

CALL TO ORDER

Mayor Mazza opened the meeting at 7:00 p.m.

“Sunshine Law” Announcement: Adequate notice of this public meeting has been provided by the Annual Notice; faxed to the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk’s Office.

FLAG SALUTE

ROLL CALL - Present: Rob Haynes, Matt Severino, William Bischoff, Patricia Dziubek, Frank Mazza.

Absent: None

Others Present: J. Peter Jost, Esq., Attorney, John Reymann, Twp. Engineer, Ella M. Ruta, Township Clerk

APPROVAL OF MINUTES

- a. Regular and Executive Session Meeting Minutes of February 6, 2008.

Mr. Severino made a motion to approve the said minutes as amended (removing Mrs. Dziubek’s name from aye vote appointing Mr. Bischoff as a Class III Planning Board member. She was not present at that meeting). Mr. Haynes seconded the motion. Vote – Ayes; Mr. Haynes, Mr. Severino, Mr. Mazza. Abstained: Mrs. Dziubek. Motion carried.

- b. Special 2008 Budget Workshop Meeting and Executive Session Meeting Minutes of February 13, 2008.

Mr. Severino made a motion to approve the said minutes. Mrs. Dziubek seconded the motion. Vote – Ayes; Mr. Haynes, Mr. Severino, Mr. Mazza. Abstained: Mrs. Dziubek. Motion carried.

VISITORS

- a. Mathew Holt – Hunterdon County Freeholder

Asked the Committee to adopt the following resolution supporting NJTPA 2008-2011 Transportation Improvement Program. The program includes resurfacing a part of Route 78 going through Hunterdon County.

**RESOLUTION #2008-46
UNION TOWNSHIP, HUNTERDON COUNTY**

WHEREAS, the Municipality of Township of Union, is located within the County of Hunterdon, New Jersey, and is traversed by Interstate 78 (I-78), a major east-west connector; and

WHEREAS, Hunterdon County is represented on the Trustee Board to the North Jersey Transportation Planning Authority (NJTPA), the regional Metropolitan Planning Organization (MPO) that serves as coordinating agent on regional transportation improvement projects with the New Jersey Department of Transportation, NJ Transit, and others; and

WHEREAS, the project identified in the NJTPA 2008-2011 Transportation Improvement Program (TIP) as DB#05398, Route 78, East of Tunnel Road to East of Beaver Brook, Resurfacing, is of great interest and concern to Hunterdon County and this municipality, which is traversed by I-78; and

WHEREAS, NJDOT has recognized the extreme roadway deterioration of this section of I-78 and the need for immediate repair and has requested a TIP amendment to DB#05398 to advance this project into the current fiscal year; and

WHEREAS, local municipalities have raised concerns with Hunterdon County, the NJTPA and the NJDOT regarding noise levels along I-78; and

WHEREAS, NJDOT has responded to this concern by proposing the use of an asphalt-Rubber Open Graded Friction Course (OGFC) pavement for this project, which has shown great success in reducing highway noise;

NOW THEREFORE BE IT RESOLVED, that the Governing Body of the Municipality of Township of Union, appreciates the efforts of the NJDOT, NJTPA and Hunterdon County to move this important road resurfacing project forward, fully supports the expedited completion of the project, and

THEREFORE, BE IT FURTHER RESOLVED, that an attested copy of this resolution, as adopted, shall be certified and sent to the NJDOT, NJTPA, and the Hunterdon County Board of Chosen Freeholders.

Mayor Mazza on behalf of the Committee expressed his thanks and appreciation to Mr. Harclerode and UT Environmental Commission for working together with the County on issues specified in the above resolution.

Mrs. Dziubek asked if the resolution is in any way connected to the award of the \$1.5 million for open space preservation (Milligan Farm). Mr. Holt answered the two issues are not connected in any way.

Mr. Severino addressed Mr. Holt saying that as far as the funding for Milligan Farm goes, the Twp. has expressed dissatisfaction with intertwining of funding for open space and Exit 15 Project. He said that the Twp. reached out to Freeholders to express their concerns. He went on to say that, he does not expect Mr. Holt to speak for the Freeholders, but thinks it would be a good idea that the Twp. Committee attend the Freeholders meeting and discuss the matter further.

Mr. Holt responded by saying that the letter that went to NJDOT has satisfied the requirements. The Township put all concerns in a letter of which the last paragraph indicated that the Twp. understands that the Hunterdon County Transportation Element needs to be reviewed. The Twp. Committee is willing to work with them. Mr. Holt said that in his opinion, the request that was made by Freeholders has been satisfied and he would recommend that the funds be moved. He said he would be glad to address the issue to Mr. Richardson.

Mr. Severino stated that at this time there are no answers to questions that were raised. It does not mean that the Township will not have objections to the project once the data is in.

Mr. Holt explained that the project would be worked on for the next three years. The first set of funding is in the County's NJTPA budget, which is strictly for pre-design portion. Next phase would be determination of how much the project is going to cost. Then it is going to go into the final design stage. Once in the design stage, all affected municipalities will participate and have their input. Final design would probably not happen until 2011.

Mr. Bischoff made a motion to adopt the above resolution. Mrs. Dziubek seconded the motion. Vote – Ayes; Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek, Mr. Mazza. Motion carried.

Freeholder Holt reminded Committee members of upcoming COAH roundtable breakfast meeting. He stated final comments are due on new regulations. He emphasized importance of input by all municipalities before an official response.

- b. Brent Carney from Maraziti, Falcon & Healey L.L.P. – Special Counsel for Legal Services for Sewer Related Matters

Attorney Jost introduced Mr. Carney. He said Mr. Carney could offer suggestions that would help to create method of dealing with maintenance, repairs and funding of sewer utility lines after the latest incident with their blockage. Mr. Jost said he strongly recommends taking steps to deal with the issue.

Mr. Carney said the law firm he represents is dealing with environmental issues. They represent large sewer authorities and a few individual municipalities. He suggested that one way of dealing with Township's sewer infrastructure would be to pass ordinance creating sewer utility fund that is self-liquidating utility with separate budget line. Sewer user fees would be deposited in a separate fund.

Attorney Jost stated that at the present the Township abides by contract agreements as old as thirty years. Mr. Jost said that forming of the sewer utility fund would set rules and regulations for entire process of dealing with township's sewer infrastructure.

As per Mr. Bischoff request, Attorney Jost will prepare a short summary of the above-mentioned sewer contracts.

Mr. Haynes asked if separate sewer utility fund would change present classification as Tier B to Tier A. Mr. Carney explained that it would not be creation of sewer authority, it would be a financial mechanism controlled by the Committee.

Mr. Nargi, Chairman of the Environmental Commission brought up an issue of waste treatments plants in the Township. He said the Township has no information on how many there are or their condition.

REPORTS RECEIVED

- a. Road Dept. – 02/16; 02/23
 - b. Tax Collector – February 2008
 - c. Environmental Commission
- Need volunteers for this year's Annual South Branch Raritan River clean up on April 19th. Mr. Severino offered his help as he did for the past five years. Mr. Haynes and Mayor Mazza will also get involved by contacting boys and girl scouts. Mr. Nargi also mentioned that the South Branch Watershed Association is looking for a \$300.00 financial contribution.
 - Contacted Water Authority about ANJEC grant that would have to be matched by \$3,000 to \$5,000. The issue is going to be revisited after the 2008 budget is finalized. Mr. Nargi mentioned that UTEC would be working with Chris Altamera from Princeton Hydro. She would be doing write-ups and all charges would be coming out of escrow accounts.
 - Michele McBride will be in charge and working on properties/farms owned by the Township. Currently she is working on "Best Use Analysis" for all three farms (Hoffman, Douglas, and Milligan). She would like for a member of the Twp. Committee to be involved and work closely with UTEC on this project. Mrs. Dziubek volunteered to be a liaison to UTEC since all three farms were considered for COAH housing. Mr. Bischoff recommended that Ms. McBride contact Historic Preservation Committee led by Joe Martin, as a source of help and valuable information.
 - Brian Kirkpatrick stated that he has a specific interest in Douglas Farm as a private citizen. He has a proposal ready to be presented to the Committee for their consideration, as soon as this summer.
 - Mayor Mazza asked Mr. Nargi about flooding issue at 29 Route 625. Mr. Nargi gave an overview of a problem at that property. After looking in to it, Twp. Engineer stated that the problem started 15 years

ago and now it became a civil matter between three neighbors. He will forward a letter to the resident at 29 Route 625 clarifying Township stand on the issue.

CORRESPONDENCE

Mr. Bischoff mentioned the following:

- Asked about prior discussed issue regarding parcel on Van Syckle's Rd. to be sold by the State. Mr. Jost said he sent an e-mail/memo to Committee Members on the subject.

Mr. Severino mentioned the following:

- Inquired about present status of the Combe Fill Class Action Suit.
- Letter from the Seven Town Group taking exceptions to new COAH regulation. Asked, if we as the Township could help in the matter.

Mrs. Dziubek mentioned the following:

- She and Mr. Haynes met with Mary Beth Lonergan and Stuart Koenig regarding preparation of RFP's that should have been ready for voting on tonight. Mrs. Dziubek said she had not seen any documents as of today except e-mail from Mrs. Lonergan regarding the RFP process. Mrs. Lonergan, in her e-mail, indicated that after the meeting she spoke with seven experienced non-profit and for profit affordable housing providers to gauge their ability to review and respond to our RFP's for the Milligan Site on time in order to receive an April 2008 tax credit. Five of them did not believe there was enough time to put together a quality proposal as well as have the necessary outside financial commitment to apply for tax credit. Although two of the housing providers thought timing was tight, they might be able to meet the deadline. It did not make sense to preclude the Twp. from the larger possible response, so therefore it was postponed. Mrs. Dziubek said that Mrs. Lonergan reminded the Committee that the RFP is complete. It was resolution #2006-115 approving issuance of RFP's. Mayor Mazza questioned validity of the 2006 resolution. Atty. Jost responded that it is still a valid resolution, but said that Mr. Koenig feels we should adopt separate resolution specifically authorizing going out again for the RFP's.

Mr. Haynes mentioned the following:

Mr. Haynes expressed his disappointment that the resolution authorizing publishing RFP notice is not ready for adoption at tonight's meeting.

Mayor Mazza mentioned the following:

- Certified amounts of State Aid for 2008 budget. Union Twp. will lose approximately \$112,000.00 in State Aid. Members of the Committee feel that a resolution should be forwarded to the Governor's Office expressing dismay of unfairness and inequality to small and rural municipalities.
- Proudly announced that the **Township of Union is number 21 on the 100 list of best places to live in the State of New Jersey.**

PUBLIC COMMENTS – none at this time

PUBLIC HEARING – 2nd reading – none

ORDINANCE NO. 2008-1

**AN ORDINANCE OF THE TOWNSHIP OF UNION,
COUNTY OF HUNTERDON AND STATE OF NEW JERSEY
SUPPLEMENTING AND AMENDING CHAPTER VII, SECTION 7-33,
OF THE CODE OF THE TOWNSHIP OF UNION,
ESTABLISHING SPEED LIMITS ALONG PERRYVILLE ROAD**

Mrs. Dziubek made a motion to open the public hearing. Mr. Severino seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek, Mr. Mazza. Motion Carried.

There being no questions/comments from the public, Mr. Haynes made a motion to close the public hearing. Mr. Bischoff seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek, Mr. Mazza. Motion Carried.

Mr. Severino made a motion to adopt Ord. #2008-1 on 2nd reading. Mr. Bischoff seconded the motion. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek, Mr. Mazza. Motion Carried.

OLD BUSINESS

a. The following resolution was introduced for adoption:

**RESOLUTION #2008-
UNION TOWNSHIP, HUNTERDON COUNTY
2008 WEBSITE MANAGEMENT AND MAINTENANCE SERVICE CONTRACT**

The above resolution was tabled due to missing documents as per State requirements.

NEW BUSINESS

a. The following resolution was introduced for adoption:

**RESOLUTION #2008-47
UNION TOWNSHIP, HUNTERDON COUNTY
2008 PROFESSIONAL SERVICE CONTRACT/ENGINEERING SERVICES
Paul W. Ferriero, PE; Ferriero Engineering, Inc.**

WHEREAS, the Township of Union has a need to acquire engineering services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44-A-20.5; and

WHEREAS, the Chief Financial Officer has determined that the value of the acquisition may exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, Paul W. Ferriero, P.E., of the firm Ferriero Engineering, Inc., 180 Main St., P.O. Box 571, Chester, NJ 07930, has completed and submitted a Business Entity Disclosure Certification which certified that Ferriero Engineering, Inc. has not made any reportable contributions to a political or candidate committee in the Township of Union in the previous one year, and that the contract will prohibit Ferriero Engineering, Inc. from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT AGREED by and between the Township of Union and Paul W. Ferriero, P.E., of Ferriero Engineering, Inc. as follows:

1. The Engineer shall be compensated at the hourly rate for all engineering services rendered as needed or requested by the Township Committee or other Township agencies.
2. Engineering services may be performed for the Township by other principals and employees of the firm of Ferriero Engineering, Inc., under the direct supervision of Paul W. Ferriero, P.E., when Paul W. Ferriero is unavailable or when otherwise necessary and desirable.
3. This agreement shall cover the period from January 1, 2008, to December 31, 2008.
4. Paul W. Ferriero, PE agrees that no services are to be performed unless specific approval is granted by an appropriate Township official either verbally or in writing.
5. An Affirmative Action Employee Information Report is attached and is part of this agreement. In addition, a copy of Exhibit A, Mandatory Affirmative Action Language, and business Disclosure Entity Certification and the Determination of Value are attached and also part of this agreement.
6. Ferriero Engineering, Inc. will carry, at its expense, during the appointment period professional liability insurance.
7. If any provision or part thereof of this agreement is held to be void or unenforceable under any law and shall be deemed stricken all remaining provisions shall nevertheless continue to be valid and binding upon the parties. The parties agree that this agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision which comes as close as possible to expressing the intention of the stricken provision.
8. A notice of this action shall be printed once in the official newspaper.

CERTIFICATION AS TO AVAILABILITY OF FUNDS

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, Chief Financial Officer of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the 2008 Adopted Budget to award a contract to Ferriero Engineering, Inc., under the line item "Engineering".

Date: _____
Grace M. Brennan, CFO

Mrs. Dziubek asked if Ferriero Engineering charges the Township for mileage. Mayor Mazza replied that we are paying \$0.50 per mile. After a brief discussion, the Committee reached a decision that no mileage charges should be reimbursed to any of the Township Professionals.

Mr. Bischoff made a motion to adopt the above resolution striking all mileage reimbursements. Mr. Haynes seconded the motion. Vote – Ayes; Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek, Mr. Mazza. Motion carried.

b. The following resolution was introduced for adoption:

**RESOLUTION #2008-48
PERSON-TO-PERSON TRANSFER**

From PATTENBURG ENTERTAINMENT, INC. to ABACO BLUE, LLC

WHEREAS, an application has been filed for a person-to-person transfer of Plenary Retail Consumption License #1025-33-004-007, heretofore issued to Pattenburg Entertainment Inc., for premises located at 512 Pattenburg Road, Union Township, Hunterdon County, New Jersey; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant, Abaco Blue LLC, has disclosed and the issuing authority reviewed the source of funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Union, does hereby approve, effective March 5, 2008, the transfer of the aforesaid Plenary Retail Consumption License to Abaco Blue LLC and does hereby direct the Municipal Clerk to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to Abaco Blue LLC, effective March 5, 2008".

Mr. Bischoff made a motion to approve the above resolution contingent upon clarification of the last digit of the liquor license number. Mrs. Dziubek seconded the motion. Vote – Ayes; Mr. Severino, Mr. Bischoff, Mrs. Dziubek, Mr. Mazza. Abstained: Mr. Haynes Motion carried.

c. The following resolution was introduced for adoption:

**RESOLUTION 2008-49
Re: Toll Brother's Inc.
Block 11 lot 8.30
Lookout Point Subdivision**

WHEREAS, Toll Brother's Inc., did post an excavation bond in the amount of \$500.00 for work performed at Block 11, lot 8.30 in the Township, and

WHEREAS, the work and inspections are complete, and

WHEREAS, the construction department has requested that this bond now be released back to Toll Brother's Inc.,

NOW, THEREFORE, BE IT RESOLVED, that the excavation bond in the amount of \$500.00 be released to Toll Brother's Inc.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Mrs. Dziubek made a motion to approve the above resolution subject to written satisfactory confirmation from Maser Consulting. Mr. Severino seconded the motion. Vote – Ayes; Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek, Mr. Mazza. Motion carried.

d. The following resolution was introduced for adoption:

**RESOLUTION #2008-50
PROCLAMATION
“THE RED HAT SOCIETY”**

WHEREAS the Red Hat Society began as a result of a few women deciding to greet middle age with verve and élan. They believe silliness is the comedy relief of life, and since they are all in it together they might as well join red-gloved hands and for the gusto together; and

WHEREAS underneath the frivolity, they share a bond of affection, forged by common life experiences and a genuine enthusiasm for wherever life takes them next, and

WHEREAS the signature colors of Red Hats and Purple Dresses came about by a lady who read a poem “Warning” by Jenny Joseph which depicts an older woman in purple clothing with a red hat; and

WHEREAS as time went on women would give vintage red hats and the poem to friends on their birthdays and they passed it on; and

WHEREAS these friends realized they were becoming a sort of “Red Hat Society” and that perhaps they should go out to tea... in full regalia and they decided they would find purple dresses which didn’t go with their red hats to complete the poem’s image.

NOW, THEREFORE BE IT RESOLVED that the Township of Union wishes “Hats R Us” and other Chapters celebrating the “National Red Hat Day” and 10 year anniversary on Friday, April 25, 2008 at Hunterdon Hills Playhouse, have fun and enjoy yourselves.

Mr. Bischoff made a motion to approve the above resolution. Mr. Severino seconded the motion. Vote – Ayes; Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek, Mr. Mazza. Motion carried.

NEW ORDINANCE – 1ST Reading – none

REPORTS

a. **Engineer’s Report** – Mr. Reymann reported the following/written report submitted:

- Van Syckle’s Road Phase III project - submitted an estimate of \$186,087.00. Cost for engineering, plans, and specifications not to exceed \$19,800.00.
- Edna Mahon Frontage Road Connection – trying to set up a meeting with NJDOT within the next six weeks.
- Grand Colonial – met with contractor, John Gaul and owner, Frank Ali on February 28th to review the outstanding issues with the site work. Asked permission to write a letter to the construction Official to issue permanent certificate of occupancy after all issues with Township Construction dept. are resolved.
- North Hunterdon United Methodist Church at 51 County Rd. 635 has inquired about approval to pave their parking lot. Mr. Reymann will advise them to contact zoning officer first for zoning approvals.
- Mrs. Dziubek asked about meeting scheduled for this Saturday with Engineer, Rob Haynes and Steve Sousa to investigate options for Stormwater management for tennis courts. Mrs. Dziubek asked why we have to spend money on professional expertise if finances are not in place to pursue with the project. Mr. Bischoff asked if the Township is going to be responsible for any costs related to this project. It was agreed by the Committee to delay scheduled inspection.

b. **Attorney’s Report** – Mr. Jost reported the following:

- Has items for Executive Session.
- Prepared the following resolution to release maintenance bond to Johnny’s Truck Stop.

Resolution 2008-51
Re: Resolution Releasing Maintenance Bond
Hilltop Fuel Co., Inc. T/A Johnny’s Truck Stop
Block 11, Lot 24.03

WHEREAS, Hilltop Fuel Co., Inc. T/A Johnny’s Truck Stop, posted surety bond No. S02540 of First indemnity of American Insurance Company in the original amount of \$556,494.00, covering site improvements in connection with a preliminary final site plan approval issued for the project known as Johnny’s Truck Stop, Phases I and II, Block 11, Lot 24.03, located at the intersection of County Route 635 and N.J. Route 173 (“development”); and

WHEREAS, said surety bond was reduced to \$83,466.00 on April 6, 1998 and was converted to a maintenance bond No. S02450M; and

WHEREAS, the maintenance period covered by said maintenance bond has long since expired, and good cause appearing;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, in the County of Hunterdon, State of New Jersey, that maintenance bond No. S02450M in the amount of \$83,466.00 shall be, and is hereby, discharged and released.

Mr. Severino made a motion to approve the above resolution. Mr. Bischoff seconded the motion. Vote – Ayes; Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek, Mr. Mazza. Motion carried.

- Prepared an ordinance to accept Gephardt Farm Road at Lakeside Estates. Attorney Jost read the following ordinance by title and introduced same for 1st reading:

ORDINANCE #2008-2
AN ORDINANCE OPENING AND ACCEPTING
GEPHARDT FARM ROAD AND ADDITIONAL WIDTH ALONG
RACE STREET AND ESTABLISHING THE BOUNDARIES
THEREOF IN THE TOWNSHIP OF UNION,
COUNTY OF HUNTERDON, STATE OF NEW JERSEY

Be It Ordained by the Township Committee of the Township of Union, in the County of Hunterdon, and State of New Jersey as follows:

Section 1. The dedication of the following described tracts of land as public streets or roads of the Township of Union is hereby accepted, and the same are hereby opened, laid out and established as public streets or roads of Union Township:

Gephardt Farm Road – as described in a roadway dedication deed from Henry Lewis to the Township of Union dated February 16, 2005 and recorded February 23, 2005 in Book 2115, Page 527 in the Hunterdon County Clerk’s office; and additional roadway width along Race Street – as described in a roadway dedication deed dated February 16, 2005 and recorded February 23, 2005 in Book 2115, Page 532 in the Hunterdon County Clerk’s office.

All as shown on a map entitled "Final Subdivision Plat for Lakeside Estates, Subdivision of Block 25, Lots 2 and 4 situated in Union Township, Hunterdon County, New Jersey" prepared by James J. Mantz, P.E., P.O.S., dated 10/17/2000, and recorded in the Hunterdon County Clerk's office.

Section 2. The boundaries and side lines of said streets or roads are hereby established as above described.

Section 3. No dedication or approval of any street or road or section thereof is intended or affected except such or portion thereof as is included in the above description.

Section 4. The acceptance of Gephardt Farm Road and additional width of Race Street as public streets of the Township of Union shall not constitute approval of any incomplete work on said roads or any other incomplete work in said development, nor a release of any other obligations of the developer, such obligations to remain in full force and effect notwithstanding the adoption of this Ordinance.

Section 5. This Ordinance shall take effect immediately upon final passage and publication according to law.

Mr. Haynes made a motion to adopt the above ordinance on 1st reading and public hearing scheduled for April 2, 2008. Mrs. Dziubek seconded the motion. Vote – Ayes; Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek, Mr. Mazza. Motion carried.

- Attended NJ Transit meeting and e-mailed Committee members with summary of the meeting.

c. Mayor's Report

- Raised a question about an invoice submitted for legal charges going back to previous year by Mr. Jost.
- Thanked Foster Wheeler Inc. for donating a used truck and asked that the thank you letter go out to appropriate department at Foster Wheeler.
- Announced that Foster Wheeler is giving away office furniture if anyone is interested.

d. Committee Report

Mr. Bischoff reported the following:

- Has personnel item for Executive Session

Mrs. Dziubek reported the following:

- Earlier in the meeting updated on COAH issues.
- Attended Round Table discussion with Marcia Karrow. Ms. Karrow is working on introducing legislation regarding COAH regulations, State Police coverage issue in municipalities without police dept. and municipal budgetary cuts.

Mr. Haynes reported the following:

- Prepared job description for 2008 Park Attendant position.
- The Committee was asked to adopt a policy for mailbox replacement after snow plowing. A note setting the policy was distributed to Committee members at earlier time. Committee agreed. After the meeting the Twp. Clerk drafted the following resolution:

RESOLUTION #2008-52
Township of Union
Mailbox Replacement Policy

Whereas, it shall be the policy of the Township of Union to repair or replace all properly placed and maintained mailboxes that have been damaged either by direct contact with a Township snow plow or by thrown snow from a Township plow; and

Whereas, properly placed mailboxes and posts should be mounted so that the face of the mailbox is twelve (12) inches behind the curb or edge of road and set to a height of 48 inches from the road surface to the bottom of the mailbox. Posts should be set in a hole 24 - 30 inches deep by 8 - 10 inches in diameter and filled with concrete to the surface; and

Now, therefore, be it resolved, that residents with mailboxes damaged beyond repair must present the broken mailbox and/or post to the Road Department in order to be considered for compensation; and

Be it further resolved that if a mailbox and post are damaged beyond repair during snow removal operations, it shall be the Township policy for the mailbox and post to be replaced with a standard mailbox and 4"x 4" pressure treated wood post set in concrete; and

Be it further resolved that if a decorator mailbox and post are damaged, the Township will either replace the mailbox and post with a standard mailbox and post or reimburse the resident the cost of a standard mailbox and post replacement (\$50.00). Mailboxes will be repaired as soon as practical; and

Be it further resolved that the Township will not provide compensation for improperly placed mailboxes or mailboxes that are in a state of disrepair.

Mrs. Dziubek made a motion to adopt the above resolution. Mr. Severino seconded the motion. Vote – Ayes; Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek, Mr. Mazza. Motion carried.

e. Clerk's Report

- Raffle License #2008-8 Union Township PTA; On Premise 50/50; 06/08/08
- Raffle License #2008-9 High Bridge PTO, Inc.; On Premise Merchandise; 04/04/08
- Raffle License #2008-10 Ducks Unlimited, Inc.; On Premise Merchandise; 04/25/08
- Raffle License #2008-11 Ducks Unlimited, Inc.; On Premise 50/50; 04/25/08

Mr. Severino made a motion to approve Raffle Licenses 2008-8 through 2008-11. Mr. Bischoff seconded. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek, Mr. Mazza. Motion Carried.

Clerk asked if the Committee has any objection to advertise for Deputy Court Administrator. No objection was expressed.

Clerk suggested purchasing secure outside mailbox for payments due to the Township. After a brief discussion, it was agreed to install an inside lockbox rather than an outside one. Mrs. Dziubek made a motion to approve purchase of a mailbox not exceeding \$200.00. Mr. Haynes seconded. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek, Mr. Mazza. Motion Carried

PUBLIC COMMENTS

Mark Baranowski, new owner of the liquor license for Pattenburg House, expressed his appreciation for help he received from the Clerk's office on finalizing transfer of the license.

PAYMENT OF THE BILLS – Mr. Severino moved that all claims against the Township of Union as appearing in the Claims Register of this date be paid and that all checks listed hereinafter be issued in payment thereof. Mr. Haynes seconded. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek, Mr. Mazza. Motion carried.

The following resolution was introduced for adoption at about 10:10 PM:

**RESOLUTION #2008-53
EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into closed session during a public meeting; and

WHEREAS, the Union Township Committee has deemed it necessary to go into closed session to discuss certain matters which are exempt from the public.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Union will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: Pilot Travel LLC litigation and Personnel.

Mr. Bischoff made a motion to adopt the above resolution. Mr. Severino seconded. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek, Mr. Mazza. Motion Carried.

At approximately 10:40 PM, Mrs. Dziubek made a motion to return to the regular meeting, Mr. Severino seconded. Vote – Ayes: Mr. Haynes, Mr. Severino, Mr. Bischoff, Mrs. Dziubek, Mr. Mazza. Motion Carried.

ADJOURNMENT – There being no further business to come before the Township Committee at this time, Mr. Bischoff made a motion to adjourn. Mr. Severino seconded the motion. Motion carried by unanimous favorable roll call vote.

Meeting adjourned at approximately 10:40 PM

Respectfully submitted,

Ella Malecki Ruta, RMC
Municipal Clerk