

CALL TO ORDER

Mayor Dziubek opened the meeting at 7:00 p.m.

“Sunshine Law” Announcement: Adequate notice of this public meeting has been provided by the Annual Notice; mailed electronically to the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk’s Office.

FLAG SALUTE

ROLL CALL - Present: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek,
Absent at the time of Roll Call: None
Others Present: Ella M. Ruta, Township Clerk, J. Peter Jost, Esq.,

APPROVAL OF MINUTES

- a. Regular and Executive Session Meeting Minutes of May 6, 2009.

In the regular minutes, Mr. Bischoff corrected the roll call status for Mr. Haynes as he arrived at 8:16 pm and was not absent. The Clerk will amend as follows “absent at the time of roll call”

Mr. Bischoff made a motion to approve the regular meeting minutes. Mr. Mazza seconded. Vote: Ayes – Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Abstain: Mr. Haynes, Mr. Severino. Motion carried.

Mr. Bischoff stated that Mr. Severino pointed out to him that he was not present for the May 6th meeting. Mr. Bischoff withdrew his prior motion and corrected said minutes to reflect Mr. Severino’s absence at the meeting. Mr. Mazza also withdrew his motion.

Mr. Bischoff made a motion to approve May 6th regular meeting minutes with above mentioned amendments. Mr. Mazza seconded. Vote: Ayes – Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Abstain: Mr. Haynes, Mr. Severino. Motion carried.

Mr. Bischoff made a motion to approve the Executive Session Meeting Minutes as written. Mr. Mazza seconded. Vote: Ayes – Mr. Haynes, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Abstain: Mr. Severino. Motion carried.

Mrs. Dziubek noted that Executive Session Minutes of May 6th should be corrected as well, reflecting Mr. Severino’s absence.

Mr. Bischoff and Mr. Mazza withdrew their motion and second to approve said minutes.

Mr. Bischoff made a motion to amend the Executive Session Meeting Minutes to include that Mr. Severino was not present at the meeting. Mr. Mazza seconded. Vote: Ayes – Mr. Haynes, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Abstain: Mr. Severino. Motion carried.

After reviewing recordings of the May 6th meeting, it was determined that, Mr. Severino was in fact present at the meeting. The clerk will resubmit the May 6th Regular and Executive Session meetings minutes for re-approval.

VISITORS

Mayor Dziubek welcomed students from the Union Township Middle School who were attending the meeting for school credit.

REPORTS RECEIVED

- a. Road Dept. - Week Ending 4/24/09; 5/01/09; 5/08/09; 5/15/09; 5/22/09
- b. Construction Dept.-April 2009
- c. UT Municipal Court – April 2009
 - Annual Audit Report 2008
- d. Tax Collector – May 2009
- e. Animal Control Officer – April 2009
- f. Environmental Commission – April 14, 2009

Mr. Bischoff questioned the signatures on the Municipal Court checks. Mayor Dziubek will call the Animal Control Officer for a clarification of several incidents on the report. She questioned why her name was listed as reporting some of the incidents.

CORRESPONDENCE

Mr. Bischoff reported the following:

- NJLM – Proposed diversion of EMT Training Funds

After a brief discussion, Mr. Bischoff made a motion authorizing the Attorney to draft a resolution and have the Mayor sign it opposing the diversion of EMT training funds to the general treasury of the State of New Jersey. Mr. Severino seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

**RESOLUTION #2009-84
Union Township, Hunterdon County**

**RESOLUTION IN OPPOSITION TO A PROPOSED DIVERSION OF FUNDS FROM THE
EMERGENCY MEDICAL TECHNICIAN TRAINING FUND**

WHEREAS, the Emergency Medical Technician (“EMT”) Training Fund was created by New Jersey P.L. 1992, chapter 143 (N.J.S.A. 26:2K-54 et seq.) as a dedicated, non-lapsing, revolving fund, established to reimburse any private agency, organization or entity which is certified by the Commissioner of Health and Senior Services to provide training and testing for volunteer ambulance, first aid and rescue squad personnel who are seeking EMT certification and/or recertification; and

WHEREAS, the Fund has allowed thousands of Volunteer EMTs to earn and maintain their EMT certification without incurring out-of-pocket personal expense and without the need for funding from their volunteer squad or municipality; and

WHEREAS, the EMT Training Fund is not supported through the use of any tax money, but rather is supported by a \$0.50 surcharge on each fine, penalty and forfeiture imposed and collected by the State of New Jersey for motor vehicle or traffic violations and is currently running at approximately a \$ 1,000,000 deficit per year; and

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WHEREAS, on April 23, 2009 the Department of Health and Senior Services Office of Emergency Medical Services (OEMS) informed the New Jersey State First Aid Council of Governor Corzine's intention to redirect \$4,000,000 from the dedicated EMT Training Fund to the general treasury of the State of New Jersey leaving only a proposed \$400,000 balance in the Fund; and,

WHEREAS, a \$400,000 balance in the EMT Training Fund is inadequate to meet the annual training needs of the Volunteer EMTs of this State and will result in severe cut-backs of state-paid EMT training for New Jersey's EMS Volunteer Community;

NOW, THEREFORE, BE IT RESOLVED, that Township of Union formally opposes Governor Corzine's plan to transfer money from the EMT Training Fund, because of the detrimental effect this will have on the availability of EMT training for New Jersey's Volunteer EMS Community; and be it further

RESOLVED, that Township of Union in Hunterdon County opposes the intended re-appropriation of monies from the dedicated EMT Training Fund, which would shift the cost of Volunteer EMT Training to (insert squad names), the municipality and its residents, which during this time of economic hardship, when squads continue to see a decrease in donations, contributions, and a short fall in fund raising, is fundamentally unfair to those who already volunteer their time to attend training courses and answer emergency calls and to require them to pay for their own training, when they already provide so much to their community, and which will, further, significantly impact the recruitment of new members, as well as retention of existing members since many will not be able to pay for their training; and be it further

RESOLVED, that the Governor and the Legislature of the State of New Jersey are requested not to remove any money from the Pattenburg Volunteer Rescue Squad Training Fund and to return any money to the Fund that has already been removed for purposes other than those specified in New Jersey P.L. 1992, chapter 143; and be it further

RESOLVED, that copies of this resolution be forwarded to Governor Corzine, to our State Legislators and to the New Jersey League of Municipalities.

IN WITNESS WHEREOF, I have hereunto set my hand as the Mayor of the Township of Union in Hunterdon County and caused the seal to be affixed hereto this 3rd day of June, 2009.

- Franklin Township - #2009-04 – Development Fee Ordinance. Attorney will check into it.
- NJDEP – Flood Damage Prevention Ordinance. Attorney will be sending it shortly to Committee Members.
- NJDEP – Notice of Technical Incompleteness (letter to John Mocca). Clerk requested to forward copies to Mr. Harclerode and Mr. McManus for their information and possible action.
- Archer & Greiner, P.C. – Apgar/Union Twp. Following brief discussion, Atty. Jost said he is expecting a reply from HAS (Housing Administrative Services) shortly.
- HC Division of Corrections – HC Jail Implementation of the Labor Assistance Program. The clerk was requested to keep the letter on file for future needs.
- Clough Harbour & Assoc – Culvert Replacement, Pattenburg Bridge.
- Clinton Twp, - Notice of Adoption of Ordinances on Affordable Housing (AH-3). Asked that Atty. Jost check Union Township ordinance for compliance.

Mr. Severino mentioned the following correspondence:

- NJLM – A-1645 – Qualified Purchasing Agent. The bill is waiting for the Governor’s signature, which requires all municipalities to appoint a qualified Purchasing Agent. This is another unnecessary layer and expense for small towns, Mr. Severino added.

Mr. Severino made a motion to oppose A-1645/S770 and authorized the Twp. Attorney to write a letter to Governor Corzine to express the same. Mr. Bischoff seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

- Borough of Lebanon – Notice of Adoption – Ord. #2009-3 & 2009-4. Is Lebanon Borough required to notify Union Twp. of adopting an ordinance. Atty. Jost said we received information because of sign litigation.

Mr. Mazza mentioned the following correspondence: None at this time

Mr. Haynes mentioned the following correspondence: None at this time

Mrs. Dziubek mentioned the following correspondence:

- NJ Highlands - Highlands Executive Director, Eileen Swan.
Are moving forward with the 2009 Plan Conformance Process for the Highlands Municipalities and have scheduled several training sessions. Someone from the Engineers office will attend the meetings.
- NJLM – League/Site Remediation Brownfields Outreach Meeting – No need to attend.
- HC Superintendent of Schools. Invitation to Township Committee to attend a School Regionalization Meeting at the County, June 8, 2009.

PUBLIC COMMENTS

- Paige DiRoberto, of the Agriculture Committee, reported on the PIG grant on the Roerig property. The County needs a letter supporting funding on the property (matching grant). The amount is unclear at this time. Attorney Jost will write a support letter to the County.

Mr. Mazza made a motion to authorize the Attorney to write a letter to Mr. Millet stating that Union Township supports the preservation of the property, subject to availability of funds as to any purchase participation by the Township at acquisition. Mr. Severino seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion Carried.

- Michelle McBride thanked Mr. Mazza and Township road dept. and congratulated the Township on a great job at the Douglass and Hoffman properties.
RFP for the Hoffman House forwarded to the County for review.
Deed of easement for the Douglass House - UTEC and the Stewardship Committee are available to assist with the preparation of the upcoming auction of the Douglass House.

Mayor Dziubek commended UTEC for the content of the current newsletter.

PUBLIC HEARING – 2nd reading

ORDINANCE NO. 2009-4

AN ORDINANCE AMENDING CHAPTER X, BUILDING AND HOURS, OF THE CODE OF THE TOWNSHIP OF UNION, HUNTERDON COUNTY, NEW JERSEY, AND TRANSFERRING JURISDICTION FOR THE ADMINISTRATION AND ENFORCEMENT OF THE UNIFORM CONSTRUCTION CODE TO THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS

Attorney Jost read the above Ordinance by title.

Mr. Severino made a motion to open the Public Hearing. Mr. Bischoff seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion Carried.

John Tosco, 7 Coachman Drive, expressed his disappointment in closing UT Building Department and losing experience and personnel. Messrs. Severino and Mazza discussed the reasons for the decision to transfer the responsibilities to the NJ Department of Community Affairs. The Committee thanked Mr. Tosco for his comments and questions.

There being no further comments nor questions from the public, Mr. Severino moved to close the public hearing. Mr. Bischoff seconded. Vote: Ayes – Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Abstained - Mr. Haynes. Motion Carried.

Mr. Severino made a motion to adopt the Ordinance #2009-4. Mr. Bischoff seconded. Vote: Ayes – Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Abstained: Mr. Haynes. Motion Carried.

Atty. Jost clarified some details with regard to transferring UT Building Dept. to DCA. Mr. Bischoff will notify by e-mail respective employees to schedule final audit of record and transition meeting before the State takes over. Union Twp. construction office will be issuing permits until June 15, 2009. Committee to schedule meeting with Darlene for the transition.

OLD BUSINESS

- a. Discussion – Union Township Municipal Offices Organizational Chart
Tabled until the transfer of the UT Construction Dept. is completed.

NEW ORDINANCE – 1ST Reading

NEW BUSINESS

- a. The following resolution was introduced for adoption:

**RESOLUTION 2009-
MAX SPANN REALTY
PROFESSIONAL SERVICES CONTRACT**

The above resolution will be prepared for the June 17th meeting.

- b. The following resolution was introduced for adoption:

**RESOLUTION 2009-85
Toll Brother’s Inc.
94 Albert Drive
Block 11.01 Lot 18**

WHEREAS, Toll Brother’s Inc., did post an excavation bond in the amount of \$500.00 for work performed at Block 11.01 Lot 18, in the Township, and

WHEREAS, the work and inspections are complete, and

WHEREAS, the construction department has requested that this bond now be released back to Toll Brother’s Inc.,

NOW, THEREFORE, BE IT RESOLVED, that the excavation bond in the amount of \$500.00, be released to Toll Brother’s Inc..

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Mr. Severino made a motion to adopt the above resolution. Mr. Bischoff seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion Carried.

c. The following resolution was introduced for adoption:

**RESOLUTION 2009-86
EDWARD FLEMING
505 ROUTE 614, ASBURY, NJ 08802
BLOCK 1.03 LOT 5**

WHEREAS, EDWARD FLEMING, did post an excavation bond in the amount of \$250.00 for work performed at Block 1.03 Lot 5, in the Township, and

WHEREAS, the work and inspections are complete, and

WHEREAS, the construction department has requested that this bond now be released back to EDWARD FLEMING,

NOW, THEREFORE, BE IT RESOLVED, that the excavation bond in the amount of \$250.00, be released to EDWARD FLEMING,

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Mr. Bischoff made a motion to adopt the above resolution. Mr. Severino seconded the motion. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion Carried.

d. The following resolution was introduced for adoption.

**RESOLUTION #2009-87
GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2008 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Union, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Mr. Severino made a motion to adopt the above resolution. Mr. Mazza seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion Carried.

e. The following resolution was introduced for adoption:

RESOLUTION #2009-88
Corrective Action Plan

WHEREAS, the Annual Audit Report for the year 2008, as prepared by Auditor Suplee, Clooney & Company, contained "General Comments" and "Recommendations" regarding the financial practices of the Township of Union; and

WHEREAS, the Chief Finance Officer has prepared a Corrective Action Plan to address all issues raised by the Auditor and submitted said Plan for approval by the Governing Body.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of The Township of Union, in the County of Hunterdon and State of New Jersey that the Corrective Action Plan prepared by the Chief Finance Officer with regard to the 2008 Audit is hereby approved and adopted.

Mr. Severino made a motion to adopt the above resolution. Mr. Haynes seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion Carried.

f. **Mayor's Appointment** – Josh Boyle as an alternate member to UTEC

Mayor Dziubek appointed Josh Boyle as an alternate member to the Union Township Environmental Commission.

REPORTS

a. **Engineer's Report** – a written copy of the report has been submitted with following topics:

- M&R – 2008 – Maintenance Guarantee - The Engineer's office will meet with Mr. Bevlacqua of Asphalt Paving Systems at the site to mark the areas for repair.
- Annual Stormwater Report 2008-2009 – New point system to educate the local public discussed. Asked the Committee to review the attachment detailing points. Mr. Haynes questioned stormwater training for elected municipal officials.
- M&R – 2009 – Working on completing bid documents for 2009 oil and chip.
- NJDOT Local Aid Application – Application will be submitted upon committee passing resolution.
- Efficiency and Conservation Block Grants Program – Currently waiting a follow-up from the State regarding the eligibility requirements and application process. Another program that reimburses 75% of cost of energy audit discussed.
- Pattenburg Quarry/Ferreira Group – Drafted a letter to Mr. Mocca, which needs to be reviewed by Atty. Jost. Mr. Haynes questioned reclamation process access that is through the Township. He said there is a need to set hours of operation and compliance to restrictions that currently exist in the Township.
- Exxon Service Station – Request for Current & Potential Groundwater Usage – Engineer drafted letter for Attorney's review in response to above letter.
- Pilot Travel Centers – Pilot is seeking an amendment to the site plan documents.

Owner of the former ice cream store on Rt. 173 (across from the State Police Quarters) is seeking Highlands status for the property.

b. **Attorney's Report**

- Atty. Jost presented the following resolution for adoption:

RESOLUTION #2009-89
Re: Discharge of Housing Rehabilitation
Note and Mortgage and Deed Restriction
Re: Block 13, Lot 14 (James S. Pytell and Lisa A. Pytell)

WHEREAS, James S. Pytell and Lisa A. Pytell entered into a Housing Rehabilitation Note and Mortgage with the Township of Union on June 20, 2005 covering property known as Block 13, Lot 14, 761 Perryville Road, Hampton, in the Township of Union, in the amount of \$8,000 from the Township's Affordable Housing Trust Fund for the purpose of financing all or part of the cost of addressing and correcting certified health and safety code violations and otherwise rehabilitating the said residential property; and

WHEREAS, said Note provides that the loan is interest-free, provided that the dwelling remains occupied by persons who are income qualified for a minimum of six (6) years; and

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WHEREAS, James S. Pytell and Lisa A. Pytell entered into a Township/Homeowner Agreement and Deed Restriction under the Union Township Housing Rehabilitation Program wherein the said Homeowner agreed to repair and improve the above described dwelling unit utilizing the said funds and to occupy the rehabilitated dwelling unit in accordance with the low or moderate income housing restrictions; and

WHEREAS, James S. Pytell and Lisa A. Pytell, have thus far fulfilled the requirements of the above described Housing Rehabilitation Mortgage, Note and Township/Homeowner Agreement and Deed Restriction by occupying said dwelling unit; and

WHEREAS, the above mortgagors are refinancing their first mortgage, and are requesting that the Township subordinate its Housing Rehabilitation Mortgage to a new first mortgage to be held by Bank of America N.A. in the amount of \$259,299; and

WHEREAS, it has been the policy of Union Township to subordinate its Housing Rehabilitation Mortgage to a new proposed first mortgage in connection with refinancing by a qualified participant in the Township's Housing Rehabilitation Program, provided that the terms of said Mortgage and the associated Township/Homeowner Agreement and Deed Restriction have not been violated, and good cause appearing,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, in the County of Hunterdon, State of New Jersey, that the Mayor or other appropriate Township official is hereby authorized to execute a subordination of the Township's Housing Rehabilitation Mortgage recorded at Book 2888, Page 279 et. seq to a new first mortgage to Bank of America, N.A. in the amount of \$259,299; and

BE IT FURTHER RESOLVED, that, subject to the above subordination, the above referenced Mortgage, Note and Township/Homeowner Agreement and Deed Restriction shall remain in full force and effect;

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Mr. Mazza made a motion to adopt the above resolution. Mr. Severino seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion Carried.

- Contract with Housing Administrative Services (HAS) as the Twp. COAH Administrative Agent will cost \$1,000 set up fee and \$2,000.00 annual fee.

Mr. Bischoff made a motion to contract with Housing Administrative Services, subject to Mr. Koenig's approval. Mr. Mazza seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion Carried.

- Mrs. Dziubek asked about Mr. Witte's case representing COAH fees. Mr. Jost will follow up with contacting Mr. Koenig who will respond to Mr. Witte.
- Mr. Severino updated Committee on updates made to the Twp. truck for use by Animal Officer. Everything has been set up and Township vehicle is ready for the Animal Control Officer to use.

Mr. Bischoff made a motion to authorize the Animal Control Officer to proceed with a dog and cat census at the agreed upon price of \$2,500.00, payable upon completion. Mr. Severino seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion Carried.

c. Mayor's Report

- Notice about County hosting a Breakfast Talk on Tuesday, June 16, 2009, 7:30 am-9:30am on sustainability goals and tools and their impact on Hunterdon County municipalities.

d. Committee Reports

Mr. Haynes reported the following: None

Mr. Mazza reported the following:

- Received a quote from D&L plumbing company for parts and repair to the well at the Historical Society Building.

Mr. Mazza made a motion to authorize the repairs to the historical house at a price of \$1,225.00, subject to certification of availability of funds by the CFO. Mr. Severino seconded. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion Carried.

- Rubber mulch at the park. He stated the Twp. is not in compliance. Suggested that we add rubber mulch. Mrs. Dziubek said that she spoke with Grace Brennan, who is on the Safety Committee. Mrs. Brennan said the problem had been resolved and we were in compliance. Mr. Mazza will speak with Grace Brennan.

Mr. Severino reported the following:

- Recycling is increasing and working well.

Mr. Bischoff reported the following:

- “No man’s life, liberty or property is safe while the legislature is in session.” Mark Twain, 1866.
- Next meeting Mr. Balzano and Mr. Hintz will attend and bring us up to date with respect to the recommendations of the Highlands Regional Master Plan and Subcommittee.
- Proposal of video security system at the Twp. building due to downsizing of the Township staff. Mrs. Dziubek suggested moving Township offices around to better the security of employees. Security of the building was briefly discussed.

Mrs. Dziubek reported the following:

- Asked if the Committee would consider appreciation gifts for retiring employees. After a brief discussion Mrs. Dziubek stated to follow past traditions.

e. Clerk's Report

- Raffle License #2009-17; Association of Hunterdon Developmental Center; On Premise; Tricky Tray; 10/25/09
- Raffle License #2009-18; Association of Hunterdon Developmental Center; On Premise; Instant Raffle; 10/25/09
- Raffle License #2009-19; Association of Hunterdon Developmental Center; On Premise; 50/50 Cash; 10/25/09
- Raffle License #2009-20; Association of Hunterdon Developmental Center; Off Premise; Merch; 10/25/09

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- Raffle License #2009-21; St. Catherine of Sienna Church; Calendar Raffle; Cash; 9/19/09 - 12/19/09
- Raffle License #2009-22; NRA Foundation NJ State Fund Committee; On Premise Merch; 10/09/09

Mr. Severino made a motion to approve Raffle License #2009-17 through #2009-22. Motion seconded by Mr. Mazza. Vote: Ayes – Mr. Haynes, Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion Carried.

- Application for field use at Finn Rd. Park (Pavilion) – John Paulmeno
Mr. Severino made a motion to approve above application. Mr. Bischoff seconded. Vote: Ayes – Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Abstain: Mr. Haynes.
- Union Township Municipal Court – Voucher Payment Request
Mr. Bischoff made a motion to approve the request. Mr. Severino seconded. Vote: Nays – Mr. Severino, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Abstain – Mr. Haynes. Motion denied.

PAYMENT OF THE BILLS

Mr. Haynes moved that all claims against the Township of Union as appearing in the Claims Register of this date be paid and that all checks listed hereinafter be issued in payment thereof. Mr. Severino seconded. Vote: Ayes - Mr. Haynes, Mr. Bischoff, Mr. Mazza. Mrs. Dziubek. Abstain: Mr. Severino. Motion Carried.

Mr. Bischoff questioned charge from Shop Rite for coffee supplies for the Township.

ADJOURNMENT – There being no further business to come before the Township Committee at this time, Mr. Severino made a motion to adjourn. Mr. Mazza seconded the motion. Motion carried by unanimous favorable roll call vote.

Meeting adjourned at approximately 9:36 p.m.

Respectfully submitted,

Ella M. Ruta, RMC
Municipal Clerk