

MINUTES OF A SPECIAL MEETING - BUDGET WORKSHOP February 8, 2012

1. CALL TO ORDER

Mayor Bischoff opened the meeting at 6:08 p.m.

2. FLAG SALUTE

- 3. ROLL CALL** - Present: Matt Severino (arrived at 6:15 p.m.), Frank Mazza, Bruce Hirt, Michele McBride, William Bischoff.
Grace Brennan, CFO and Ella M. Ruta, Township Clerk, were also present.

Sunshine Law Announcement – Adequate notice of this special meeting of the Union Township Committee has been provided in accordance with the “Open Public Meetings Act” by electronic mail to the Hunterdon Democrat and by posting such notice on the bulletin board in the Municipal Building and by filing a copy of the notice with the Township Clerk.

Mayor Bischoff announced that a check for \$450,000.00 from Green Acres was received and will be used toward paying off notes on Milligan Farm.

Received notice from Premiere Disposal, Inc. stating that the company will provide recycling services starting December 1, 2011. The monthly fee of \$7.00 will cover pick up twice a month. If interested residents would have to sign for the service.

4. PURPOSE OF THE MEETING

a. Discussion of 2012 Municipal Budget

- CFO Brennan updated the Committee on changes to numbers she had to work with since the last budget meeting. Mayor Bischoff asked various questions with regard to the budget (deferred school taxes, capital budget etc.) Additional issues discussed were the percentage of benefits that employees and elected officials will contribute, position of Animal Control Officer, hiring an outside lawn mowing company versus doing it in house. Also, financing for improvements to the Township roads was talked about.
- The Committee and CFO Brennan went over the expenditure side of the Budget document trying to reduce the spending in order to stay within the levy cap and have no increase to taxes.
- Mr. Severino and Mr. Mazza volunteered to contribute \$1,200.00 per year towards their benefits costs.

Ms. McBride asked for a short Executive Session Meeting to discuss salaries

At 7:40 pm, Grace Brennan left the meeting

The Following Resolution was introduced for adoption:

**RESOLUTION #2012-38
Providing for a Meeting Not Open to the Public in Accordance with the
Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12**

WHEREAS, the Township Committee of the Township of Union is subject to certain requirements of the *Open Public Meetings Act*, N.J.S.A. 10:4-6, et. seq.; and

WHEREAS, the *Open Public Meetings Act*, N.J.S.A. 10-4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

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WHEREAS, it is necessary for the Township Committee of the Township of Union to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

1. _____ *Matters Relating to the Employment Relationship*: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, assembled in Executive session on February 8, 2012 at 7:41 p.m. in the Union Township Municipal Building, 140 Perryville Road, Hampton, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Mazza			X			
Mr. Hirt			X			
Ms. McBride	X		X			
Mr. Bischoff			X			

Motion carried

At about 8:04 the Committee came out of Executive Session

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza			X			
Mr. Hirt		X	X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

- b. Other matters that may come before the Township Committee

After returning to Open Session of the meeting the following action was taken by the Committee

Motion to make an offer to Sharon Brown to be Union Township Tax Collector at an annual salary of \$15,000.00. No health benefits. The Township will make a mandatory contribution to the State pension fund.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Mazza			X			
Mr. Hirt			X			
Ms. McBride	X		X			

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Mr. Bischoff				X		
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Motion carried

5. PUBLIC COMMENTS – None

6. ADJOURNMENT – There being no further business to come before the Township Committee at this time, Ms. McBride made a motion to adjourn. Mr. Hirt seconded the motion. Motion carried by unanimous favorable roll call vote.

Meeting adjourned at approximately 8:05 PM

Respectfully submitted,

Ella Malecki Ruta, RMC
Municipal Clerk