

CALL TO ORDER

Mayor Mazza opened the meeting at 7:00 p.m.

“Sunshine Law” Announcement: Adequate notice of this public meeting has been provided by the Annual Notice; faxed to the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk’s Office.

FLAG SALUTE

ROLL CALL - Present: Mr. Haynes, Matt Severino, Patricia Dziubek and Frank Mazza. J. Peter Jost, Esq., Township Attorney; John Reymann, P.E., Township Engineer and Ella Malecki Ruta, Township Clerk, were also present. Absent: Mrs. Nargi

APPROVAL OF MINUTES

- a. Regular Meeting Minutes of 04/16/07; - Motion was made by Mr. Severino, seconded by Mrs. Dziubek to adopt said Minutes. Vote – Ayes: Mr. Haynes, Mr. Severino, Mrs. Dziubek and Mr. Mazza. Motion carried.
- b. Executive Session Minutes of 04/16/07; - Motion was made by Mr. Severino, seconded by Mrs. Dziubek to adopt said Minutes. Vote – Ayes: Mr. Haynes, Mr. Severino, Mrs. Dziubek and Mr. Mazza. Motion carried.

REPORTS RECEIVED

- a. Road Dept. 4/30/07-5/04/07 & 5/07/07-5/11/07
- b. Tax Collector – April 2007
- c. Quakertown Fire Company – April 2007
- d. Building Dept. – April 2007
- e. Claims Register – May 16, 2007
 - Mrs. Dziubek questioned billing from Quiet Title. Peter Jost, Township Attorney indicated that it should not be much longer; the closing on the property is coming soon.

CORRESPONDENCE

- Patricia Dziubek mentioned the following: - notice of audit for Municipal Court; - reports of compliance from the County Conservation District for various Lookout Pointe properties; - amendment of the Hunterdon County Solid Waste Management Plan concerning recycling; Mr. Severino stated that Hunterdon County has the lowest percentage rate of the recycling in the State.
- Mayor Mazza mentioned the following: - notice of the Policing Committee Meeting to discuss the Rural State Policing issue.

PUBLIC COMMENTS

Debbie Hirt, Pattenburg gave a quick update on the Community Day preparations: informational flyers are going out with tax bills; few vendors have already signed up; two music bands are coming; hours of the event have changed and are going to be from 2:00 PM till 9:00 PM, fireworks are planned for the end of the day; letters, asking for sponsorship will be going out to area businesses and vendors. Mr. Severino suggested putting all that information in the Township Newsletter and on our website.

NEW BUSINESS

- a. The following resolution was introduced for adoption:

**RESOLUTION #2007-80
UNION TOWNSHIP, HUNTERDON COUNTY
Escrow Refund – Union Station Associates**

WHEREAS, Union Station Associates, 30 Technology Drive, Warren New Jersey 07059, posted \$850.00 for two days of perc witness at block 22, lot 19, and

WHEREAS, the Township Engineer, Maser Consultants, states that the perc test only took one day and that the fee of \$425.00 for the additional day should be returned,

NOW THEREFORE BE IT RESOLVED, that the Finance Officer is hereby authorized to refund \$425.00 to Union Station Associates.

Motion was made by Mrs. Dziubek, seconded by Mr. Severino, to adopt the above resolution. Vote – Ayes; Mr. Haynes, Mr. Severino, Mrs. Dziubek and Mr. Mazza. Motion carried.

b. The following resolution was introduced for adoption:

**RESOLUTION #2007-81
UNION TOWNSHIP, HUNTERDON COUNTY
Escrow Refund – Whitestone Associates**

WHEREAS, Whitestone Associates, 35 Technology Drive, Warren New Jersey 07059, posted \$425.00 for a perc witness fee at block 11, lot 24.03, on 12/15/06; and

WHEREAS, the Township Engineer, Maser Consultants, states that the perc test never took place and that the fee should be returned,

NOW THEREFORE BE IT RESOLVED, that the Finance Officer is hereby authorized to refund said payment to Whitestone Associates.

Motion was made by Mr. Severino, seconded by Mrs. Dziubek, to adopt the above resolution. Vote – Ayes; Mr. Haynes, Mr. Severino, Mrs. Dziubek and Mr. Mazza. Motion carried.

c. The following resolution was introduced for adoption:

**RESOLUTION #2007 –
Appointment of the Zoning Officer**

At this time it was agreed to discuss the appointment for the position of the zoning officer in Executive Session.

d. The following resolution was introduced for adoption:

**RESOLUTION #2007-82
APPROVING FIREWORKS DISCHARGE**

WHEREAS, Richard Schulman is requesting a fireworks display permit to be held on the property of Hunterdon Hills Playhouse.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Union, Hunterdon County, New Jersey, that the Township of Union Committee hereby grants permission for a display for fireworks to be performed by Garden State Fireworks Company, Inc., 383 Carlton Ave, Millington, New Jersey on May 19, 2007, provided that Garden State Fireworks Company, Inc., provide the Township of Union and the Hunterdon Hills Playhouse with a Certificate of Insurance in a form acceptable to the Township Attorney.

BE IT FURTHER RESOLVED, that a true copy of this resolution shall be forwarded to the State of New Jersey, Department of Community Affairs, Division of Fire Safety, CN 809, Trenton, New Jersey 08625-0809.

Motion was made by Mrs. Dziubek, seconded by Mr. Severino, to adopt the above resolution, subject to adding Union Township as an additional insurer on the certificate of liability insurance from AVT West. Vote – Ayes; Mr. Haynes, Mr. Severino, Mrs. Dziubek and Mr. Mazza. Motion carried

- e. Request by Richard Schulman for the Mayor to sign a letter to DOT; no objection for flying hot air balloons

Motion was made by Mr. Severino, seconded by Mr. Haynes to authorize the Clerk to send a letter to DOT stating the Union Township has no objection for flying hot air balloons provided that the Township assumes no responsibility for operations. Vote – Ayes; Mr. Haynes, Mr. Severino, Mrs. Dziubek and Mr. Mazza. Motion carried

Mr. Severino expressed his concerns with traffic on route 173 at Clinton Station Diner. He would like to bring it to attention to the right person at the State level. Attorney Jost recommended the Clerk sends a letter to DOT and ask for additional signage to alert drivers of hazardous conditions around the area. Debbie Hirt, township resident offered to provide the name of the person to be contacted at the State Office.

VISITORS

Brad Patkochis – Quakertown Fire Department

Brad Patkochis, Deputy Fire Chief with Quakertown Fire Co. presented all Committee Members with a written report of Quakertown Fire Dept. activity for the past two years. He briefly summarized programs they run, areas that they cover, equipment they use and the website they have set-up. He also thanked the Committee for donations and explained how money is raised to run the department. Township Committee thanked Mr. Patkochis for coming and providing the most critical services for residents.

REPORTS

- a. Engineer's Report – Mr. Reymann mentioned the following: - preconstruction meeting has been set up with Grand Colonial for May 29th; - today's meeting with Perryville Estates was canceled.
- b. Attorney's Report – None at this time
- c. Mayor's Report – None at this time

COMMITTEE REPORT

- a. Mrs. Dziubek; - mentioned on going issues with Milligan Farm regarding COAH; spoke with DEP regarding Hovnanian Farm, after a discussion the following resolution was introduced for adoption:

RESOLUTION 2007-83

Re: Authorizing Mary Beth Lonergan to apply for COAH Housing grant

WHEREAS, the Township of Union Committee would like to apply for grants available to municipalities to comply with COAH regulations; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee to authorize Mary Beth Lonergan of the firm of Clarke Caton Hintz to submit an application on behalf of Union Township to DCA Housing Funding for a grant monies in connection with an acquisition of the fourteen acres of the Milligan Farm, for low and modern income COAH housing and the development their of including soft costs.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Motion was made by Mr. Severino, seconded by Mrs. Dziubek, to adopt the above resolution. Vote – Ayes; Mr. Haynes, Mr. Severino, Mrs. Dziubek and Mr. Mazza. Motion carried.

b. Mr. Haynes:

- spoke with Joe Kosinski from Ferreiro Engineering and was informed that all required documents were supplied to the County and after last week’s meeting with the County, Engineers felt confident that the project will move forward. Mr. Kosinski will follow up the issue with the County.

- announced receipt of check in the amount of \$9,742.93 for Clean Communities and asked for ideas to spend the money wisely following regulation for spending at the same time.

- need to set up lost & found box for things left at municipal parks. Mayor suggested setting up a box at the park’s pavilion and putting necessary information on the website with proper numbers for residents to call.

- need to introduce an ordinance for the purchase of a new dump truck for the Road Dept. at the next Committee Meeting

- received a letter of Public Hearing on 8 Baptist Church Rd. with block and lot numbers which do not belong to the Union of Township. Mr. Jost will mention it to Mr. Sutphen, Planning Bd. Attorney

CLERK’S REPORT

a. asked the Township Committee to approve installation of the new air conditioning unit at municipal building

PUBLIC COMMENTS

Debbie Hirt of Pattenburg thanked Committee for approving fireworks discharge and especially hot air balloon flying stating that Union Township is in third place in the country for the number of balloons flying out of our township.

PAYMENT OF THE BILLS – Mrs. Dziubek moved that all claims against the Township of Union as appearing in the Claims Register of this date be paid and that all checks listed hereinafter be issued in payment thereof, seconded by Mr. Severino. Vote – Ayes: Mr. Haynes, Mr. Severino, Mrs. Dziubek and Mr. Mazza. Motion carried.

At this time the replacement of the broken air conditioning unit at the municipal building was discussed and the following resolution was introduced for adoption:

RESOLUTION #2007-84

Replacement and Installation of New Air Conditioning Unit

WHEREAS, the Township of Union has a need to replace malfunctioning Air Conditioning Unit and installation of a new one at the Municipal Building in accordance with Local Public Contracts laws and

WHEREAS, the Township of Union sought quotations for the labor and materials to immediately install and energize the Air Conditioning Unit for use, and the lowest quote therefore was provided by FraisAir Contracting, LLC

NOW, THEREFORE, BE IT RESOLVED, by the Committee of the Township of Union, on this 16th day of May, 2007, as follows:

1. FraisAir Contracting LLC of Manville, New Jersey, is hereby retained pursuant to its quote in the amount of \$\$6,880.00 to provide all labor and material services necessary to install the new air conditioning unit in accordance with the written quotation dated May 15, 2007.
2. The CFO shall be authorized to execute such documents as are necessary to acquire such material and services and make payment.

Motion was made by Mr. Haynes, seconded by Mr. Severino, to adopt the above resolution. Vote – Ayes; Mr. Haynes, Mr. Severino, Mrs. Dziubek and Mr. Mazza. Motion carried.

At about 8:35 PM the following resolution was introduced for adoption:

**RESOLUTION #2007-85
EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into closed session during a public meeting; and

WHEREAS, the Union Township Committee has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Union will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: Personnel Matters.

Motion was made by Mr. Severino, seconded by Mr. Haynes, to adopt the above resolution. Motion carried by unanimous favorable roll call vote.

Motion was made by Mrs. Dziubek, seconded Mr. Severino by, to return to the regular meeting at 9:05 PM. Motion carried by unanimous favorable roll call vote.

After coming out of Executive Session the following resolution was introduced for adoption:

RESOLUTION #2007-86

WHEREAS, the Township of Union is in need of Zoning Officer.

NOW, THEREFORE, BE IT RESOLVED by the Union Township Committee in the County of Hunterdon and State of New Jersey as follows:

1. Richard McManus is hereby re-appointed as a Zoning Officer for a term of 60 days at a annual salary set forth by current Salary Resolution of Township of Union.
2. This Resolution shall take effect immediately upon passage.

Motion was made by Mrs. Dziubek, seconded by Mr. Severino, to adopt the above resolution. Vote – Ayes; Mr. Haynes, Mr. Severino, Mrs. Dziubek and Mr. Mazza. Motion carried.

ADJOURNMENT – There being no further business to come before the Township Committee at this time, a motion to adjourn was made by Mrs. Dziubek, seconded by Mr. Severino. Motion carried by unanimous favorable roll call vote.

Meeting adjourned at approximately 9:07 PM

Respectfully submitted,

Ella Malecki Ruta, RMC
Municipal Clerk