk from Hunterdon County Economic Development reported that 99% of the incoming calls to his office are inquiries about warehousing and distribution centers along I-78 corridor. The Township of Clinton amended their Master Plan specifying what is and is not allowed along I-78 and 22.

15. PUBLIC COMMENTS

Marc Strauss – will be forwarding information about COVID-19 Grant for Municipalities recently approved by the Governor to CFO Brennan and the Clerk for distribution`.

Eileen Radicon – She said her experience with Zoning Officer was great. Timely response was the only issue.

16. EXECUTIVE SESSION – 8:34 PM

RESOLUTION #2020-103

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by resolution;

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Union will convene in an Executive Session that will be limited only to consideration of items with respect to which the public may be excluded pursuant to N.J.S.A. 10:4-12b. The general nature of the subject or subjects to be discussed in this session is as follows:

Matters falling within the attorney-client privilege [N.J.S.A. 10:4-12b(7)]:

- a. Selection of the 2020 Volunteer of the Year Award.
- b. Matters relating to litigation, negotiations and the attorney-client privilege related – Foster Wheeler

The matters discussed in this session will be disclosed to the public when the need for confidentiality no longer exists.

Formal action might be taken following the conclusion of the executive session.

Mr. Stiger asked if the Executive Session Resolution could be amended by adding additional items. Atty. Cecil advised that only if the Committee members agree. No objections voiced from members.

The following are additional items to be discussed in Executive Session:

- c. Comcast Franchise Contract Renewal
- d. Negotiation with Land Conservancy to update UT Farmland Preservation Plan

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						x
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger		x	x			
Mr. Stothoff	x		x			

Motion Carried

The Committee returned to regular meeting session at 9:32 PM

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Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						x
Mr. Mazza			x			
Mr. Hirt		x	x			
Mr. Stiger			x			
Mr. Stothoff	x		x			

17. ADJOURNMENT

There being no further business to come before the Township Committee at this time Mr. Stiger made a motion to adjourn the meeting at 9:32 p.m. Mr. Hirt seconded the motion. Motion carried by unanimous favorable roll call vote.

Transcribed by: Ella M. Ruta, Municipal Clerk

Frank Mazza, Mayor