

**1. CALL TO ORDER**

Mayor Mazza called the meeting to order at 7:00 p.m.

- 2. **"Sunshine Law" Announcement**-Adequate notice of this public meeting has been provided by Amended Annual Notice; published in the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk's Office.

**3. FLAG SALUTE**

**4. ROLL CALL**

	Present	Absent
Mr. Severino	X	
Mr. Hirt	X	
Ms. McBride	X	
Mr. Bischoff		X
Mr. Mazza	X	

Also present: J.P. Jost, Attorney, Robert Clerico, P.E. CFO Grace Brennan and Ella M. Ruta, Twp. Clerk

**5. APPROVAL OF PRIOR MEETING MINUTES**

- a. Regular and Executive Session Meeting Minutes of August 5, 2015
- b. Special Meeting Minutes of August 10 and 24, 2015

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Hirt	X		X			
Ms. McBride			X			
Mr. Bischoff						
Mr. Mazza			X			

Motion carried

**6. VISITORS**

- a. Pittstown Trail Association– Lauren Brown, 440 Pittstown Road- Requested mowing wider swaths and permission to create additional jumps at Finn Road Park. Also asked if one or two horse trailers could be parked at Milligan Farm. Atty. Jost noted the farmhouse owner and farm tenant would have to be considered in that regard.

**7. REPORTS RECEIVED** Acknowledged

- a. Road Dept.- Week Ending; 7/31/15; 8/07/15; 8/14/15; 8/21/15 – Mayor Mazza mentioned a new front loader was delivered yesterday.
- b. Animal Control Officer – July 2015
- c. Municipal Court – July 2015
- d. Zoning Officer – August 2015
- e. Engineer’s Report –

- Country Acres Project – Contract award delayed as Ordinance Funding the Project will not take effect until late September. Depending on weather conditions, the project may be starting late September or later.
- NJDOT Road Grant Applications – Due to be filed by October 20, 2015 – Frontage Road priority, Baptist Church and Perryville Roads secondary.
- Pilot Travel Centers – Continuing with Punch List Work, Left turn lane stripping installed.
- Item for Executive Session

## OUT OF AGENDA ORDER

**8. EXECUTIVE SESSION**

The following Resolution introduced for adoption:

**RESOLUTION #2015-100**

**Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12**

WHEREAS, the Township Committee of the Township of Union is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et. seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10-4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Union to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

1. \_\_\_\_\_ Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
2. \_\_\_\_\_Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
3. \_\_\_\_\_Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program , including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
4. \_\_\_\_\_Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
5. \_\_\_\_\_Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of

banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

6. \_\_\_\_\_Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

7. X Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.

8. \_\_\_\_ Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

9. \_\_\_\_\_Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, assembled in public session on September 2, 2015 at 7:19 p.m. in the Union Township Municipal Building, 140 Perryville Road, Hampton, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Hirt			X			
Ms. McBride		X	X			
Mr. Bischoff						
Mr. Mazza			X			

Motion carried by Unanimous Voice Call Vote

Motion to come out of Executive Session at about 8:11 p.m.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Hirt	X		X			
Ms. McBride			X			
Mr. Bischoff						
Mr. Mazza			X			

Motion Carried

**After coming out of Executive Session Atty. Jost asked the following motion be introduced for approval:**

To establish a Subcommittee to work on Affordable Housing matters with Elizabeth McManus, Planner, and Special Counsel Jon Drill, and other Township Professionals, as needed. The Subcommittee would consist of Mayor Mazza, Committeeman William Bischoff, Planning Board Chairman Brian Kirkpatrick, Planning Board Vice-Chairman Alan Ford and CFO Grace Brennan. Matt Severino would be the Committee alternate.

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Hirt			X			
Ms. McBride		X	X			
Mr. Bischoff						
Mr. Mazza			X			

Motion Carried by unanimous Voice Call vote

**9. CORRESPONDENCE / WRITTEN COMMUNICATIONS**

Mr. Severino mentioned the following correspondence:

- State Dept. of Agriculture has assigned inspector to make survey for gypsy moth. Clerk will provide map.
- Notice from the County Re: Resurfacing & Safety Improvements of County Route 579 in Union and Alexandria Township.
- Letter from Pilot Travel Centers complaining about traffic congestion.
- North Hunterdon H.S. will be posting a ballot question seeking \$7.3 million dollars for upgrades.

Ms. McBride mentioned the following correspondence:

- Hunterdon County Freeholders Resolution Urging Gov. Christie to Protect Local Taxpayers by Respecting the Structure and Preserving the Integrity of the Fiscally Solvent Local Pension System. Ms. McBride asked the Committee adopt the Resolution. Agenda Item for September 16, 2015.

Mr. Mazza mentioned the following correspondence:

- Referenced County Notice Re: Resurfacing & Safety Improvements of County Route 579.

**10. PUBLIC COMMENTS**

- Diane Gallagher, 43 Grandin Court – Voiced concerns about car break ins and also presence of youth from in and out of the State in the area of Millbrook Lane and the soccer and softball fields. Requested the Committee consider installing a light in those areas. Asked that Committee communicate with the State Police regarding the issue. Mr. Severino said he spoke with State Trooper Walsh about the matter today. State Police will increase patrol of the area.

**11. PUBLIC HEARING - None**

**12. OLD BUSINESS - None**

**13. NEW ORDINANCE – 1<sup>ST</sup> Reading - None**

**14. NEW BUSINESS**

a. The following resolution was introduced for adoption:

**RESOLUTION 2015-101  
Chapter 159 Resolution  
Exxon Mobil Foundation Grant**

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director of may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Union in the County of Hunterdon, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$1,000.00, which is now available from a private grant through Exxon Mobil Foundation in the amount of \$1,000.00.

BE IT FURTHER RESOLVED, that the like sum of \$1,000.00 is hereby appropriated under the caption Recreation, Other Expenses; and

BE IT FURTHER RESOLVED that the above is the result of funds from Exxon Mobil Foundation in the amount of \$1,000.00.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Hirt			X			
Ms. McBride	X		X			
Mr. Bischoff						
Mr. Mazza			X			

Motion carried

b. The following resolution was introduced for adoption:

**RESOLUTION #2015-102  
TOWNSHIP OF UNION, HUNTERDON COUNTY  
RESOLUTION TO REFUND REDEMPTION TO LIENHOLDER**

WHEREAS, Tax Sale Certificate #2014-005 was issued to US Bank for PC4 Firstrust Bank in the amount of \$607.84; and

WHEREAS, US Bank for PC4 Firstrust Bank has paid subsequent taxes on the delinquency; and

WHEREAS, the lien was redeemed on August 14, 2015, in the amount of \$4,925.67 in accordance with provisions of NJSA54:5-60 et seq.; and

NOW, THEREFORE, BE IT RESOLVED, on this 2<sup>nd</sup> day of September, 2015, by the Township Committee of the Township of Union, Hunterdon County, State of New Jersey, as follows:

MINUTES OF REGULAR MEETING September 2, 2015

1. The Treasurer issue a check in the amount of \$4,925.67 and a premium of \$1,000.00 for a total of \$5,925.67 payable to US Bank for PC4 Firstrust Bank, Attn: Tax Lien Services Group, 50 S 16<sup>th</sup> St., Suite 1950, Philadelphia, PA 19102
2. That this resolution shall take effect immediately upon adoption.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Hirt			X			
Ms. McBride	X		X			
Mr. Bischoff						
Mr. Mazza			X			

Motion carried

- c. The following resolution was introduced for adoption:

**RESOLUTION #2015-103**

**TOWNSHIP OF UNION, HUNTERDON COUNTY  
RESOLUTION TO AUTHORIZE DIRECT MAILING**

**WHEREAS**, N.J.S.A. 54:5-26 requires the Tax Collector to advertise the Notice of Tax Sale for four weeks prior to the tax sale; and

**WHEREAS**, N.J.S.A. 54:5-26 provides the Tax Collector may give notice by direct mail in lieu of two publications, the cost of which shall not exceed \$25.00 for each such notice, which cost shall be added to the cost of sale.

**NOW, THEREFORE, BE IT RESOLVED**, on this 2<sup>nd</sup> day of September, 2015 by the Township Committee of the Township of Union, Hunterdon County, State of New Jersey, that:

1. The Tax Collector may provide notification by Direct Mail in lieu of two publications.
2. The cost of each Direct Mailing shall be set at \$25.00.
3. This resolution shall take effect immediately upon adoption.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Ms. McBride	X		X			
Mr. Bischoff						
Mr. Mazza			X			

Motion carried

- d. **Motion to Approve:** Application for use of Public Facilities – St. Catherine of Siena Church

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Hirt			X			

Ms. McBride		X	X			
Mr. Bischoff						
Mr. Mazza			X			

Motion carried

- e. **Mayoral Appointment**– Mayor Mazza appointed Sandy Howland to serve as an Alternate Member on UT Environmental Commission

**15. REPORTS**

a. **Attorney’s Report**

- Land Use Amendments Ordinance: Planning Board decided at their August 27, 2015 meeting that additional changes have to be made regarding multiple uses on certain business properties.
- Drafted Ordinance on stop signs at Baptist Church Road/Frontage Road intersection for Mr. Hirt to review.

b. **Committee Report**

Ms. McBride reported the following:

- Completed Clean Communities Report – Expressed appreciation to Mr. Hermann for his assistance.
- Spoke with GovDeal.com representative re: auctioning excess Municipal equipment - Sent copy of sample Resolution and Notice of Sale of Property to Atty. Jost and Mr. Hermann.

Mr. Severino reported the following:

- Electronic Recyclables picked up last Friday. Henceforth, Mr. Severino will call for pickups on a regular basis.
- Will be sending letter to Alan Dilley thanking him for his assistance preparing the tonnage report. Ms. McBride will provide sample letter to Mr. Severino.
- ACO has determined the source of the feral cat colony on Route 579.

Mr. Hirt reported the following:

- Contacted Zee Medical regarding first aid supplies. Zee will provide two kits for the Municipal Building and kits for the Road Department building and all vehicles, including tractors and mowing equipment at an initial cost of \$756.00. Zee will check and replace supplies, as needed quarterly, for a fee of \$75.00.

**The following motion was introduced for approval:**

**To authorize Mr. Hirt to obtain a contract with Zee Medical setting forth the above information.**

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Hirt			X			
Ms. McBride		X	X			
Mr. Bischoff						
Mr. Mazza			X			

Motion carried

- c. **Mayor’s Report** – None at this time

d. **Finance Officer** - None at this time

**16. PUBLIC COMMENTS**

- Bob Wisnosky, 710 Deer Hill Lane, Asbury, asked Atty. Jost for a status report on the Pattenburg Volunteer Fire Dept. updated Ordinance. Atty. Jost said the Ordinance was forwarded to the Fire Company’s Attorney who indicated it was acceptable. The Committee has the Ordinance awaiting their action. Atty. Jost will provide copies again to the Committee.

**17. PAYMENTS OF BILLS**

The approved list of bills and all claims against the Township of Union as appearing in the Claims Register of this date paid and that all checks listed hereinafter issued in payment thereof.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Hirt			X			
Ms. McBride		X	X			
Mr. Bischoff						
Mr. Mazza			X			

Motion carried

**18. ADJOURNMENT**

There being no further business to come before the Township Committee at this time Mr. Hirt made a motion to adjourn the meeting at 8:44 p.m. Ms. McBride seconded the motion. Motion carried by unanimous favorable roll call vote.

Prepared by: Grace A. Kocher, Deputy Clerk

Frank T. Mazza, Mayor