

1. CALL TO ORDER

Mayor Severino called the meeting to order at 7:00 p.m.

- 2. **"Sunshine Law" Announcement**- Adequate notice of this public meeting has been provided by Annual Notice; published in the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk's Office.

3. FLAG SALUTE

4. ROLL CALL

	Present	Absent
Mr. Severino	X	
Mr. Hirt	X	
Mr. Sroka		X
Mr. Neary	X	
Mr. Mazza	X	

Also present J.P. Jost, Attorney, Robert Clerico, P.E., Municipal Clerk Ella M. Ruta.

5. APPROVAL OF PRIOR MEETING MINUTES

- a. Special Budget Workshop Meeting of February 7, 2018
- b. Regular and Executive Session Meeting Minutes of February 7, 2018

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino					X	
Mr. Hirt		X	X			
Mr. Sroka						X
Mr. Neary			X			
Mr. Mazza	X		X			

Motion carried

6. VISITORS

- a. Honoring North Hunterdon High School's 2017 Girls Cross-Country Team
- b. Honoring North Hunterdon High School's Football Team

Mayor would like to wait for recipients of the above proclamations to arrive.

7. REPORTS RECEIVED - Acknowledged

- a. Road Dept.- Week Ending; 2 /02/18; 2/19/18
 - b. Municipal Court – January 2018
 - c. Animal Control Officer – January 2018
 - d. Public Safety Coordinator – Not Currently Present
 - e. Engineer's Report
- Municipal Storage Building – Nothing new to report.

MINUTES OF REGULAR MEETING February 21, 2018

- Perryville Road/Railroad Crossing – Distributed a copy of an e-mail from the Railroad Representative that states the Railroad will be hiring contractors.
- Pilot Travel Centers LLC: Block 11, Lot 24.03 – Nothing new to report.
- MS4 Storm Water Permits – Issued a memo to the Committee outlining requirements pertaining to education outreach. Mr. Sroka is the Committee liaison.
- Municipal State Aid Frontage Road – Section II – Notice of \$185,000.00 Grant. Section I Grant was \$200,000.00.
- Municipal Roads Maintenance Program – Meeting with Road Foreman Hermann tomorrow to review plans for 2018.
- Chip and Seal Project – Received prices for Chip Seal and Micro Seal Projects.

8. CORRESPONDENCE/WRITTEN COMMUNICATIONS

Mr. Hirt mentioned the following correspondence:

- Directional Signs for Pilot Travel Center – Spoke with NJDOT Representative who told him the State is not involved with signs. The Township would have to install the signs. Mr. Clerico will do further research.

Mr. Mazza mentioned the following:

- 2018 On-Line Training for elected officials.

9. PUBLIC COMMENTS - None

10. PUBLIC HEARING – 2nd Reading

**ORDINANCE # 2018-1
AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF UNION,
HUNTERDON COUNTY, NEW JERSEY REGARDING KENNELS**

To open Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Mr. Sroka						X
Mr. Neary			X			
Mr. Mazza	X		X			

Motion approved by Unanimous Voice Call Vote

To close Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Mr. Sroka						X
Mr. Neary			X			
Mr. Mazza	X		X			

Motion approved by Unanimous Voice Call Vote

To Adopt

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Mr. Sroka						X
Mr. Neary			X			
Mr. Mazza	X		X			

Motion Carried

11. OLD BUSINESS – None

12. NEW ORDINANCE – 1st Reading

13. NEW BUSINESS

a. The following resolution was introduced for adoption:

RESOLUTION #2018-42

WHEREAS the Township Committee of the Township of Union, has agreed to the establishment of a Length of Service Award Program (LOSAP) Deferred Compensation Plan. This plan is to be made available to all bona fide eligible volunteers who are performing qualified services which is defined as fire fighting and prevention services, emergency medical services and ambulance services pursuant to Section 457 of the Internal Revenue Code of 1986, as amended, except for provisions added by reason of the Length of Service Award Program as enacted into federal law in 1997. The establishment of this Length of Service Award Program will also comply with New Jersey Public Law 1997, Chapter 388 and the Length of Service Award Plan Document; and

WHEREAS, the Township of Union deems it appropriate to act to ensure retention of existing members and to provide incentives for recruiting new first aid organization members; and

WHEREAS, Township of Union has a Length of Service Award Plan Document that implements the Programs objectives; and

WHEREAS, certain tax benefits could accrue to eligible volunteer firefighters organization members;

NOW THEREFORE BE IT RESOLVED that the Township of Union is adopting a Length of Service Award Program Deferred Plan which is substantially similar to a Plan that has been submitted to the Internal Revenue Service for a Private Letter Ruling. The use of the Ruling is for guidance only and the Township of Union acknowledges that for Internal Revenue Service purposes, the Ruling of another sponsoring agency is not to be considered precedent; and

BE IT FURTHER RESOLVED by the Township Committee of the Township of Union that, it hereby adopts a Length of Service Award Program Deferred Plan provided by the Lincoln National Life Insurance Company and Lincoln Financial Group, it’s agent, Plan Identifier: 01-LOSAP-LINCOLN-101700; and

BE IT FURTHER RESOLVED that The Lincoln National Life Insurance Company and Lincoln Financial Group, it’s agent, has agreed to be the provider for the Township of Union Length of Service Award Deferred Program and it’s eligible volunteers as provided for in it’s Length of Service Award Plan Document, Plan Identifier: 01-LOSAP-LINCOLN-101700; and

BE IT FURTHER RESOLVED that the Lincoln National Life Insurance Company and Lincoln Financial Group it’s agent, will provide, for the benefit of the participants, a Multi-Fund Variable Annuity contract as its funding vehicle; and

BE IT FURTHER RESOLVED that in accordance with N.J.A.C. 5:30-14.37 the Township of Union solicited proposals for a Length of Service Award Program (LOSAP) from 2 or more providers of LOSAP services. The Vendors responding to the request for proposals was Lincoln National Life Insurance Company and Lincoln Financial Group it’s agent. The successful vendor is Lincoln Life Insurance Company and Lincoln Financial Group, it’s agent. The Township of Union, CFO reviewed the proposal of the responding company. Lincoln National Life Insurance Company was selected because of the level of service, the financial stability of the company, features of the plan’s investment options and references; and

BE IT FURTHER RESOLVED that there has been no collusion, or evidence or appearance of collusion, between any local official and a representative of Lincoln National Life Insurance Company and Lincoln Financial Group, it’s agent, in the selection of a provider pursuant to N.J.A.C. 5:30-14.29.

BE IT FURTHER RESOLVED that the Mayor is authorized to execute an Administrative Services Agreement with the Lincoln National Life Insurance Company and Lincoln Financial Group, its agent, Plan Identifier: 01-LOSAP-LINCOLN-101700, and such other agreements as are necessary to implement the LOSAP Deferred Program. It is implicitly understood that there is to be no cost other than the Service Award by the Township of Union to the program; and

BE IT FURTHER RESOLVED that the Chief Financial Officer is authorized to serve as the “Local Plan Administrator” of the plan, represent the Township of Union, and execute individual Participation Agreements between Lincoln National Life Insurance Company and Lincoln Financial Group, it’s agent and bona fide eligible volunteers; and

BE IT FURTHER RESOLVED by the Township of Union that the Municipal Clerk_____ forwards a certified true copy of this resolution to the Chief Financial Officer and

BE IT FURTHER RESOLVED that the Municipal Clerk will submit all necessary documents to the Director of the Division of Local Government Services in the State Department of Community Affairs for approval.

Matt Severino, Mayor

Attest:

Ella M. Ruta, Municipal Clerk

b. The following resolution was introduced for adoption:

RESOLUTION #2018-43

**TOWNSHIP OF UNION, HUNTERDON COUNTY
RESOLUTION TO REFUND REDEMPTION TO LIENHOLDER**

WHEREAS, Tax Sale Certificate #2017-002 was issued to Pro Cap 7, LLC/US Bank Cust for PC 7, in the amount of \$140.89 on October 20, 2017; and

WHEREAS, the lien was redeemed on February 9, 2018, in the amount of \$3,327.89 in accordance with provisions of NJSA54:5-60 et seq.; and

NOW, THEREFORE, BE IT RESOLVED, on this 7th day of March 2018, by the Township Committee of the Township of Union, Hunterdon County, State of New Jersey, as follows:

1. The Treasurer issue a check in the amount of \$3,327.89 payable to Pro Cap 7, LLC/US Bank Cust for PC 7, 50 South 16th Street, Suite 2050, Philadelphia, PA 19102
2. That this resolution shall take effect immediately upon adoption.

c. **Motion to Approve:** Request to Perform a Fireworks Display at Grand Colonial on June 23, 2018

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt	X		X			
Mr. Sroka						X
Mr. Neary			X			
Mr. Mazza		X	X			

Motion carried

d. **Motion to Approve:** Fee Waiver Request for a Service Dog – Denise Filardo

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Mr. Sroka						X
Mr. Neary			X			
Mr. Mazza	X		X			

Motion carried

14. REPORTS

a. **Attorney’s Report:**

- Sent letter to the owner of the derelict property in Pattenburg.
- Mentioned Ordinance pertaining to small node installations on poles. Will forward a sample ordinance to Mr. Clerico for his review.
- Suggested a Committee be formed to review Comcast Franchise Renewal Contract.

b. **Committee Report**

Mr. Mazza reported the following:

- Garage Roof – Repairman from Morris County Co-op provided an estimate of \$35,000.00 to patch the roof, install a vent on the roof ridge, etc. He also spoke with contractor for the new building who gave an estimate of \$24,000.00 to replace the roof. Mr. Clerico was asked to prepare bid specs.

The following motion was put on the table for approval:

To authorize Mr. Clerico to prepare the required bid specs to replace the garage roof.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Mr. Sroka						X
Mr. Neary			X			
Mr. Mazza	X		X			

Motion carried

Mr. Hirt reported the following:

- Spoke to Hunterdon County Representative regarding tractor trailers making turnarounds on Van Syckel's Road. Will follow up next week.

c. Mayor's Report

- Attended the Pattenburg Rescue Squad's Appreciation Banquet. Was honored to swear Members to serve on the Squad.

Mayoral Appointments - David Stothoff, Class IV Planning Bd. / Bd. of Adjustment Member
 Manny Fernandez, Alternate II Planning Bd. / Bd. of Adjustment Member

15. PUBLIC COMMENTS – None

16. PAYMENT OF BILLS

The approved list of bills and all claims against the Township of Union as appearing in the Claims Register of this date paid and that all checks listed hereinafter issued in payment thereof.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt	X		X			
Mr. Sroka						X
Mr. Neary		X	X			
Mr. Mazza			X			

Motion carried

17. EXECUTIVE SESSION – no need

Mayor Severino read for the record by title the following Proclamations.

PROCLAMATION

**HONORING NORTH HUNTERDON HIGH SCHOOL'S
 2017 GIRLS CROSS-COUNTRY TEAM**

WHEREAS, the hard work, dedication, sportsmanship, talent and exceptional chemistry of the 2017 North Hunterdon High School Girls’ Cross-Country team has enabled these student athletes to earn the Hunterdon/Warren/Sussex, Skyland Conference, NJSIAA N2G4 Sectionals, NJSIAA G4 Groups, NJSIAA Meet of Champions, Shore Coaches Invitational, Nike NE Regional Championship Champions, NJ.com Girls Cross Country Team of the Year Champions; and

WHEREAS, winning the 2017 Championship brought honor to North Hunterdon High School; and

WHEREAS, Head Coach Sean Walsh was named NJ.com Girls Cross Country Coach of the Year and the 2017 Girls Cross Country Coach of the Year by US Track & Field and Cross Country Coaches Association and was integral in guiding the team to victor through unwavering support; and

WHEREAS, Chloe Gonzalez was named Hunterdon County Democrat Girls Cross Country Runner of the Year; and

WHEREAS, the Cross-Country Team members serve as role models to all youth and their dedication to practice, teamwork, high goals, hard work and mental attitude serve as an example to North Hunterdon High School students; and

WHEREAS, I, MATT SEVERINO, Mayor of the Township of Union, in the County of Hunterdon, State of New Jersey, do hereby recognize the North Hunterdon High School Football Team for claiming the Mid State 38 Raritan Division Championship Title for the 2017 season.

GIVEN, under my hand and seal of the Township of Union, as of

this 7th day of February 2018

By: _____

Matt Severino, Mayor

PROCLAMATION

HONORING NORTH HUNTERDON HIGH SCHOOL’S

2017 FOOTBALL TEAM

WHEREAS, the hard work, dedication, sportsmanship, talent and exceptional chemistry of the 2017 North Hunterdon High School football team has enabled these student athletes to earn the North Jersey, Section 2, Group 4 Championship and the Mid State 38 Raritan Division Championship titles; and

WHEREAS, winning the 2017 Championship brought honor to North Hunterdon High School; and

WHEREAS, Head Coach Jared Mazzetta and others were integral in guiding the team to victory through unwavering support; and

WHEREAS, Matt Busher was named the Most Valuable Player in the NJSIAA N2 G4 Championship Game and the Player of the Year in the Mid State 38 Raritan Division; and

WHEREAS, the Football Team members serve as role models to all youth and their dedication to practice, teamwork, high goals, hard work and mental attitude serve as an example to North Hunterdon High School students; and

WHEREAS, I, MATT SEVERINO, Mayor of the Township of Union, in the County of Hunterdon, State of New Jersey, do hereby recognize the North Hunterdon High School Football Team for claiming the Mid State 38 Raritan Division Championship Title for the 2017 season.

GIVEN, under my hand and seal of the Township of Union, as of

this 7th day of February 2018

By: _____

Matt Severino, Mayor

18. ADJOURNMENT

There being no further business to come before the Township Committee at this time Mr. Hirt made a motion to adjourn the meeting at 7:37 p.m. Mr. Mazza seconded the motion. Motion carried by unanimous favorable roll call vote.

Transcribed by: Grace A. Kocher, Deputy Clerk

Matt Severino, Mayor