

UNION TOWNSHIP
MEETING MINUTES OF THE SPECIAL JOINT MEETING
OF THE UNION TOWNSHIP COMMITTEE AND THE UNION TWP. PLANNING BOARD
November 10, 2009

CALL TO ORDER

Mayor Dziubek opened the meeting at 7:00 pm.

Sunshine Law Announcement – “I would like to announce and have placed in the Minutes that adequate notice of this special meeting of the Union Township Committee has been provided in accordance with the “Open Public Meetings Act” by electronic mail to the Hunterdon Democrat and Courier News; and by posting such notice on the bulletin board in the Municipal Building and on file in the Municipal Clerk’s Office.

FLAG SALUTE

ROLL CALL - Present: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek
Others Present: Union Township Planning Board Members, Carl Hintz, Planner, Steven Balzano, Environmental Consultant, Kevin Smith, Twp. Engineer, Grace Kocher, Planning Board Secretary and Ella M. Ruta, Twp. Clerk

PURPOSE OF THE MEETING:

- a. **Review/Update on Conformance to the Highlands Regional Master Plan-Modules 3, 6 & 7 and Petition.**

Mr. Hintz said they would be presenting module 3, 6 and 7.

Mr. Hintz explained details of module 3 including:

- Summary of Housing Obligation including Rehabilitation, Prior Round and Third Round Obligation.
- Reviewed the breakdown of the COAH Third Round Obligation.
- Presented COAH obligations based on Highlands RMP Adjusted Growth Share Projections. Mr. Hintz stated that it is the recommendation of the subcommittee to work with the COAH obligation numbers.

Mr. Steve Balzano presented Module 6, Highlands Area Land Use Ordinance. He asked Planning Board members to give their opinion and advice to the governing body whether the Township should submit the petition for the plan. He said that it is the recommendation of the Highlands subcommittee to petition. Mr. Balzano added that the draft document presented tonight does not obligate to conform and can be withdrawn.

He presented details of Module 6 - Highlands Area Land Use Ordinances

- The Land Use Ordinance has 11 Articles. Mr. Balzano reviewed the major areas of concern with the Ordinance.
- Article 2. Applicability. Mr. Balzano explained the differences between exclusions (Planning Area only) and exemptions (Preservation and Planning Area as per Highlands Act).
- Article 4. Establishment of Highlands Area Districts. Of the three districts, the Highlands Zones and Sub-Zones have more stringent limitations.
- Reviewed the specifics and restrictions of the various districts.

Mr. Balzano and Mr. Hintz reviewed several of the steps of the General Process and Schedule for Highlands Council Action.

After the presentation Mr. Balzano asked for comments to be submitted to him no later than November 23, 2009. A finalized document will be presented at the December 2, 2009 Township Committee Meeting at which time the resolution will be introduced for implementation.

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Mr. Hintz discussed Module 7

- Basic Plan Conformance - December 8, 2009 deadline.
- Full Plan Conformance with a grant schedule developed based on the Highlands Implementation Plan and Schedule for each municipality.

In addition Mr. Hintz went over submission requirements for Basic Plan Conformance as well as general process and schedule for Highlands Council action

The Planning Board passed a motion to recommend that the governing body submit the petitions in draft to include the planning and the preservation areas.

The Mayor thanked Mr. Hintz and Mr. Balzano and the members of the Highlands subcommittee and everyone involved with this project for contributing and helping in this effort.

b. Public Comments on Highlands Conformance

Mayor Dziubek opened the meeting to public questions and comments. Hearing none, the Mayor deferred to the Chair of the Planning Board to adjourn the Planning Board as the Committee has other business to attend to.

c. Other matters that may come before the Township Committee

The Mayor requested an Executive Session to discuss personnel.

EXECUTIVE SESSION – the following resolution was introduced for adoption:

RESOLUTION 2009-155

Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

WHEREAS, the Township Committee of the Township of Union is subject to certain requirements of the *Open Public Meetings Act*, N.J.S.A. 10:4-6, et. seq.; and

WHEREAS, the *Open Public Meetings Act*, N.J.S.A. 10-4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Union to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

_____ *Matters Relating to the Employment Relationship*: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

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NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, assembled in Executive session on November 10, 2009, at 8:44 p.m. in the Union Township Municipal Building, 140 Perryville Road, Hampton, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Mr. Severino made a motion to adopt the above resolution. Mr. Mazza seconded. Vote: Ayes - Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion Carried.

At 9:15 p.m., Mr. Severino made a motion to come out of the Executive Session. Mr. Mazza seconded. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion Carried.

**RESOLUTION #2009-156
UNION TOWNSHIP, HUNTERDON COUNTY
Recycling Coordinator
Joseph Peake**

WHEREAS, there is a need to fill an unexpired term as a Recycling Coordinator; and

WHEREAS, Joseph Peake has expressed an interest in same;

THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union to hire and appoint Joseph Peake to the unexpired term of Recycling Coordinator at a pro-rated salary and in accordance with job description titled Recycling Coordinator effective immediately.

Mr. Severino made a motion to adopt the above resolution. Mr. Haynes seconded. Vote: Ayes - Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion Carried.

Mr. Severino made a motion to authorize the hiring of a per diem Recycling Attendant for 4 hours or on an as needed basis at \$12.75 per hour. Mr. Bischoff seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried

ADJOURNMENT

There being no further business to come before the Township Committee at this time, Mr. Bischoff made a motion to adjourn. Mr. Severino seconded the motion. Motion carried by unanimous favorable roll call vote.

Meeting adjourned at approximately 9:17 p.m.

Respectfully submitted,

Pat Essig
Administrative Assistant