

MINUTES OF REGULAR MEETING August 5, 2015

**1. CALL TO ORDER**

Mayor Mazza called the meeting to order at 7:00 p.m.

- 2. **"Sunshine Law" Announcement-** Adequate notice of this rescheduled public meeting from August 19, 2015 to August 5, 2015 has been provided by Special Notice; published in the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk's Office.

**3. FLAG SALUTE**

**4. ROLL CALL**

	Present	Absent
Mr. Severino	X	
Mr. Hirt	X	
Ms. McBride	X	
Mr. Bischoff	X	
Mr. Mazza	X	

Also present: J.P. Jost, Attorney, Robert Clerico, P.E. CFO Grace Brennan and Ella M. Ruta, Twp. Clerk

**5. APPROVAL OF PRIOR MEETING MINUTES**

- a. Regular Session Meeting Minutes of June 3, 2015

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino					X	
Mr. Hirt			X			
Ms. McBride		X	X			
Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion carried

- b. Regular Session Meeting Minutes of June 17, 2015

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt			X			
Ms. McBride		X	X			
Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion carried

- c. Executive Session Meeting Minutes of June 17, 2015 – to be approved later in Executive Session part of the meeting

**6. VISITORS**

- a. Union Township Girl Scouts – Placement of a Shed to Recycle Used Sports Equipment.

The Scout Leader presented three potential locations and photo of the 7' by 7' shed. Mr. Hermann to approve of

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location with concurrence of the Township Committee.

Atty. Jost asked that the Committee approve placement of the Shed:

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	x		x			
Mr. Hirt			x			
Ms. McBride			x			
Mr. Bischoff		x	x			
Mr. Mazza			x			

Motion carried

- b. Recreation Committee – Addition of two AED Machines to be placed at different locations at Finn Rd. Park

Jack Hara, Recreation Committee Member referenced above shed. Boy Scouts will be working with Girl Scouts regarding sports equipment distribution. Mr. Hara apprised the Committee of the cost of AED Machines and their installation; also required training of personnel using machines. Paul Pasquarello, Recreation Committee Member will be involved with training.

The Following motion was introduced for approval:

**To approve purchase contract for AED units to be placed at Finn Rd. Park and the Municipal Building.**

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		x	x			
Mr. Hirt			x			
Ms. McBride	x		x			
Mr. Bischoff			x			
Mr. Mazza			x			

Motion carried

**7. REPORTS RECEIVED** Acknowledged

- a. Road Dept.- Week Ending; 6/12/15; 6/19/15; 6/26/15, 7/03/15; 7/10/15; 7/17/15; 7/24/15
  - b. Animal Control Officer – June 2015
  - c. Municipal Court Report – May & June 2015
  - d. Zoning Officer – June & July 2015
  - e. Engineer’s Report
- Bids received for Country Acres Road Project – Two bids received yesterday, both exceeded the \$600,000 amount budgeted by the Committee. Mr. Clerico said additional funding would be required. After a brief discussion the Committee decided to hold a special meeting on August 10, 2015 to discuss and potentially introduce an Ordinance that would address additional funding for the Project. The Public Hearing will be held on August 24, 2015. The Notice of meeting dates to be posted in Official Newspapers.

The following motion was introduced for approval:

To authorize CFO to contact Bond Counsel for preparation of an amendment to previously adopted Bond Ordinance #2015-2 for additional funding of the above-mentioned project.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			x			
Mr. Hirt			x			
Ms. McBride		x	x			
Mr. Bischoff	x		x			
Mr. Mazza			x			

Motion carried

- Tax Maps - Mr. Clerico said revisions 90% complete – Should have information to Tax Assessor by next Meeting.
- Perryville Road – Field work done; design not completed. Driveways appear to be creating drainage problems.

**8. CORRESPONDENCE / WRITTEN COMMUNICATIONS**

Mr. Bischoff mentioned the following correspondence:

- Impact on Property Taxes/Implementing element of Pension & Benefits
- Affordable Housing Reforms
- Veteran Property Tax Deduction
- Green Acres Program – Inspection of Parks/Farms obtained with Green Acres Funds
- Statewide General Permit – P.S. Construction
- Clinton Rescue Squad – Request for Financial Assistance

Ms. McBride mentioned the following correspondence:

- Asked that Planning Board be copied on Statewide Permit re: P.S. Construction
- Grant for Storm water improvements rejected
- Green Acres Program – Report in Packet – Work to be done by August 3, 2015. Will confer with Atty. Jost regarding buildings at Hoffman Park. Letter to be sent to Green Acres NJ Dept. of Agriculture Survey of Gypsy Moth Egg Masses – Signed by Mayor. Clerk to submit.

Mr. Hirt mentioned the following correspondence:

- Work at Pilot approved by NJDOT will be done tomorrow, August 6, 2015, weather permitting.

Mr. Severino mentioned the following correspondence:

- Jutland Dam Safety Inspection Report - State reported Dam in poor condition.

Mayor Mazza announced there would be a five-minute break. The meeting reconvened. Mr. Mazza asked that each person speaking state their name and address and limited their comments to three minutes.

**9. PUBLIC COMMENTS**

- Veronica August, Route 614, Pattenburg, mentioned dangerous conditions with 18- wheelers at railroad tunnel. Asked that the County provide effective signage.
- Jen Macri, 407 Bellwood Avenue, Asbury, spoke on behalf of the Pattenburg Volunteer Fire Company (PVFC). Ms. Macri read the following letter submitted to the Union Township Clerk and asked that it be documented for the record.

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Madam Clerk: Please document this request for your records.

On behalf of The Pattenburg Volunteer Fire Company, the Official Fire Company of Union Township, Hunterdon County, NJ; we are formally requesting that if indeed a change to "Resolution #2006-59: Pattenburg Volunteer Fire Company" is voted on and passed by the committee stating that Pattenburg Volunteer Fire Company is to be removed from Level One calls from fire boxes 25-14, 25-45, 25-46, 25-47-25-48, 25-49, 25-91, 25-92 and 25-95, that any and all liability due to any possible incident be removed from the Chief and department of The Pattenburg Volunteer Fire Company and transferred to the Mayor of Union Township, The Union Township Committee, and the fire units which respond to such incident. In addition to the freedom of liability, The Pattenburg Volunteer Fire Company will not lose any additional coverage areas within Union Township without the fire company and Chief's prior written approval, nor shall there be a decrease in monetary funding to Pattenburg Volunteer Fire Company or increase of monetary funding to other mutual aid companies who will continue to serve these coverage areas. Such companies include but are not limited to: Quakertown Fire Company, Clinton Fire Company, and High Bridge Fire Company. Should all of these terms not be included in the new resolution or amendment to Resolution #2006-59, the resolution should be opposed and not passed. Prior to passing of this resolution, the Pattenburg Volunteer Fire Company is requesting a proposed copy for company and legal counsel review.

Thirdly, if Mr. Strauss or any other mediator or liaison is appointed through legal and equal opportunity methods of hire, they as an extension and or employee of Union Township will receive the documentation requested by Union Township and Mr. Strauss, however it will be documented that this information was once again provided to Union Township, as it was already provided to the township annually through this point in time.

Furthermore, there will be no additional attempts made by Union Township, it's Mayor, representatives or other covered entities to manipulate, control, remove or otherwise alter the Chief, Assistant Chief, other officers, general membership or private company owned property of The Pattenburg Volunteer Fire Company as governed and protected by law.

*This request has been witnessed by and copies provided to The Pattenburg Volunteer Fire Company, the Clerk of Union Township, The Union Township Committee, members of the general public and the Hunterdon County Democrat on this Fifth day of August, 2015.*

- Lynn Elizabeth Monroe, 580 Main Street, Pattenburg, questioned the financial incentive of hiring someone for a position that someone had volunteered to do. Ms. Monroe understood there was a desire to shift responsibility for fire issues in the Township to departments outside the Township. Voiced concern about decrease of financial support over the last few years to the PVFC.
- Karen Wisnosky, 10 Deerfield Lane, Asbury, questioned the spending of up to \$5,000 for a Township Safety Coordinator. Ms. Wisnosky also questioned why the Township Committee was considering granting more authority to Quakertown Fire Company since a Resolution approved in 2006 granted full authority to Pattenburg Volunteer Fire Company.
- Rosemary Flynn-Thomas, Pattenburg, spoke about the dedication of the PVFC. She suggested that the Committee retain Pattenburg as its official Fire Company.
- Judy Spencer – Spoke highly of the PVFC. Ms. Spencer related personal experiences when the Fire Company came to assist family members. She emphasized the importance of retaining the PVFC to cover the Township.

Committeeman Severino told residents he believed they had been misinformed about the Committee considering granting more authority to Quakertown. He also said that PVFC Chief Van Fossen had concurred with the appointment of Mark Strauss as Public Safety Coordinator. Mr. Severino asked Mark Strauss to address the above concerns.

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Mark Strauss, candidate for the position of a Public Safety Coordinator, referenced meetings regarding Level of Service Calls held with Clinton, High Bridge, Pattenburg and Quakertown Fire Companies, including one held last night. Messrs. Mazza and Severino were present at that meeting.

Mayor Mazza explained the duties assigned to Mr. Strauss. They would be to assess relationships of all Fire Companies serving the Township and make recommendations to the Committee to resolve ongoing issues.

- Sandra Vyke, Pattenburg resident – Asked if Union Township residents were the only ones contributing towards the Safety Coordinator’s \$5,000 salary. Mayor Mazza said “yes”. Ms. McBride said it is a Union Township issue.
- Lynn Monroe resident of the Township– Asked why the Township was paying \$5,000 when someone had volunteered to provide the service.
- Debbie Hirt, 40 Springhouse Lane, Pattenburg, asked Mr. Strauss why Council/Committee members from Clinton, High Bridge and Quakertown were not invited to the meeting held last night. Mr. Strauss explained.
- Karen Wisnosky – Questioned why Mr. Strauss was doing work as Safety Coordinator since he has not yet been appointed. Atty. Jost said the position was discussed at the June 17<sup>th</sup> meeting. Mr. Strauss was to have been appointed at the July meeting; however that meeting was cancelled. He is scheduled to be retroactively appointed tonight. Ms. McBride explained the importance of filling the position and circumvent additional issues among the fire companies servicing the Township. Ms. Wisnosky asked why the Township OEM Coordinator was not appointed to the position. Mayor Mazza said Mr. Strauss has the qualifications for the position. In addition, there could be a conflict if one person held both positions.
- Chuck Sandel, 53 Baptist Church Road – Asked why the Safety Coordinator position was not posted. He was told it was because of Mr. Strauss’s qualifications. Mr. Sandel than asked how would the Committee know of his qualification if he had no chance to present them.
- Dan Van Fossen – Mr. Van Fossen wanted the record to reflect that the fire companies usually work well together.
- Jen Macri – Commented on Clinton, High Bridge and Quakertown Fire Companies relationship with PVFC and the Union Township Committee.
- William Happel - Said the issue appears to be about finances, suggested that the Committee “follow the money”.

**PUBLIC HEARING** - None

**10. OLD BUSINESS** - None

**11. NEW ORDINANCE** – 1<sup>ST</sup> Reading

**ORDINANCE 2015-**  
**AN ORDINANCE AMENDING AND CORRECTING VARIOUS PROVISIONS**  
**REGARDING DEFINITIONS, RENEWABLE ENERGY FACILITIES**  
**AND ZONING ENFORCEMENT OF THE LAND USE CODE**  
**OF THE TOWNSHIP OF UNION, HUNTERDON COUNTY, NEW JERSEY**

**Tabled at this time** – to be forwarded to the Planning Board for additional comments

**12. CONSENT AGENDA:** All matters listed under the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separate.

- a. **RESOLUTION #2015-83:** Excavation Bond Refund – Kreyling, Block 28, Lot 27.04

**RESOLUTION 2015-83  
EXCAVATION BOND REFUND  
GINA AND ARTHUR KREYLING  
679 COUNTY ROAD 579  
PITTSTOWN, NJ 08867  
BLOCK 28 LOT 27.04**

**WHEREAS,** Gina and Arthur Kreyling posted \$500.00 for an excavation bond, and

**WHEREAS,** Gina and Arthur Kreyling have requested a refund of the bond, and

**WHEREAS,** the inspections are complete and the Certificate of Occupancy has been issued,

**NOW, THEREFORE, BE IT RESOLVED,** that the excavation bond of \$500.00 be released to Gina and Arthur Keyling.

- b. **RESOLUTION #2015-84:** Purchase of New 2016 Ford F-350 Extended Cab (NJ Contract A88758, T2101)

**RESOLUTION 2015 – 84**

**PURCHASE OF NEW 2016 FORD F350 EXTENDED CAB 4WD PICK UP TRUCK  
State of New Jersey/Contract A88758, T2101**

**WHEREAS,** The Township Committee of the Township of Union along with the Foreman of the Department of Roads and Facilities has determined that there is the need to purchase a new Pick Up Truck, and

**WHEREAS,** this item will be purchased through NJ State Contract Pricing at the authorized dealer, Cherry Hill Ford, Cherry Hill NJ, at the purchase price of \$28,163.00 so no bidding is required; and

**WHEREAS,** there is appropriated in Capital Ordinance 2015-2 the sum of \$30,000.00 for this purchase;

**NOW, THEREFORE BE IT RESOLVED,** that the Township Committee of the Township of Union hereby authorizes the CFO to issue the purchase order for the purchase of the Ford F350 Pick Up.

- c. **RESOLUTION #2015-85:** 2015 Salary Resolution

**RESOLUTION #2015-85  
UNION TOWNSHIP; HUNTERDON COUNTY  
2015 SALARY RESOLUTION**

**WHEREAS,** a salary ordinance has been adopted by the Township of Union, Township Committee, indicating salary ranges; and

**WHEREAS,** the Township Committee has determined the amount that each employee is to be paid for the year 2015 as follows:

Salaries are for a period of one year unless otherwise noted:

**ADMINISTRATIVE**

Mayor	\$ 4,800.00
Township Committee	4,500.00
Township Clerk	56,204.50
Deputy Clerk/Deputy Registrar	15,590.25
Registrar	4,503.55
Tax Collector	15,375.00
Deputy Tax Collector	25.00/h
Tax Assessor	25,945.31
Certified Municipal Finance Officer	34,218.20
Personnel Administrator	10,250.00
Payroll Administrator	5,298.31
Accounts Payable Clerk	3,532.20
Emergency Management Coordinator	5,653.90
Deputy Emergency Mgmt. Coordinator	1,200.00
911 Coordinator	0.00
Public Safety Officer	5,000.00

**DEPARTMENT OF ROADS AND FACILITIES**

Foreman	71,591.86
Public Works Staff No. 1	50,767.68
Public Works Staff No. 2	49,859.23
Public Works Staff No. 3	45,205.58
Public Works Staff No. 4	38,376.00
Full time Temporary Public Works Staff	17.00 p/h
Part Time Snow Plow Staff	30.00 p/h
Part Time/Emergency Employee (By Appointment)	12.50 – 25.00/hr.

**LAND USE DEPARTMENT**

Zoning Officer	12,384.78
Deputy Zoning Officer	1.00
Planning Bd./Bd. of Adjustment Secretary	20,634.56

**MISCELLANEOUS**

Recycling Coordinator	10,107.06
Dog & Cat Registrar	5,236.49
Recycling Attendant/Dumpster Attendant	14.36 p/h
Recycling Attendant Helper/Dumpster Attendant Helper	12.04 p/h

**MISCELLANEOUS** – Travel expenses, training and education expenses, overtime, health and disability insurance, retirement and life insurance, paid holidays, sick pay, leaves of absence, paid vacations, equipment allowances, emergency meal allowances and other benefits shall be as set forth in the current Union Township Personnel Manual, or in accordance with applicable law.

- d. **RESOLUTION #2015-86**: 2015-2016 Liquor License Renewal–Clinton Station Diner

**RESOLUTION #2015-86**

**UNION TOWNSHIP, HUNTERDON COUNTY**

**2015-2016 PLENARY RETAIL CONSUMPTION LICENSE – RENEWAL**

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BE IT RESOLVED, by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, that the following Plenary Retail Consumption License be issued in the Township of Union to be effective on July 1, 2015; and

BE IT FURTHER RESOLVED that the Municipal Clerk or his/her duly authorized agent is hereby authorized to execute, issue and delivery such license to the following licensee:

Name & Trade Name: Myriel Restaurant LLC  
t/a Clinton Station Diner  
Location & Mailing Address: 8 Route 173 West, Clinton, NJ 08809  
301 County Route 639, Bloomsbury, NJ 08804  
License #: 1025-33-007-009

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Municipal Clerk, be forwarded to the Division of Alcoholic Beverage Control.

Date: August 5, 2015

e. **RESOLUTION #2015-87:** Tax Sale Certificate #05-08 Redemption

**RESOLUTION #2015-87  
TOWNSHIP OF UNION, HUNTERDON COUNTY  
RESOLUTION TO REFUND REDEMPTION TO LIENHOLDER**

**WHEREAS**, Tax Sale Certificate #05-08 was issued to Park Finance, LLC, in the amount of \$82.05 on September 20, 2005; and

**WHEREAS**, the lien was redeemed on July 31, 2015, in the amount of \$279.89 in accordance with provisions of NJSA54:5-60 et seq.; and

**NOW, THEREFORE, BE IT RESOLVED**, on this 5<sup>th</sup> day of August, 2015, by the Township Committee of the Township of Union, Hunterdon County, State of New Jersey, as follows:

- 1. The Treasurer issue a check in the amount of \$279.89 payable to Park Finance, LLC, PO Box 109, Cedar Knolls, NJ 07927
- 2. That this resolution shall take effect immediately upon adoption.

f. **RESOLUTION #2015-88:** Tax Sale Certificate #09-08 Redemption

**RESOLUTION #2015-88  
TOWNSHIP OF UNION, HUNTERDON COUNTY  
RESOLUTION TO REFUND REDEMPTION TO LIENHOLDER**

**WHEREAS**, Tax Sale Certificate #09-08 was issued to Tad J. Dabrowski, in the amount of \$89.15 on September 24, 2009; and

**WHEREAS**, Tad J. Dabrowski has paid subsequent taxes on the delinquency; and

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WHEREAS, the lien was redeemed on July 31, 2015, in the amount of \$2,918.05 in accordance with provisions of NJS A54:5-60 et seq.; and

NOW, THEREFORE, BE IT RESOLVED, on this 5th day of August, 2015, by the Township Committee of the Township of Union, Hunterdon County, State of New Jersey, as follows:

- 3. The Treasurer issue a check in the amount of \$2,918.05 payable to Tad J. Dabrowski, 490 Mountain Road, Lebanon, NJ 08833
- 4. That this resolution shall take effect immediately upon adoption.
- g. **Motion to Approve:** Pilgrimage walking through the Township on August 7, 2015
- h. **Motion to Approve:** 2015 Open Space Agricultural Lease Agreement – Milligan Farm
- i. **Motion to Approve:** 2015 Open Space Agricultural Lease Agreement – Scheuing Farm
- j. **Motion to Approve:** Application for Social Affair Permit – Hunterdon Medical Center Foundation

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Hirt			X			
Ms. McBride			X			
Mr. Bischoff		X	X			
Mr. Mazza			X			

Motion Carried

End of Consent Agenda

13. NEW BUSINESS

- a. The following resolution was introduced for adoption:

**RESOLUTION 2015-89**  
**Chapter 159 – Clean Communities Grant**

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director of may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Union in the County of Hunterdon, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sun of \$16,219.03, which is now available from the State of New Jersey in the amount of \$16,219.03,

BE IT FURTHER RESOLVED, that the like sum of \$16,219.03 is hereby appropriated under the caption Clean Communities, Other Expenses; and

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BE IT FURTHER RESOLVED that the above is the result of funds from the State of New Jersey in the amount of \$16,219.03

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Hirt			X			
Ms. McBride		X	X			
Mr. Bischoff			X			
Mr. Mazza			X			

Motion carried

b. The following resolution was introduced for adoption:

**TOWNSHIP OF UNION  
 COUNTY OF HUNTERDON  
 STATE OF NEW JERSEY**

**DRAFT -7-31-15**

**RESOLUTION 2011-90  
 St. Catherine of Siena Roman Catholic Church  
 Block 22, Lot 34.02**

**WHEREAS, St. Catherine of Siena Roman Catholic Church**, 2 White Bridge Road, Pittstown, New Jersey 08867 (the "Developer") and the **Township of Union** entered into a Developer's Agreement dated May 7, 2010, with **Brian Plushanski Construction Co., Inc.**, 78 Route 173 West, Suite 1, Hampton, New Jersey 08827 as Guarantor (the "Guarantor"), covering site improvements for the project known as **Site Plans for St. Catherine of Siena Roman Catholic Church**, Block 22, Lot 34.02, 142 Perryville Road, Hampton, Union Township, Hunterdon County, New Jersey (the "Development"); and

**WHEREAS**, said Developer's Agreement provided for a total performance guarantee of \$422,146.08, including 10% cash in the amount of \$42,214.61 and a surety bond in the amount of \$379,931.47; and

**WHEREAS**, the Developer posted said 10% cash, and the Guarantor posted surety bond #10-4485-PP issued by First Sealord Surety, Inc., a corporation of the State of Pennsylvania licensed to do business in the State of New Jersey in the amount of \$450,000.00; and

**WHEREAS**, the Developer by Deed dated May 4, 2010, recorded May 10, 2010 in Book 2249, Page 776 in the Hunterdon County Clerk's Office, did convey to the Township of Union a 5 foot wide (2,599.172 sq. ft.) Right of Way Easement within Lot 34.02, Block 22, as well as lands dedicated to the Township of Union for roadway purposes containing an area of 14,260.779 sq. ft., as required by the Union Township Planning Board; and

**WHEREAS**, Township Engineer Robert J. Clerico, P.E. has previously approved the installation of the aforementioned site improvements, and has certified in an e-mail dated July 27, 2015 that all of the site improvements for said development have been maintained and are acceptable, and good cause appearing,

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, that, upon verification by the Union Township Chief Financial Officer that all inspection/professional escrow bills have been paid and/or sufficient escrow funds remain on deposit to pay all such inspection/professional bills, the Guarantor's performance guarantee, Surety Bond No. 10-4485-PP issued by First Sealord Surety Inc. in the amount of \$450,000.00, shall be discharged and released, and the balance of the Developer's 10% cash performance guarantee, together with any remaining unexpended

inspection/professional escrow funds on deposit, shall be released to the Developer.

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Hirt			X			
Ms. McBride			X			
Mr. Bischoff		X	X			
Mr. Mazza			X			

Motion carried

c. The following resolution was introduced for adoption:

**RESOLUTION 2015 - 91  
RESOLUTION CLOSING OUT ESCROW BALANCES**

**WHEREAS**, the CFO has reported that there are many escrow accounts that need to be closed, and

**WHEREAS**, the CFO has communicated with the Auditor and they have agreed that all accounts that have been dormant in excess of three years and have a balance less than \$100.00 should be closed to miscellaneous revenue,

**NOW, THEREFORE, BE IT RESOLVED** that the CFO is hereby directed by the Township Committee to close all open but dormant escrow accounts with a balance of less than \$100.00 to Miscellaneous Revenue.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Hirt			X			
Ms. McBride			X			
Mr. Bischoff		X	X			
Mr. Mazza			X			

Motion carried

d. The following resolution was introduced for adoption:

**RESOLUTION 2015 – 92  
SEAL COATING OF VARIOUS TOWNSHIP ROADS  
ASPHALT PAVING SYSTEMS INC., HAMMONTON, NJ**

**WHEREAS**, The Township Committee of the Township of Union along with the Foreman of the Department of Roads and Facilities and the Township Engineer, have determined that there is the need to seal coat various Township roads, and

**WHEREAS**, this item will be purchased through the State of New Jersey – Contract for Asphaltic Oil & Aggregate Surface Treatment (Contract # 83583), at the purchase price of \$1.49 per square yard, so no bidding is required; and

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WHEREAS, there is appropriated in the 2015 Municipal Budget under the line item Road Department, Annual Maintenance and Repair, sufficient funds for this purchase;

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Union hereby authorizes the CFO to issue the purchase order for the purchase of Seal Coating of Various Roads to Asphalt Paving Systems, Inc.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt			X			
Ms. McBride	X		X			
Mr. Bischoff		X	X			
Mr. Mazza			X			

Motion carried

e. The following resolution was introduced for adoption:

**RESOLUTION 2015 – 93**

**CONTRACT AWARD TO SECURITY STRUCTURES, INC. FOR THE BUILDING OF THE ADDITION TO THE TOWNSHIP SALT BIN**

WHEREAS, the Township Committee of the Township of Union along with the Foreman of the Department of Roads and Facilities has determined that there is the need to put an addition on the existing Salt Bin, and

WHEREAS, Security Structures, Inc. has provided the lowest quote in the amount of \$17,425.00, and

WHEREAS, there is appropriated in Capital Ordinance 2015-2, sufficient funds to cover this purchase,

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Union hereby authorizes the CFO to issue the purchase order for the purchase of an addition to the salt bin, to Security Structures, Inc.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Hirt			X			
Ms. McBride			X			
Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion carried

f. The following resolution was introduced for adoption:

**RESOLUTION #2015-  
Awarding Contract for Country Acres Roads Improvement Project**

Tabled at this time

g. The following resolution was introduced for adoption:

**RESOLUTION 2015-94  
Approving Employment Agreement with Marc Strauss**

**Whereas**, the Union Township Committee is desirous of retaining the services of a Public Safety Coordinator as a temporary employee with regard to emergency management services and procedures in the Township; and

**Whereas**, Marc Strauss is certified in the areas of law enforcement, fire fighting and investigations, and emergency management, and is qualified to serve in the above Public Safety Coordinator position; and

**Whereas**, the Township Committee on June 17, 2015 authorized the Mayor and Deputy Mayor to negotiate with Marc Strauss to serve as Public Safety Coordinator for Union Township, and the Mayor and Deputy Mayor negotiated with Marc Strauss to provide such services to the Township on a temporary basis commencing July 1, 2015, subject to the confirmation by the Township Committee; and

**Whereas**, the Township and employee wish to have a written agreement regarding the duties of the above position and the compensation to be paid, and good cause appearing;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey that the Employment Agreement with Marc Strauss dated as of July 1, 2015 is hereby approved, ratified and confirmed; and

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately and shall be retroactive, nunc pro tunc, to July 1, 2015.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Hirt			X			
Ms. McBride		X	X			
Mr. Bischoff			X			
Mr. Mazza			X			

Motion carried

h. The following resolution was introduced for adoption:

**RESOLUTION #2015-95  
UNION TOWNSHIP; HUNTERDON COUNTY**

**2015-2016 PLENARY RETAIL CONSUMPTION LICENSE; with Conditions  
Total Dynamic Hospitality LLC t/a Pattenburg House**

BE IT RESOLVED, by the Township Committee of the township of Union, County of Hunterdon, State of New Jersey, that the following Plenary Retail Consumption License be issued in the Township of Union effective July 1, 2015 and

BE IT FURTHER RESOLVED that the Municipal Clerk, or her duly authorized agent, is hereby authorized to execute, issue and deliver such license to the following licensee with the Special Conditions noted below:

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NAME & TRADE NAME: Total Dynamic Hospitality LLC  
t/a Pattenburg House

LOCATION & ADDRESS: 512 County Road 614  
Asbury, NJ 08802

LICENSE NUMBER: 1025-33-004-009

- Special Conditions:
1. All doors and windows, in the building, must be closed while music, live or recorded, is being played.
  2. Live music shall not be played within the confines of the building at any other time than Thursday, Friday, Saturday or Sunday.
  3. The petitioner shall provide a security person on all dates and at all times that live music is being played at the licensed premises.
  4. The patio and deck adjacent to the Pattenburg House may be utilized for lunches and dinners with the deck and patio to be closed and all patrons removed there from by 10:00 p.m. every evening. All food orders and service shall terminate by 9:00 p.m. each evening.
  5. The Pattenburg House is limited to 92 seats (persons to be served) and such patron count shall not be increased in the utilization of the patio and deck and the total seating capacity for service of patrons shall be 92 seats, including the patio, deck and restaurant/bar areas of the Pattenburg House.
  6. The only egress onto the patio and deck area after 10:00 p.m. shall be for "emergency exit" purposes only, and the outside gate to the deck shall be locked after 10:00 p.m. so that no entrance can be gained to the patio and deck area.
  7. The door to the deck and patio area from inside the Pattenburg House shall be clearly marked as an emergency door.
  8. The front door of the Pattenburg House shall not be propped or maintained in an open condition at any time that entertainment is performing.
  9. The parking lot will be striped.

BE IT RESOLVED, that a copy of this resolution, certified to be a true copy by the Municipal Clerk, be forwarded to the Division of Alcoholic Beverage Control.

Date: August 5, 2015

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Hirt			X			
Ms. McBride			X			
Mr. Bischoff		X	X			
Mr. Mazza			X			

Motion carried

i. The following resolution was introduced for adoption:

**RESOLUTION #2015-96**

**UNION TOWNSHIP, HUNTERDON COUNTY  
FIREWORKS APPROVAL – HUNTERDON DEVELOPMENTAL CENTER**

WHEREAS in order to provide entertainment at the Hunterdon County Developmental Center, located at 40 County Road 513, Clinton, New Jersey, permission has been requested to allow a fireworks display on Friday, September 24, 2015 (or next clear night) at 8:30 p.m.;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union that permission is granted to allow a fireworks display at the Hunterdon County Developmental Center on Friday, September 24, 2015 (or next clear night) at 8:30 p.m., subject to the following conditions:

1. The persons conducting the fireworks display and all other persons involved shall hold the Township of Union harmless from any liability in connection with said display.
  1. A Certificate of Liability Insurance listing the Township of Union, 140 Perryville Rd., Hampton, N. J. 08827, as a named insured shall be supplied to the Township Clerk prior to issuance of this consent.
3. Compliance with all requirements of law and any requirements of the Township’s Insurance Carrier.

Date: August 5, 2015

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Hirt			X			
Ms. McBride			X			
Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion carried

j. **Motion to Approve:** 2015-2016 Junkyard License

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Hirt			X			
Ms. McBride		X	X			
Mr. Bischoff			X			
Mr. Mazza			X			

Motion Carried

k. **Motion to Approve:** Permission to Park Limousine at 24 Sam Bonnell Dr. & Renew Registration with DMV

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt			X			
Ms. McBride		X	X			

Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion Carried by unanimous voice call vote

- 1. **Motion to Approve:** 2015 Skylands Triathlon – September 13, 2015 - North Hunterdon Rotary Club

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Hirt			X			
Ms. McBride			X			
Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion Carried by unanimous voice call vote

- m. **Motion to Approve:** NJ State Firemen’s Association Membership Application for Matthew Wunder

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Hirt	X		X			
Ms. McBride			X			
Mr. Bischoff			X			
Mr. Mazza			X			

Motion Carried by unanimous voice call vote

**15. REPORTS**

**a. Attorney’s Report**

- I.D. for Zoning Officer
- Neglected property – Zoning Officer issued citation – County Health Dept. involved
- Baptist Church Road intersection – Mr. Hirt and I are working to obtain signs
- Executive Session needed on Fair Share Housing Litigation

**b. Committee Report**

Mr. Hirt reported the following:

- Electronics Recycling Trailer – Mr. Severino said a regular pickup schedule will be established.

Mr. Severino reported the following:

- Fence will be installed in parking lot area tomorrow.
- Feral cats – ACO Roerig captured approximately twenty cats/kittens.
- Recycling Tonnage Report – Will be prepared and submitted by Allen Dilley, Franklin Township Recycling Coordinator.
- Property owners’ dispute on a lane off of Route 579.

Mr. Bischoff reported the following:

- Quote: “We must reject the idea that every time a law’s broken, society is guilty rather than the lawbreaker. It is time to restore the American precept that each individual is accountable for his actions.” Ronald Reagan

Ms. McBride reported the following:

- Milligan Farm – Barn roofs painted - Part of lease agreement with Mr. and Mrs. Mathews. Barn/barns to be painted next year. Committee input sought for color. All members agreed on red.
- Trail Association – Members will be present at next meeting. Discuss ideas for trails on Green Acres properties.
- Auction of unused/old equipment – Plan for an auction in the fall.

c. **Mayor’s Report** - Nothing to report at this time.

Marc Strauss distributed a letter he would like to submit to the County Communications Center regarding Level 1 emergency calls to Committee members. Clerk was not provided with a copy of said letter.

**Atty. Jost dictated and asked that the following Resolution be introduced for approval:**

**RESOLUTION 2015-97**

Authorizing Sending Letter from Marc Strauss  
to the Hunterdon County 911 Communications Center

**Whereas**, the Union Township Committee is authorizing sending of the letter to Ms. Sandra Mangini at the 911 Communications Center and to the extent that Resolution #2006-59 is contrary to that it is hereby repealed; and

**Whereas**, the Township Committee has received the recommendation of Marc Strauss, Union Township Public Safety Coordinator and all the Fire Chiefs covering Union Township that the attached letter dated August 5, 2015 be sent to the Hunterdon County 911 Communications Center to the attention of Sandra Mangini; and

**Whereas**, good cause appearing it is therefore resolved by the Township Committee that the attached letter shall be sent to the Hunterdon County 911 Communications Center regarding changes being made for Level 1 Fire Calls, effective immediately;

**BE IT FURTHER RESOLVED** that to the extent that Resolution #2006-59 adopted on April 19, 2006 is contrary to the letter, the same is hereby repealed.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Hirt			X			
Ms. McBride		X	X			
Mr. Bischoff			X			
Mr. Mazza			X			

Motion carried

- Contract Negotiation matter for Executive Session.

d. **Finance Officer**

- Mrs. Brennan said tax bills went out in a timely manner. Rate dropped 1.5 cents.

Mayor Mazza asked Mark Strauss to explain the meaning of ISO Ratings. Mr. Strauss said it pertains to home insurance. Union Township has a high ISO rating because there are no fire hydrants in the Township. The four fire companies are planning to work together to improve and bring those ratings down.

**16. PUBLIC COMMENTS**

- Mr. Happel, Pittstown Road had questions of Mr. Strauss regarding ISO Ratings. He asked Mr. Strauss how he would address safety issues, i.e., speeding in the Pittstown Inn area. Mr. Strauss said he would speak with Franklin Township Police. Mr. Happel voiced his concern about the attitudes of some emergency personnel.
- David MacGeorge, 317 Gano Road, Asbury, had a question about the ISO Ratings. He asked about the reduction of PVFC responding to Level 1 calls and the potential impact it would have on insurance. Mr. Strauss did not think insurance companies looked at the number of Level 1 calls. They would look at the equipment and the availability of water to fight a fire.

**17. PAYMENTS OF BILLS**

- a. The following resolution was introduced for adoption:

**RESOLUTION #2015-98**

**Resolution confirming issuance of payments for Bills List dated July 7, 2015 by the Township of Union Treasurer**

BE IT RESOLVED, by the Township Committee of the Township of Union, that the bills list dated July 7, 2015 be confirmed and approved for payment.

BE IT FURTHER RESOLVED, that the Treasurer of the Township of Union was authorized and directed to issue checks in payment of the same.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Hirt		X	X			
Ms. McBride			X			
Mr. Bischoff			X			
Mr. Mazza			X			

- b. Bills List of August 5, 2015

The approved list of bills and all claims against the Township of Union as appearing in the Claims Register of this date paid and that all checks listed hereinafter issued in payment thereof.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Ms. McBride			X			

Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion carried

**18. EXECUTIVE SESSION**

The following Resolution introduced for adoption:

**RESOLUTION #2015-99**  
**Providing for a Meeting Not Open to the Public in Accordance with the**  
**Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12**

WHEREAS, the Township Committee of the Township of Union is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et. seq.,; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10-4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Union to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

1. \_\_\_\_\_ Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
2. \_\_\_\_\_Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
3. \_\_\_\_\_Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program , including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
4. \_\_\_\_\_Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
5. \_\_\_\_\_Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
6. \_\_\_\_\_Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

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7. X Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

8. X Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

9. \_\_\_\_\_ Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, assembled in public session on August 5, 2015 at 9:42 p.m. in the Union Township Municipal Building, 140 Perryville Road, Hampton, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Hirt			X			
Ms. McBride	X		X			
Mr. Bischoff			X			
Mr. Mazza			X			

Motion carried

Motion to come out of Executive Session at about 9:51 p.m.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Mazza			X			
Mr. Hirt	X		X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

**The following motion was introduced for approval after coming out of Executive Session:**

**To approve Executive Session Minutes of June 17, 2015, as amended.**

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt			X			
Ms. McBride		X	X			
Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion carried

Atty. Jost asked for the following motion to be approved:

**To authorize Mr. Bischoff to contact Special COAH Counsel Drill regarding further services and costs relating to Draft Consent Order prepared by Atty. Drill.**

Mr. Severino	x		x			
Mr. Hirt		x	x			
Ms. McBride			x			
Mr. Bischoff			x			
Mr. Mazza			x			

Motion carried

**19. ADJOURNMENT**

There being no further business to come before the Township Committee at this time Mr. Bischoff made a motion to adjourn the meeting at 9:54 p.m. Mr. Hirt seconded the motion. Motion carried by unanimous favorable roll call vote.

\_\_\_\_\_  
Prepared by: Grace A. Kocher, Deputy Clerk

\_\_\_\_\_  
Frank T. Mazza, Mayor