

**CALL TO ORDER**

Mayor Mazza opened the meeting at 7:00 p.m.

“Sunshine Law” Announcement: Adequate notice of this public meeting has been provided by the Annual Notice; faxed to the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk’s Office.

**FLAG SALUTE**

**ROLL CALL** - Present: Rob Haynes, Matt Severino, Lisa Nargi Patricia Dziubek and Frank Mazza. J. Peter Jost, Esq., Township Attorney; John Reymann, P.E., Township Engineer and Ella Malecki Ruta, Township Clerk, were also present.

**APPROVAL OF MINUTES** – None at this time.

**VISITORS** – Mr. Hintz from Clarke Caton Hintz Architects

Mr. Hintz gave an up-to date overview on work performed involving proposed COAH Housing project on Milligan Farm. Township Attorney stated for the record that for both years 2006 & 2007, Clarke Caton Hintz Architects has had a professional service contract with the municipality. Milligan/COAH project was an additional service requested and approved by the Township. Questions were raised on the amount of those additional services; Committee will contact Township CFO to find out if funding for the project is still available.

Mayor Mazza acknowledged presence of Joey Lawrence and Andrew Ferriero, Boys Scouts from Troop 200.

Mayor Mazza introduced Darlene Beam, Construction Office Secretary and Rob Vance, Township Assessor to present their concerns to the Township Committee.

Darlene Beam mentioned the fact that there is a discussion of State Code Enforcement Office taking over the local Union Township Construction Office and expressed her concerns regarding this. A written list of all concerns has been passed to all Committee Members.

Rob Vance expressed his concern regarding the possibility of joining the State Code Enforcement Offices, stating that the Assessor’s office is going to be severely impacted by this change and stating how much his office depends on the information provided by the local Construction office.

**REPORTS RECEIVED**

- a. Road Dept. 6/04-6/08 & 6/11-6/15 – Mayor acknowledged a great job the Road Department is doing
- b. Municipal Court – May 2007
- c. Building Department – May 2007
- d. Pattenburg Fire Co.- Up-To-Date Report
- e. Claims Register - 6/20/07

**CORRESPONDENCE**

Rob Haynes mentioned the letter from Frontier Insurance requesting a bond refund for Stickle Construction. Attorney Jost stated that no final decision was reached from the previous discussion. Peter Jost will check with Maser Consulting to resolve the issue.

Mayor Mazza mentioned a letter from Peter Jost to New Jersey DOT about compliance with Subtitle One of Title 39 by Union Township Schools.

**PUBLIC COMMENTS**

Tom Lawrence, resident of Pattenburg expressed his appreciation for the last gravel road “Gravel Road” left in the Township and hopes that it is never altered by paving or cutting down any of the trees along that road.

**PUBLIC HEARING – 2<sup>ND</sup> Reading – None**

**OLD BUSINESS**

a. **RESOLUTION #2007-** : Amendments to the Resolution #2003-39/Reclamation Plan for Pattenburg Quarry  
Information to make necessary amendments to Resolution #2003-39 is still not available. It is tabled at this time.

b. **RESOLUTION #2007-** : 2007-2008 Liquor License Renewal – Perryville Inn/ Apalo Inc.

c. **RESOLUTION #2007-** : 2007-2008 Liquor License Renewal – Pattenburg Entertainment Inc./Pattenburg House

Due to missing documentation from the State to renew the above Liquor Licenses, motion was made by Mr. Severino, seconded by Mr. Haynes to authorize the Clerk to issue a letter to the State that the Township Committee has no objections for issuance of temporary licenses if all tax obligations has been satisfied and fees paid. Vote – Ayes: Mr. Haynes, Mr. Severino, Mrs. Nargi, Mrs. Dziubek, Mr. Mazza. Motion Carried.

d. **Purchase of New Recording Equipment – Clerk/Court.**

The following resolution was introduced for adoption:

**RESOLUTION 2007-96**

**Re: Purchase of New Recording Equipment for Clerk’s and Court’s Offices**

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee has authorized the Purchase of New Recording Equipment from Gramco Business Communications in the total amount of \$13,178.00; and

**BE IT FURTHER RESOLVED**, that this resolution is contingent upon CFO certification of funds to cover the acquisition costs

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

Motion was made by Mr. Severino, seconded by Mrs. Nargi to adopt above resolution. Vote – Ayes: Mr. Haynes, Mr. Severino, Mrs. Nargi, Mrs. Dziubek, Mr. Mazza. Motion Carried.

**NEW BUSINESS**

The following resolution was introduced for adoption:

**RESOLUTION #2007-97**

**Corrective Action Plan**

**WHEREAS**, the Annual Audit Report for the year 2006, as prepared by Auditor Ardito and Company, contained “General Comments” and “Recommendations” regarding the financial practices of the Township of Union; and

**WHEREAS**, the Chief Finance Officer has prepared a Corrective Action Plan to address all issues raised by the Auditor and submitted said Plan for approval by the Governing Body.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of The Township of Union, in the County of Hunterdon and State of New Jersey that the Corrective Action Plan prepared by the Chief Finance Officer with regard to the 2006 Audit is hereby approved and adopted.

Issues concerning timely and accurate documents filed and kept by the Dog Registrar were briefly discussed.

Motion was made by Mrs. Nargi, seconded by Mrs. Dziubek to adopt above resolution. Vote – Ayes: Mr. Haynes, Mr. Severino, Mrs. Nargi, Mrs. Dziubek, Mr. Mazza. Motion Carried.

The following resolution was introduced for adoption:

**RESOLUTION 2007-98  
Re: GRADING BOND REFUND  
TOLL BROTHERS, INC. BLOCK 11, LOT 8.20**

**WHEREAS**, TOLL BROTHERS, INC., 36 Rupell Road, Clinton, New Jersey, was required to post a \$2,500.00 Grading and Seeding Bond for block 11, lot 8.20, and

**WHEREAS**, Toll Brothers, Inc., in a letter dated May 31, 2007, has requested the refund of this bond, and

**WHEREAS**, the Township Engineer, Maser Consulting in a letter dated Jun 1, 2007, recommends the release of this bond,

**NOW, THEREFORE, BE IT RESOLVED** that said Bond in the amount of \$2,500.00 be refunded to Toll Brothers, Inc.;

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

Motion was made by Mr. Haynes, seconded by Mrs. Dziubek to adopt above resolution. Vote – Ayes: Mr. Haynes, Mr. Severino, Mrs. Nargi, Mrs. Dziubek, Mr. Mazza. Motion Carried.

The following resolution was introduced for adoption:

**RESOLUTION 2007-99  
Re: GRADING BOND REFUND  
TOLL BROTHERS, INC. BLOCK 11.01, LOT 11**

**WHEREAS**, TOLL BROTHERS, INC., 36 Rupell Road, Clinton, New Jersey, was required to post a \$2,500.00 Grading and Seeding Bond for block 11.01, lot 11, and

**WHEREAS**, Toll Brothers, Inc., in a letter dated May 31, 2007, has requested the refund of this bond, and

**WHEREAS**, the Township Engineer, Maser Consulting in a letter dated Jun 1, 2007, recommends the release of this bond,

**NOW, THEREFORE, BE IT RESOLVED** that said Bond in the amount of \$2,500.00 be refunded to Toll Brothers, Inc.;

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

Motion was made by Mrs. Nargi, seconded by Mrs. Dziubek to adopt above resolution. Vote – Ayes: Mr. Haynes, Mr. Severino, Mrs. Nargi, Mrs. Dziubek, Mr. Mazza. Motion Carried.

The following resolution was introduced for adoption:

**RESOLUTION 2007-100**  
**Chapter 159 for Clean Communities Grant**

**WHEREAS**, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director of may also approve the insertion of an item of appropriation for equal amount,

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Union in the County of Hunterdon, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2007 in the sun of \$890.28, which is now available from the State of New Jersey in the amount of \$890.28.

**BE IT FURTHER RESOLVED**, that the like sum of \$890.28 is hereby appropriated under the caption Clean Communities, Other Expenses; and

**BE IT FURTHER RESOLVED** that the above is the result of funds from the State of New Jersey in the amount of \$890.28.

Motion was made by Mrs. Dziubek, seconded by Mrs. Nargi to adopt above resolution. Vote – Ayes: Mr. Haynes, Mr. Severino, Mrs. Nargi, Mrs. Dziubek, Mr. Mazza. Motion Carried.

The following resolution was introduced for adoption:

**RESOLUTION 2007-101**  
**Anheuser Bush Contribution**  
**To The Environmental Commission**

**WHEREAS**, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director of may also approve the insertion of an item of appropriation for equal amount,

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Union in the County of Hunterdon, New Jersey, hereby requests the Director of the Division of Local

Government Services to approve the insertion of an item of revenue in the budget of the year 2007 in the sum of \$350.00, which is now available from Anheuser-Busch in the amount of \$350.00.

**BE IT FURTHER RESOLVED**, that the like sum of \$350.00 is hereby appropriated under the caption Environmental Commission, Other Expenses; and

**BE IT FURTHER RESOLVED** that the above is the result of funds from Anheuser-Busch in the amount of \$350.00.

Motion was made by Mrs. Nargi, seconded by Mr. Haynes to adopt above resolution. Vote – Ayes: Mr. Haynes, Mr. Severino, Mrs. Nargi, Mrs. Dziubek, Mr. Mazza. Motion Carried.

The following resolution was introduced for adoption:

**RESOLUTION #2007-102  
UNION TOWNSHIP, HUNTERDON COUNTY  
FIREWORKS – HUNTERDON DEVELOPMENTAL CENTER**

WHEREAS in order to provide entertainment at the Hunterdon County Developmental Center, located at 40 County Road 513, Clinton, New Jersey, permission has been requested to allow a fireworks display on Friday, September 7, 2007, at approximately 9:00 p.m. or dark; rain date, September 14, 2007;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union that permission is granted to allow a fireworks display at the Hunterdon County Developmental Center on Friday, September 7, 2007; approximately 9:00 p.m. or dark; rain date, September 14, 2007, subject to the following conditions:

1. The persons conducting the fireworks display and all other persons involved shall hold the Township of Union harmless from any liability in connection with said display.
2. A Certificate of Liability Insurance listing the Township of Union, 140 Perryville Rd., Hampton, N. J. 08827, as a named insured shall be supplied to the Township Clerk prior to issuance of this consent.
3. Compliance with all requirements of law and any requirements of the Township's Insurance Carrier.

Motion was made by Mrs. Dziubek, seconded by Mr. Severino to adopt above resolution subject to proper insurance certification and understanding that the Township assumes no responsibilities for this event. Vote – Ayes: Mr. Haynes, Mr. Severino, Mrs. Nargi, Mrs. Dziubek, Mr. Mazza. Motion Carried.

The following resolution was introduced for adoption:

**RESOLUTION 2007-103  
Re: Employee Health Benefit/Contributions**

**WHEREAS**, Union Township presently provides health insurance for full-time employees and eligible officials of the Township through the New Jersey State Health Benefits Program; and

**WHEREAS**, sharply escalating premiums for such health benefits have necessitated that Union Township require eligible employees and officials to contribute a portion of the premium for their health insurance;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Union, in the County of Hunterdon, State of New Jersey that effective July 1, 2007, each employee and officials covered under the New Jersey State Health Benefits program through the Township of Union shall contribute five percent (5%) of the premium cost of such health insurance, excluding prescription coverage;

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately, and that withholding for such five percent share of premium shall be effective as of July 1, 2007.

Motion was made by Mrs. Dziubek, seconded by Mrs. Nargi to adopt above resolution. Vote – Ayes: Mrs. Nargi, Mrs. Dziubek, Mr. Mazza. Abstentions: Mr. Haynes, Mr. Severino Motion Carried.

**Discussion** – Paris Grant-Hunterdon County Records Management Needs Assessment & Shared Services

Mrs. Dziubek explained the benefits of participating in the Paris Grant Project sponsored by Hunterdon County and went over procedures all participants have to follow to qualify for the grant. After a brief discussion it was agreed that the Clerk will send a memo out to all departments on mandatory participation in the program.

**Discussion** – Office Hours for Municipal Offices/Departments

Business hours were discussed with the possibility of the municipal building to stay open through the lunch hour. Departments will alternate lunches and close municipal offices at 4:00 PM. At the end of the discussion a motion was made by Mrs. Nargi, seconded by Mrs. Dziubek for all municipal offices to stay open through the lunch hour and close at the regular time on a trial basis. Motion carried by unanimous favorable roll call vote. Vote to amend lunch and closing hours will take place at the next Township Committee Meeting on July 18, 2007.

Mr. Severino mentioned a student, Sara Schultz, resident of Union Township who died of a rare bone cancer. He was asked by the Schultz family for permission to plant a tree at the park in her memory. None of the Township Committee Members had objected.

**NEW ORDINANCE** – 1<sup>st</sup> Reading – None at this time

**REPORTS**

- a. **Engineer's Report** – Mr. Reymann mentioned the following: - Attended preconstruction meeting at the Grand Colonial; discussed municipal road projects with Rob Haynes; asked if he needs to re-apply for Section III Van Syckle Road State Grant - yes was unanimous; Application is due August 24<sup>th</sup>; NJDOT is trying to schedule another meeting with Township representatives regarding Frontage Road extension; received two inquires about additional driveways; has an issue for Executive Session.
- b. **Attorney's Report** – Mr. Jost mentioned the following; - received a request for subordination of a mortgage; the following resolution was introduced for adoption:

**RESOLUTION #2007-104**

**Be It Resolved**, that the Mayor and/or Housing Administrator is hereby authorized to sign subordination of the Township's COAH mortgages to first mortgagees when property owner is refinancing in an ordinary course of business with all documentation in proper order; and

**Be It Further Resolved**, that this resolution shall take effect immediately.

Motion was made by Mr. Severino, seconded by Mrs. Nargi to adopt above resolution. Vote – Ayes: Mr.

Haynes, Mr. Severino, Mrs. Nargi, Mrs. Dziubek, Mr. Mazza. Motion Carried.

Mr. Jost also mentioned correspondence on Herbert Scheuing Property; will be discussed at the next Committee Meeting; letter received from Commerce Bank regarding old letter of credit posted by Barbiche Brothers in the amount of \$5, 640.00 for curbing. Following resolution authorizing refund of the bond was introduced by Mr. Jost for adoption:

**RESOLUTION #2007-105**

**Re: Hilltop Oil Company Inc./Johnny's Truck Stop  
Block 11, Lot 24.03**

**WHEREAS**, on July 19, 1995, Hilltop Fuel Oil Company, Inc. T/O Johnny's Truck Stop and Barbiche Brothers Construction, Inc. posted a Supplemental Maintenance Guarantee in the amount of \$5,640.00, the Letter of Credit No. 92 of Prestige Bank; and

**WHEREAS**, said Supplemental Maintenance Guarantee was to cover 215 linear feet of curbing installed at the most easterly driveway on Johnny's Truck Stop, which was not installed with the required temperature protection; and

**WHEREAS**, Robert C. Bogart, P.E., Union Township Engineer recommended in a letter dated April 10, 2003, that said existing bond held for curbing be released, in that there were no weather related conditions affecting the curbing, and good cause appearing;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Union, in the County of Hunterdon, State of New Jersey, that Letter of Credit No. 92 of Prestige Bank (now Commerce Bank) in the amount of \$5,640.00 shall be the same is hereby released and discharged; and the original letter of credit shall be returned to Commerce Bank.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

Motion was made by Mrs. Nargi, seconded by Mrs. Dziubek to adopt above resolution. Vote – Ayes: Mr. Haynes, Mr. Severino, Mrs. Nargi, Mrs. Dziubek, Mr. Mazza. Motion Carried.  
Attorney Jost has items for Executive Session.

c. **Mayor's Report** – No report at this time

d. **Committee Report**

- Patricia Dziubek mentioned the following: - contacted Ellen Hutchison from NJ DEP regarding NFA letter. Ms. Hutchison is waiting for the responsible party to contact her; municipal website has been updated; Mary Beth Longergan is submitting COAH Grant to the State.
- Rob Haynes mentioned the following: - Pattenburg Fire Co. is looking for volunteers and would like to post on the Township's website; "Request for Service Form" has been finalized and is ready to use; need to put signs with direction to different departments in the hallway of the municipal building; bulk dumpster at the recycling center has not been crushed down enough; there is a water leak in the corner of the roof of the Municipal Building. Clerk has been directed to call local roofer to get estimates for repairs; is following up on COAH project with Township Engineers and the County. Widening of Route #513 was discussed; have items for Executive Session.

e. **Clerk's Report**

- Finn Road Park Field Use Application Approval – Boys Scouts Troop 200

Motion was made by Mrs. Dziubek, seconded by Mr. Severino to approve above application with date change to August 26, 2007. Vote – Ayes: Mr. Severino, Mrs. Nargi, Mrs. Dziubek, Mr. Mazza Abstentions: Mr. Haynes, Motion Carried.

– Request to use Township Roads for Annual “Skylands Triathlon” on September 16, 2007. Motion was made by Mrs. Dziubek, seconded by Mrs. Nargi to approve above request subject to submission of proper documentation. Motion carried by unanimous favorable roll call vote.

**PUBLIC COMMENTS** – None

**PAYMENT OF THE BILLS** – Mr. Severino moved that all claims against the Township of Union as appearing in the Claims Register of this date be paid and that all checks listed hereinafter be issued in payment thereof. Mrs. Nargi seconded. Vote – Ayes: Mr. Haynes, Mr. Severino, Mrs. Nargi, Mrs. Dziubek, Mr. Mazza. Motion carried.

**EXECUTIVE SESSION** – Action may be taken following Executive Session

At about 9:25 PM the following resolution was introduced for adoption;

**RESOLUTION#2007-106  
EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a public body to go into closed session during a public meeting; and

**WHEREAS**, the Union Township Committee has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public;

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Union will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: Potential Litigations and Personnel Issues.

Motion was made by Mrs. Nargi, seconded by Mrs. Dziubek to adopt the above resolution. Vote – Ayes; Mr. Haynes, Mr. Severino, Mrs. Dziubek, Mrs. Nargi, Mr. Mazza. Motion carried.

At approximately 10:35 motion was made by Mrs. Dziubek, seconded by Mr. Severino, to return to the regular meeting. Motion carried by unanimous favorable roll call vote.

**ADJOURNMENT** – There being no further business to come before the Township Committee at this time, a motion to adjourn was made by Mrs. Dziubek, seconded by Mr. Severino. Motion carried by unanimous favorable roll call vote.

Meeting adjourned at approximately 10:35 PM

Respectfully submitted,

Ella Malecki Ruta, RMC  
Municipal Clerk