

MINUTES OF A SPECIAL MEETING - BUDGET WORKSHOP February 15, 2012

1. CALL TO ORDER

Mayor Bischoff opened the meeting at 6:10 p.m.

2. FLAG SALUTE

- 3. ROLL CALL** - Present: Matt Severino (arrived at 6:14 p.m.), Frank Mazza, Bruce Hirt, Michele McBride, William Bischoff.
Grace Brennan, CFO and Ella M. Ruta, Township Clerk, were also present.

Sunshine Law Announcement – Adequate notice of this special meeting of the Union Township Committee has been provided in accordance with the “Open Public Meetings Act” by electronic mail to the Hunterdon Democrat and by posting such notice on the bulletin board in the Municipal Building and by filing a copy of the notice with the Township Clerk.

Mayor Bischoff stated that there will be an Executive Session later in the meeting with regard to contract negotiations.

4. PURPOSE OF THE MEETING

- a. Discussion of 2012 Municipal Budget
 - Mayor Bischoff reminded the Committee of monies that have to be put aside for redrawing maps with regard to Highlands regulations.
 - CFO Brennan stated that an updated copy, with agreed upon changes at the previous meeting of the budget, was provided for Committee members. She also prepared comparison charts of revenues and expenditures showing changes from 2011 to 2012. She said that the revised budget meets state requirements with marginal increase. At this time, she added she is waiting for Committee’s decision regarding parks maintenance (hiring outside company versus doing it in-house) and interlocal municipal court agreement cost.
 - Ms. McBride distributed a chart comparing park maintenance services at UT parks by outside company versus doing it in house (DRF). Brief discussion followed. The Committee agreed that a seasonal part-time position should be created. Ms. McBride stated that it would be the responsibility of Craig Hermann and Mr. Mazza to hire the appropriate candidate. Mr. Hermann would be managing the time and needs for services. Ms. McBride and Mr. Mazza will work on the job posting, to be advertised on our website in the beginning of March.
 - The Committee discussed using the existing well at Finn Road Park for water. Mr. Mazza stated that there is no documentation for the existing well. Mrs. Brennan offered to attempt to locate information on the well.

Mayor Bischoff asked to go into Executive Session to discuss contract negotiations.

The Following Resolution was introduced for adoption:

**RESOLUTION #2012-
Providing for a Meeting Not Open to the Public in Accordance with the
Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12**

WHEREAS, the Township Committee of the Township of Union is subject to certain requirements of the *Open Public Meetings Act*, N.J.S.A. 10:4-6, et. seq.; and

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WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10-4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Union to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

1. _____ *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.*

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, assembled in Executive session on February 15, 2012 at 6:54 p.m. in the Union Township Municipal Building, 140 Perryville Road, Hampton, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Mazza	X		X			
Mr. Hirt			X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

At about 7:01 the Committee came out of Executive Session

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza			X			
Mr. Hirt			X			
Ms. McBride		X	X			
Mr. Bischoff			X			

Motion carried

5. PUBLIC COMMENTS – None

6. ADJOURNMENT – There being no further business to come before the Township Committee at this time, Mrs. Severino made a motion to adjourn. Mr. Hirt seconded the motion. Motion carried by unanimous favorable roll call vote.

Meeting adjourned at approximately 7:03 PM

Respectfully submitted,

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Ella Malecki Ruta, RMC
Municipal Clerk